

**CITY OF KALAMA
CITY COUNCIL MEETING
JUNE 21, 2018**

1. OPENING

Mayor Pro Tem Sandra Macias Hughes opened the City Council meeting at 7:30 p.m. Mayor Macias those present in the Pledge of Allegiance. Meeting started late due to technical difficulties with KLTV, which resulted in the meeting not being broadcast live.

Councilmembers present were Mike Dennis Langham, Rosemary Brinson Siipola, and Mary Putka. Mayor Reuter was absent attending his daughter's college graduation. Councilmember Mike Truesdell was absent. City staff present were City Administrator Adam Smee, Director of Public Works Kelly Rasmussen, Clerk/Treasurer Coni McMaster, and Police Chief Ralph Herrera. City Attorney Sam Satterfield was also present. Members of the public present are listed on the sign-in sheet.

2. EXECUTIVE SESSION – None

3. CHANGES TO THE AGENDA – None

4. PRESENTATIONS & AWARDS - None

5. PUBLIC HEARINGS - None

6. UNFINISHED BUSINESS

A. Kalama Police Facility – Award Bid

City Administrator Adam Smee informed the Council that the bids opened have been reviewed and we do have a low bidder. In the bids there were 10 alternates, but he doesn't feel that all the options are necessary and with such a tight budget he recommends the City do only the following:

1. Alternate #1 Standing Seam Metal Roof
2. Alternate #6 Gun Rail - This is a protective wall rail to guard against officer's duty belts damaging drywall in high traffic areas.
3. Alternate #7 Chain Link Fence - This is a functional item to provide both secure parking as well as secure prisoner transport into the facility.
4. Alternate #8 Motorized Gate
5. Alternate #9 Exterior Downlights for security.

The bid plus the alternates total \$2,662,522. This does not include sales taxes. Councilmember Macias thanked Adam and the other staff for their work on the project. Clerk/Treasurer Coni McMaster noted that when you include the sales tax, 15% contingency, special testing, contact administration and management the total estimated cost for the project is \$3,399,398. Administrator Smee explained he hopes the contingency costs which covers unintended costs which create change orders, will be less than included in this estimate, more

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like 5%. Councilmember Rosemary Siipola added her thanks to the staff for all the work that was completed in the abbreviated time frame. The City will be proud of the project upon completion. Councilmember Rosemary Siipola made a motion the City accept the low bid with JH Kelly as presented by the City Administrator. Councilmember Mary Putka seconded. Kalama Citizen Jim Bain feels the presentation was good and the items included are not frivolous, but he wished the furnishings were included. Councilmember Mary Putka noted that the additions clearly add to the longevity of the building which is the Council's desire in the plan for the future. The motion carried.

7. NEW BUSINESS - None

8. ORDINANCES & RESOLUTIONS

A. Ordinance No. 1405 - 2018 Bond Police/Public Safety Facility

Ordinance No. 1405 was read by title: **An Ordinance of the City of Kalama, Washington, authorizing the issuance of Limited Tax General Obligation Bonds in the aggregate principal amount of not to exceed \$3,400,000 to finance costs related to acquiring, designing, constructing, developing, improving and equipping a police and public safety facility and paying costs of issuing the bonds; providing the form, terms and covenants of the bonds; delegating authority to approve the final terms of the bonds; and providing for other matters relating thereto.** This is the second reading of the Ordinance. Councilmember Mary Putka made a motion the City Council adopt Ordinance No. 1405 as read issuing the limited tax general obligation bonds. Councilmember Mike Langham seconded, and the motion carried.

9. PUBLIC COMMENTS/CONCERNS - None

10. CORRESPONDENCE - None

11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS

- A. Mayor Mike Reuter was absent.
- B. Councilmember Mike Truesdell was absent.
- C. Councilmember Sandra Macias has no report.
- D. Councilmember Mike Langham has no report.

E. Councilmember Rosemary Siipola reported there would no COG Board meeting this month. She and the Mayor would be attending the AWC conference in Yakima next week.

F. Councilmember Mary Putka reported the Heritage Festival will be on June 29 – July 1, and the Fair will be on July 13 & 14 with the Parade on the 14th. The Library has several programs going for the summer. A complete list is available on the City website and facebook page and the Library facebook page.

12. DEPARTMENT REPORTS

A. City Administrator Adam Smee report that collective bargaining negotiations with the Police Guild and Teamsters are starting. He will be joining Mayor Reuter and Rosemary the AWC Conference on Wednesday. He noted the all the departments are very busy with permitting and projects.

B. Director of Public Works Kelly Rasmussen presented a written report and noted the second phase of the Department of Health sanitary survey was done last week. This time inspectors walked through and visited the various water facility sites. There are some minor things to correct. This is completed every 3 years. He added the crew fixed a water leak on S 3rd Street. The annual consumer confidence report went out in the bills and has been delivered to those that don't get a bill from the City.

C. Police Chief Ralph Herrera presented his statistical report with 124 calls for service resulting in 13 incident reports. Officer Ken Wong will be retiring with his last day being July 1, 2018. On Monday, June 25th new Officer David Kerney will be starting with the City. The department is also prepping for Heritage Festival on June 20 to July 1.

D. Clerk/Treasurer Coni McMaster had no report but noted the new employee in her department will start on Monday also.

E. City Attorney Sam Satterfield had no report.

13. CONSENT AGENDA

Councilmember Mary Putka made a motion the City Council approve the Consent Agenda including:

Claims and Payroll Warrants 39141-39194 plus ACH/EFT payments for the Month of May in the amount of \$ 344,032.85; and Approval of Minutes of the June 7, 2018 City Council Meeting

Councilmember Mike Langham seconded, and the motion carried.

14. EXECUTIVE SESSION - None

15. ADJOURNMENT

Mayor Pro Tem Macias adjourned the meeting at 7:53 p.m. These minutes are not verbatim. A copy of the recording for this meeting is available for review upon request.

Sandra Macias Hughes, Mayor Pro Tem

Coni McMaster - Clerk/Treasurer