

**CITY OF KALAMA  
CITY COUNCIL MEETING  
MARCH 7, 2018**

**1. OPENING**

Mayor Mike Reuter opened the City Council meeting at 7:00 p.m. Mayor Reuter led those present in the Pledge of Allegiance.

Councilmembers present were Mike Truesdell, Sandra Macias, Mike Dennis Langham, Rosemary Brinson Siipola, and Mary Putka. City staff present were City Administrator Adam Smee, Clerk/Treasurer Coni McMaster, and Police Chief Ralph Herrera. City Attorney Sam Satterfield and City Planner Mark Person were also present. Members of the public present are listed on the sign-in sheet

**2. CHANGES TO THE AGENDA**

Since the draft agenda was posted an executive session has been added.

**3. PRESENTATIONS & AWARDS - None**

**4. PUBLIC HEARINGS**

**A. Port of Kalama – Shoreline Permit – Central Port Stormwater Project**

Mayor Reuter opened the hearing at 7:01. City Planner Mark Person explained that a shoreline substantial development permit is triggered by a project located within 200 feet of the shoreline. The Council needs to approve, deny or continue the review of the permit. The Port is proposing to construct improvements north of the Port shop on 3-acre site bordered by the Columbia River, Oak and NW Third Streets and Wilson Drive. The improvements will serve development in that area. Mr. Person provided an overview of the project which includes construction of a stormwater main, replacing existing pumps, filling an existing stormwater pond, relocating power poles, and demolishing two obsolete buildings. Staff has reviewed the application with requirements in the Kalama Municipal Code, the Kalama Comprehensive Plan and the master shoreline program. Staff recommends approval with conditions that are included in the staff report. There were no questions or comments. Councilmember Rosemary Siipola made a motion the City Council approve the Shoreline Substantial Development permit based on the staff recommendations including conditions as listed on page 13 of the staff report. Councilmember Mike Langham seconded, and the motion carried.

**5. EXECUTIVE SESSION**

At 7:05pm Mayor Reuter announced the Council would go into executive session for about 20 minutes to discuss a possible real estate transaction. City Administrator Adam Smee and City Clerk Coni McMaster were asked to attend. The meeting resumed at 7:25 pm.

## **6. UNFINISHED BUSINESS**

### **A. Financing Options General Fund Capital Facilities Plan**

Clerk/Treasurer Coni McMaster presented the staff recommendations based on the information and feedback from the workshops held in February. They include using the established public safety sales taxes, reallocating general funds from streets, and implementing a 5% utility tax increase to fund capital facilities. In order to keep streets maintained, staff also recommends the Council increase the Transportation Benefit District vehicle tab fee from \$20 to \$40. Clerk McMaster provided utility tax rates from surrounding jurisdictions which range from 6% up to 20%. City Administrator Adam Smee explained that utility taxes are the most stable and secure revenue stream for the City. Sales tax fluctuates based on economic factors. The B&O tax does not help to encourage new business and affects small business which the Kalama Chamber felt would be disproportionate. The utility tax are paid by all water, sewer and garbage users including the industries, so it spreads the burden out. Staff has reviewed the many options several times and variables still exist. The bond market and interest rates are continually changing. The City has to have revenue to solve the problems, no matter the location or design. Councilmember Sandra Macias stated the Council has to do due diligence, which is why staff provided all the options available to help them in making this difficult decision.

Tanaja Gravina, Second Place, asked if the new taxes would only affect those in the city limits or the whole school district. Administrator Smee explained the tax applies to all that use the city utilities. There is no sewer or garbage outside the City limits, but outside water users would pay it. Ms. Gravina noted that this affects more of the people within rentals and lower incomes greatly. There should be an equitability of taxes for all that are utilizing the services. Administrator Smee noted that the police benefit all in the community and that the proportionality of taxes would appear fair. He noted that depending what your utility bills are it is estimated that around \$150 per month would equal about \$90 per year while \$250 per month would be about \$150 a year. Ms. Gravina noted this is on top of all the other taxes for school, fire, state, and federal. She noted that they voted as a community on those and adding more is not good for us. They are taking from her family. Administrator Smee explained that these are Councilmanic taxes under laws granted by the state that the Council can implement. The Council is elected to represent the community and make difficult decisions when there is not always an easy answer. The City has a significant need and limited resources to address those needs and find an answer to the problem. Ms. Gravina stated that by law the citizens have the right to make this decision and public has spoken. This is not what this country is about and it is a clear violation of the law. They needed to present all the options and it didn't happen. It is not acceptable and the community doesn't accept it.

Connie Dean of 1115 China Garden Road, asked if the fees will affect those outside the city limits, where the funds will go and if they are then paying for a service they can't use. Administrator Smee explained that only if you have water service will the tax apply if you live outside the City limits. The funds will go to a Capital Facilities fund and be used initially for the Police facility. Police Chief Herrera explained the police service area is within the City limits but Kalama has reciprocal agreements with neighboring jurisdictions so we provide

backup to the County in areas outside the City limits as a routine function of the officers as well as the County backing up Kalama officers. Kalama officers can be dispatched to a call outside the city limits as backup and to answer a call when a deputy is not available. Administrator Smee noted that the Transportation Benefit District tab fees do not apply to outside City residents.

Diana Leigh of 835 N. Second Street asked how many utility customers the City has. Administrator Smee stated he believes about 2100 users but would need to verify the number. The number includes rentals and multi-units as well as industrial and commercial customers. Ms. Leigh stated so that is how many are paying for all these projects. She asked if the tab fee was being raised to \$60. Administrator Smee noted only to \$40 and it will be used to continue to pave the side streets, providing maintenance and improvements to the City. Ms. Leigh asked if the City will be doing one or both. The recommendation is to do both.

Sara Hutchinson, 549 N. Fifth Street asked if the additional funds from the TBD will it be going to the streets. Administrator Smee noted that regular street reserves will be reduced by the budget adjustment, but the tab fee may create a net increase to the TBD.

Lacey Breton of 270 N. Fifth Street stated that she doesn't feel the tax is too much for herself, but she has heard a lot of suggestions about other options available. She would request that the Council be humble and thoughtful about what is being requested. She has seen it on social media that we could have no police department which would not be desired. She is grateful to have their services. She wants to see them have proper facilities and doesn't want it to be an afterthought. The Council needs to find a less expensive options and listen to the viable suggestions. She believes that more conversation is needed and the citizens should not be forced into the current plan.

Connie Dean asked if the taxes need to go as high as suggested. It was explained that the current recommendations provide enough to cover the projected loan payment needed, so yes they do. Ms. Dean and other members of the audience noted this will be hard on people as it is a harsh jump for a lot of people. It was asked if there was a way to allow for gradual increases, but the debt payment will have to be met in full. The City needs the funding no matter where the facility goes.

Gary Wallace, Lodgepole Road, stated the Council actions will just make people angry as they are taking from people. He believes it will be a bad move of the Council The public voted and doesn't want it to go where putting it. They are also taxing people outside of boundaries without representing them. The Council should make the rate based on income. The proposal is a recessive tax and not a progressive one. All rates are going to go up. The Council should reconsider it and get more input. Kalama doesn't need more turmoil.

Mike Boyd, 698 N. Second Place stated that it sounds like it was put to a vote, didn't pass, and now they are scrambling to find other ways to make money. That is bad business and doesn't make the council look good. People will just move out and there will be no community if people leave. Many people are looking to kick them out of office. According to the newspaper article things were done illegally and a lot of laws are being broken. Not just City laws but federally. It was noted that the City is responsible for public safety in the community. The City has to provide the police a place to go and work. No matter where they

go it will cost the money. From the audience it was said that should have been stated up front. It is not your (the Council's) decision, but theirs (the public). With all this they won't be in office long.

Sara Hutchinson asked about the plan for the Capital Facilities that was presented by Rosemary was funding and support of putting the department in the park. She suggested that they look at redoing the motion to take out the park location and leave the funding. Councilmember Siipola explained that the proposal is to develop a plan to support all the facilities with a funding stream with the first project the Police facility. Mayor Reuter stated he agreed it would be good to have an amendment to not guarantee the park location. The actual motion from the February 7, 2018 was read. Mayor Reuter asked if the Council wanted go forward still voting on full proposal. Councilmember Sandra Macias noted they are voting on funding to develop a stream of income for General Fund facilities. The City has no funds if something happens or for the future. The Council prioritized the police station to be done first. The consensus was they would be voting on the full proposal.

Lacey Breton asked if the TBD is tax deductible and someone said not any more.

Tina Day, Meeker Drive, commended all in the audience for coming. She noted that is clear the Council is moving forward in Maruhn Park which was voted down. If they would reconsider the use of the Park then the funding could be discussed. The citizens don't want them in the park and don't want the price tag. The public wants the Council to listen and hear what they want and how they voted. She quoted an RCW which lays out the public's right to decide what they need to know. The Council needs to hear them and they want the police department, but not in the park. Don't put it there. Let there be some discussion about what we need. The Council is not representing the constituents who have told them what they want. They voted for a new mayor because he stated he would hold the council responsible. If the Council doesn't listen then they will work to have them replaced as soon as possible.

Tanaja Gravina stated that many are concerned with the recent articles about the secret meetings and illegal actions so ow do they trust the Council. Why wasn't there more public meetings. Clerk/Treasurer noted that since the flood there have been over 30 meetings where the recovery effort and facility needs were discussed. The various sites were discussed at 2 to 4 meetings at least. Councilmembers assured all that there have been no secret meetings. At previous meeting it was said that the need for the larger police facility was because of the methanol plant, but no one knows if this going forward or not. She agrees they should have the best that they need, but the Council needs to hear the public. They should vote no on all of it tonight as the public's voice matters. The plan is based on a projection. The public wants the choice and it's not the Council's. They get to say what is good for them, as she has earned that right. She told the Mayor to do what he said he would do or he won't be here long. Mayor Reuter noted that he looked at the sites and new sites, doing the research and did not find anything suitable. It is the only place and there is not enough time to continue searching. Mayor Reuter stated that he will ask the Council to pass the funding tonight and allow the public to comment more on the site. There was a comment that it is the fault of all that the public didn't know. The Mayor noted there are so many reasons the Police need to relocate including liability and parking. It is just bad. There are many reasons it doesn't work. Ms. Gravina stated she agrees with that, it sucks. The facility needs to go where they (the public) want it and there are other options, real options that should

be considered. She doesn't want constant taxation for a life time. It is not reasonable and not fair. The Council needs to vote no on the funding and location.

Jack Eby of 1010 Martin's Bluff Road stated the Council has two choices funding and location. They need to get the funding out of the equation. The public has already voted that they don't like it so take out the location. The problems with the Council started with the Library issue and the false statements, and secret meetings. The previous Mayor created animosity which the City has been going through for two months, receiving no response from the Council. This is all a result of the library issue. They are not listening and many want them out of office. The city also needs a new lawyer. He is frustrated with the Council and Adam. What they have been doing shows Kalama in a negative light and they have brought it on themselves.

Susan Langham, 5400 Meeker Drive noted that meeting is about funding and the meeting has gone off the agenda. We need to get back to business and need to vote on the proposal.

Diana Leigh stated that if you look up on government sights you will see that Kalama has the lowest crime rates in the state and area. She asked how much the City has already spent on the design. Clerk/Treasurer Coni McMaster said around \$165,000 and explained that in order to provide an accurate cost to the public for funding, they needed a design. To complete a design, a location had to be chosen. After looking at many different sites and not finding an acceptable site, the suggestion of the Park was made. The Council moved forward because they needed to get the project moving forward.

Mathew Merz suggested to the Council they spend another \$165,000 to look at City Hall for a location. The public wouldn't mind if they spend it again. It was noted it isn't feasible as the direction has already been established and there is no other money available.

Mike Boyd stated as a union board member they can't have authorization to spend without the approval of the body, so how can the Council spend the money. Councilmember Macias stated before she was on the Council she had concerns that there was no one to speak for the police on the issues, so she made an effort to attend any meeting that was discussing the issues. At one such meeting, she remembers someone from the Maruhn family saying her father would be honored to have the station there. It went through the Planning Commission and the Council at public meetings and hearings. The Council has looked at what would be the least cost to the public to address the need. At one meeting they approved and awarded the design which was necessary to determine a cost. We have listened and we have heard, but have to look at all the people, talk to everyone and look at what is best for the City. She knows what people say but Proposition 1 was all about the funding and not location. The perception that it was tied together is unfortunate. During the process the Council found that no funding source for any general fund facilities is available.

Wendy Conradi, stated the public voted no, so how can the Council now vote on additional funding sources. She keeps hearing the same thing at these meetings and that is that the public doesn't want the plan. So find better options and don't keep it in the same place. The public said no so the Council needs to represent them. We realize we will have to pay for it. The Council should be voting no

Patty Harper stated the Kalama has always been her home town. The location at Maruhn Park asinine as it is isolated every time it floods, so they won't be able to do their jobs. If we had an earthquake the rock bluff could fall on the site, or the overpass could fail making it so they would only be able to serve a small area. The location should be closer to the school which would be a better deterrent than an isolated location. The city is growing to the south as the Port has taken over the north. She suggested the Council use some common sense and stop being so narrow minded.

Stacy Lane, 149 Nectarine stated there is a steady stream of water that comes down the hill. In the discussion it was noted that the plan and revenue stream would include the Library, but since it was just remodeled what more does it need. It was explained that the revenue is for all general fund facilities. The Library doesn't have immediate needs but in next few years it will need a roof. The City replaced the Community Building roof a few years ago, but it needs so much more. There will always be ongoing maintenance needs and on old buildings can be significant. Administrator Smee explained that it is best practice is to plan for those needs. The Library is at the bottom of the priority list as it was just renovated. On the other hand the Community Building is in rough shape, but we can't address it until the need for Police is met. Ms. Lane asked if the Library staff cut was included in the plan. Administrator Smee noted that the general fund supports the police operating expenses and that will continue.

Patty Prichard stated that as a resident living outside the City she didn't realize she could attend Planning Commission meetings or she would have. Now she is being taxed. She suggested they look at the baseball park as a location. She asked if there is a low-income discount available if the Council would consider increasing it for the those on fixed incomes. The increase is going to hurt a lot of people. Clerk/Treasurer Coni McMaster stated the city does have a low-income discount and she can bring information back to the Council to look at adjustments. Ms. Prichard noted she is disappointed in the City.

Jack Eby noted that the location was an issue in the vote especially after the big sign went up. The summary of Proposition 1 read was read as the vote was funding the construction and not the site. It was noted that it is the Council's job to represent the citizens.

Charlene DeRosier, Meeker Drive, suggested the Council "cut to the chase." If 65% don't want the location then act on the funding then discuss the location at a later date or this could go on forever.

Gerard Smith of 163 N. Third stated that when he first saw the proposition he didn't think too much, but after he saw the sign in the Park, he didn't want it there so voted against it. So, it was the perception that the location was an issue regardless of what the proposition said. We do need to move on.

Diana Leigh asked if there were other ways to fund the project such as grants. The City has applied for state capital funding and will reapply in the next budget cycle. There are not many grants available for building facilities, but she is always looking. Ms. Leigh challenged everyone look at ways to come up with funds for the project

Sara Hutchinson asked that once the tax increase is put in place will it remain in place even after the Police loans are paid. The funding will be put in place to provide funding for all facilities into the future, so no it will not go away.

Mayor Reuter asked if the Council was willing to separate the location from the funding. Several Councilmembers noted that the funding is based on the plan. If they separate it, they may have to come back for more money. What would the public do then? The City needs to move forward and get the project moving. Members of the public asked them to vote no and come back with a break down to allow more opportunity for comment.

Councilmember Rosemary Siipola made a motion the City Council direct staff as follows:

1. Prepare the necessary ordinances and documents for implementing the following new revenue sources and establish a fund for the deposit of these funds for the sole purpose of funding capital facilities maintenance, improvements, and construction for general fund purposes - A 5 % increase to the Utility taxes on Water, Sewer & Garbage.
2. Staff prepare the necessary ordinances and documents for implementing an additional \$20 vehicle tab fee for funding of the Transportation Benefit District which will continue to be used solely for street improvements.
3. Staff prepare a budget amendment reallocating fuel tax funds to be fully deposited for street operations, reducing the general fund transfers to streets in the amount of \$25,000 reallocating that to the new General Fund Capital Facility Reserve Fund, and authorize the payoff of the Street Fund loan from Reserves Fund 135.

Councilmember Mary Putka seconded. The motion carried with 3 in favor (Siipola, Putka, & Macias), 1 opposed (Truesdell) and 1 abstention (Langham).

**b. Mackenzie – Authorization to Complete Design/Bid Package/Publish Bid**

City Administrator Adam Smee explained this is to allow the architect to move forward with the project and is close to the previous estimate for the same process we used for the Library facility renovations. This will allow the City to publish for bids and get a true cost. The City will work on completing all the underwriting for the funding during the 90 to 120 days it will take to get through bidding. The City can reject the bid. The plans will go through the permit process and prior to publication for bids so that all building code changes can be included to avoid change orders. Hopefully we will get a good number of bids.

Sara Hutchinson, 595 N. Fifth asked that if this is authorized will it be submitted prior to the funding package being finalized. It would be signed, but nothing would be paid until funding is in place.

Councilmember Rosemary Siipola made a motion City Council authorize the Mayor or City Administrator to sign the agreement with Mackenzie to reengage to prepare final documents, submit for permits and put to bid the final construction drawings on the

Police/Public Safety Facility including project/construction management. Councilmember Mary Putka seconded. The motion carried with 3 in favor (Siipola, Putka, & Marcias) and two abstentions (Truesdell & Langham).

### **C. Gray & Osborne – Authorization to Design/Engineering of Retaining Wall**

City Administrator Adam Smee explained this is an addendum to the current general services contract for \$3350 for engineering the retaining wall to replace the rocks at the base of the slope in the park. This will need to be included as part of the site improvements when the project goes out to bid.

Councilmember Rosemary Siipola made a motion the City Council authorize the Mayor or City Administrator to sign the agreement with Gray and Osborne for design and engineering of a retaining wall on the site in Maruhn Park. Councilmember Mary Putka seconded. Mr. Mike Boyd asked if the Council had separated the financing and park. No they had not. The motion carried with 4 in favor (Siipola, Putka, Marcias & Langham) and one opposed (Truesdell).

#### **7. NEW BUSINESS - None**

#### **8. ORDINANCES & RESOLUTIONS - NONE**

#### **9. PUBLIC COMMENTS/CONCERNS**

Linda Horst, 1020 Kool Road, Kelso, addressed concerns about the Council letter to the Port of Kalama which she interprets as full support of the methanol refinery. She provided some information, editorials and letters regarding issues with methanol. She quoted words from the website and asked how the methanol plan can be pleasant. She urged the Council to do their duty for citizens they serve.

Dan Ohall, Eli Avery, stated that he has been to many meetings regarding the police facility and he is scared about what is happening. He worries that the City is not proceeding and there is an urgent need by the department. Costs are escalating, so the project gets more expensive the longer it waits. He doesn't want to pay any more taxes than he has to. The longer the current conditions are not addressed the chances of losing officers increases. It takes anywhere from 6 to 8 months to get a new officer ready for duty. The City faces potential liabilities with the current ways they have been forced to operate. The City could be sued. He understands the emotion but is concerned about the welfare of town. Everyone needs to be sensible. The Council worked to find the lowest cost solution and needs to get it done. He noted what is happening to interest rates which will affect the cost as well.

John Flynn, 610 Taylor Road read a letter addressing the letter from the Council to the Port where objects to the verbiage as it implies citizens support of Port and the methanol project. He is against the methanol plant. The Council can support as individual citizens, such as Rosemary Siipola's letter to editor, which is what Mayor Reuter did as a citizen. He asked if the letter was a violation of the open public meetings act. He noted that Council doesn't speak for all citizens and asked that the Council withdraw it.



Linda Leonard 217 Pebble Lane commented about the Council's stand about the methanol refinery. She stated that freedom of speech is stifled inside the City limits but methanol has no boundaries. The citizens have a right to clean air.

Susan Langham, 5400 Meeker Drive, addressed the Mayor stating that the meeting tonight didn't go as should have, as he didn't follow the agenda. He didn't do the job of leading the meeting and doing the business which caused major problems including more hurt feelings. She knows Mayor Reuter is new and learning but he needs to allow the Council to help him learn to run a meeting. Mayor Reuter noted that he does lead the Council and he would not limit public comments. He believes that the Council has to find a way to convince 65% of the citizens to come to understand the decision. Ms. Langham stated she wants him to succeed, but he is not honoring the Council previous decisions and allowing direct harassment and negativity to be direct at individual Councilmembers. He needs to pay attention to Council as well.

Margaret Hendrickson, 6429 Old Pacific Highway stated the City needs to get a location before decide how much will need. The people have the right location in their minds.

Stan Horn 220 Eli Avery stated the supported the proposition and feels it is pathetic that the Police have to work in the conditions they are. Need to get this done.

Don Orange, Vancouver, stated that he is a small business owner in Clark Co recently elected to the Port of Vancouver Commission. He is not here as a commissioner but a private citizen. He addressed the letter sent to Port that he felt it was strong and reflects an ugly relationship to each other. He would encourage them all to use first amendment rights, but to step back and write letter to editor and not use city letter head. He later added that he didn't feel the letter was neutral on the methanol refinery.

Lacey Breton, 270 N. Fifth addressed the Council letter stating her sense is that the letter wasn't appropriate. He didn't represent her nor all of the citizens. They are allowed to have an opinion, but respect needs to be paid to other opinions. It shouldn't have been on city letterhead. They shouldn't have been threatened by the Mayor's comments but must have been. The refinery not what is wanted. Councilmember Rosemary Siipola noted that as a Council they are neutral on the plant itself, but at the last Council meeting had a constituent address an issue to which they responded.

Sara Hutchinson thanked Mike for allowing them to comment and get suggestions out and noted it is up to him on how he decides to run the meeting. Ms. Hutchinson presented a written proposal of how the current City Hall could be used as an alternate location for the Police. The lower level can be converted for the Police and provide enough space, and the Finance department can be moved upstairs once it could be renovated. There would be plenty of parking available. She would present more at the public hearings.

Mathew Merz, Meeker Drive stated he is against the cost and the park which has had standing water in it multiple times. The City should have a station in the City hall and it shouldn't have bullet proof glass but be open and part of the community in his opinion. He thanked Councilmember Truesdell for his no vote, adding that he has no respect for abstentions. He addressed Councilmember Macias stating he believes she has listened and

does care about the people. He noted that Mayor Reuter needs to use power of the gavel more. He noted that Councilmember Siipola has so much experience and a lot to offer the community even if they disagree about the police station. He asked they take a serious look at the city hall and consider spending money to study that site.

Diana Leigh asked for clarification that they are moving forward with the park location. Yes, as it was not split or taken from the motions.

Charlene DeRosier gave the Council accolades for listening to everyone tonight. She asked a parcel with 200 loads of fill that is right next to her property. She stated she has asked but hasn't received in any answers regarding the permits, what is going on, and what the effects on her property might be. When that property was annexed she had asked if City will protect them like the County had and was told yes. There is difference in how the County and City addresses such issues, but where does she address the problems and her concerns. City Administrator Adam Smee stated he remembers there is a permit but will need to look at the file to determine the details of the fill and grade permit and any SEPA requirements. He asked that Ms. DeRosier contact him at the officer tomorrow.

Linda Horst made clarification on Councilmember Siipola's earlier statement that the Council is neutral on the refinery. The letter states they support the Port for economic development. But many, over 11000 are opposed to it. Don didn't feel they were neutral.

Gary Wallace asked if the Council letter should have been on letterhead and was it appropriate for them to be send it. City Attorney Sam Satterfield stated that legally a Councilmember can write a letter and request others to sign. The Council cannot make decisions on policy outside of a public meeting. Mr. Wallace noted this does not represent the whole community.

Sara Hutchinson stated that each Councilmember has their own vote and she wants them to know that they can change their mind and it won't ruin you.

## **10. CORRESPONDENCE**

- A. AWC Letter – Board of Directors Recruitment**
- B. City Council Letter to Port of Kalama Commissioners.**

No items were brought forward but, Mayor Reuter noted he had concerns with the letter the Council wrote to the Port and how it was done. Councilmember Putka noted that the Council had concerns and reminded that as Mayor, he is the spokesman for the City.

## **11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS**

- A. Mayor Mike Reuter had no report.**
- B. Councilmember Mike Truesdell had no report.**
- C. Councilmember Sandra Macias had no report.**

D. Councilmember Mike Langham had no report.

E. Councilmember Rosemary Siipola stated she is enjoying attending the COG Board meetings

F. Councilmember Mary Putka reported the Chamber dinner is on March 24<sup>th</sup>.

## 12. DEPARTMENT REPORTS

A. City Administrator Adam Smee reported staff is in middle of engineering selection for projects, obtaining the easements for the south port water line, reviewing the sewer system plan update which will provide a 20-year horizon for infrastructure and capacity needs for the City and has initiated the engineers to begin the stormwater facility and utility plan.

B. Director of Public Works Kelly Rasmussen was absent.

C. Police Chief Ralph Herrera presented his statistical report of 172 calls with 17 reports. Chief Herrera informed the Council and all present that Officer Ross has resigned his position with Kalama and will be joining the Cowlitz County Sheriff's department. Steve has been a very dedicated officer in Kalama working to establish neighborhood watch programs and helped with field training new Officer Neil. He deserves recognitions and the department wishes him the best of luck. Councilmember Sandra Macias stated she has been very impressed with Officer Ross after working with him on the Stone Forest neighborhood watch program.

D. Clerk/Treasurer Coni McMaster provided the February Treasurer's Report. She added that the Council has the choice to join the City's Goodwill Club if they wish. AWC is offering a training opportunity for the Council with a series of webinars, that could be set up for attending at City Hall. She asked those interested to let her know.

E. City Attorney Sam Satterfield had no report.

## 13. CONSENT AGENDA

*Councilmember Mary Putka made a motion the City Council approve the Consent Agenda including:*

Claims and Payroll Warrants #38755-38808 plus ACH/EFT payments for the Month of February in the amount of \$174,365.93

Approval of Minutes of the

*February 20, 2018 City Council Workshop  
February 21, 2018 City Council Meeting  
February 27, 2018 City Council Workshop*

*Councilmember Rosemary Siipola seconded, and the motion carried.*

**14. EXECUTIVE SESSION - None**

**15. ADJOURNMENT**

Mayor Reuter adjourned the meeting at 10:23 p.m. These minutes are not verbatim. A copy of the recording for this meeting is available for review upon request.

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**Mike Reuter - Mayor**

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**Coni McMaster - Clerk/Treasurer**

**DRAFT**