

**CITY OF KALAMA
CITY COUNCIL MEETING
AUGUST 1, 2012**

1. OPENING

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m. Mayor Poulsen led those present in the Pledge of Allegiance.

Councilmembers present were Adam Smee, Dominic Ciancibelli, Mike Dennis Langham, and Mary Putka. Councilmember Don Purvis was absent. City staff present were Director of Public Works Carl McCrary, Clerk/Treasurer Coni McMaster, and Police Chief Randy Gibson. City Attorney Paul Brachvogel was also in attendance. Members of the public present are listed on the sign-in sheet.

2. EXECUTIVE SESSION - Mayor Poulsen announced the Council would go into executive session to discuss contract negotiation issues for 15 minutes. The meeting resumed at 7:17 p.m.

3. CHANGES TO THE AGENDA - None

4. PRESENTATIONS & AWARDS

A. Waste Control Annual Report – Joe Willis

Mr. Joe Willis of Waste Control reported that things are going well with Kalama's services. If anyone has any questions or concerns he is always available. Waste Control also would provide tours of their transfer station. Mayor Poulsen read from an email from citizen, Jim Bain, in which he advocates the City get the details on providing curb-side recycling in Kalama. Mr. Willis stated they can prepare a proposal for the City. Kalama has mandatory garbage services, so any curb-side program would also have to be mandatory for all citizens. There will be a cost that would need to be allocated to all citizens. Recycling pickup would be the same day as regular garbage pickup. Mr. Willis noted that he and the staff at Waste Control will miss Director of Public Works Carl McCrary when he retires, as he has been great to work with over the years.

5. PUBLIC HEARINGS - None

6. PUBLIC COMMENTS/CONCERNS

Cowlitz County Commissioner Mike Karnofski addressed the Council regarding the committee working on a proposed purchasing co-op which has been discussed at the County Summit meetings. Kalama has asked to be kept informed. After the first meeting the committee is wanting information on the top 10 items the cities purchase or the most costly items so they can see what all have in common. Commissioner Karnofski also noted that Director of Public Works Carl McCrary has always been very responsive and great to work with.

7. UNFINISHED BUSINESS

A. Finance Department Authorization for Online Billing Program

Clerk/Treasurer Coni McMaster presented the Council with an outline of the benefits and the costs for providing on-line bill payment options to the public plus the ability to receive or pay bills automatically on-line. The one option allows the City to offer both and works with the City's current financial software. Councilmember Dominic Ciancibelli stated he believes the City should offer both. Councilmember Mary Putka made a motion the City Council authorizes the Clerk/Treasurer to set-up the services necessary to implement on-line services. Councilmember Ciancibelli seconded, and the motion carried.

B. Authorize the Mayor to Sign the 2012-2015 Bargaining Agreement with Kalama Police Guild.

Councilmember Adam Smee made a motion the City Council authorize the Mayor to sign the 2012-2015 bargaining agreement with the Kalama Police Guild. Councilmember Dominic Ciancibelli seconded, and the motion carried. It was noted that the officers have worked for two years without a raise, and the contract does include a 2.5% raise beginning July 1, 2012.

C. Authorize the Mayor to Sign the 2012-2015 Bargaining Agreement with The Teamsters

Councilmember Adam Smee made a motion the City Council authorize the Mayor to sign the 2012-2015 bargaining agreement with the Teamsters. Councilmember Dominic Ciancibelli seconded, and the motion carried. This contract covers the Finance and Public Works staff and also includes a 2.5% raise beginning July 1, 2012.

Mayor Poulsen thanked all the parties that worked on negotiating both of the labor agreements. The City has outstanding staff who are greatly appreciated.

8. NEW BUSINESS

A. Authorization for Public Works to Purchase New Truck

Councilmember Dominic Ciancibelli made a motion the City Council authorizes the Director of Public Works to purchase a 2013 S-10 pickup through the State vehicle purchase program. Councilmember Mike Langham seconded. This would be a replacement vehicle for the Wastewater Treatment Plant Operator purchased through the state contracts for \$18,500. The motion carried.

B. Interlocal Agreement with Cowlitz County for Bridge Inspections

Director of Public Works Carl McCrary explained that Cowlitz County has been doing

the bridge inspections through an agreement with the State Department of Transportation. That agreement has been canceled by the State. The County has offered to continue to offer this service with their trained personnel to the City through an interlocal agreement. Currently the only bridge the City has is the Oak Street Bridge over the railroad tracks. Mr. McCrary stated that the City would have to find a way to have this done. Since the County has been doing them, it would be best to continue that service. City Attorney Paul Brachvogel noted he has reviewed the agreement which is fine. Councilmember Dominic Ciancibelli made a motion the City Council authorizes the Mayor to sign the interlocal agreement for Bridge Inspection services with Cowlitz County. Councilmember Mike Langham seconded, and the motion carried.

9. ORDINANCES & RESOLUTIONS - None

A. Ordinance No. 1293 Budget Amendment

Ordinance No. 1293 was read by Title. *An Ordinance of the City of Kalama, Washington amending the 2012 Budget to account for the unanticipated revenues and expenditures for the Kalama Housing Authority, purchase of a new Public Works Truck, and contract wage increases increasing the Budget in the amount of \$41,000.00.* Councilmember Adam Smee made a motion the Council adopt Ordinance No 1293 amending the budget as read. Councilmember Mary Putka seconded, and the motion carried.

B. Ordinance No. 1259 Park Rules

Ordinance No. 1259 was read by Title. *An Ordinance of the City of Kalama, Washington amending Kalama Ordinance No. 1103 which established Kalama Municipal Code Chapter 9.30 Park Code of Conduct.* It was noted that this ordinance had been tabled at the last meeting for a legal review. Attorney Paul Brachvogel noted after reviewing how “loitering” is addressed throughout the code section there should not be any constitutional issues. This is to address reasonable park usage, and the definition as listed does not stand alone. Councilmember Dominic Ciancibelli made a motion the City Council adopt Ordinance No. 1259 as read. Councilmember Mike Langham seconded, and the motion carried.

C. Ordinance No. 1294 Downtown Parking

Ordinance No. 1294 was read by Title. *An Ordinance of the City of Kalama, Washington amending Kalama Municipal Code Chapter 10.08.050 Parking Limits to address current parking concerns and conditions.* Chief Randy Gibson explained that the changes incorporated are to address the concerns of business and property owners downtown that deal with vehicles being parked all day. There are those that are parking for “park and ride” purposes and others who live in the up-stairs apartments. The area along one section of First has been left open to allow for the closest 24-hour business employees to park. Also, the code had previously been revised, but the signage along the streets had not been updated. Signs have been ordered, and he will work with Public Works to get them installed. The signs should make it clear to the public of the rules but warnings will be issued initially.

Councilmember Adam Smee made a motion the City Council adopt Ordinance 1294 as read. Councilmember Mike Langham seconded, and the motion carried.

D. Resolution No. 579 Surplus PW Truck

Resolution No. 579 was read by Title. *A Resolution of the City of Kalama, Washington declaring the Public Works 1997 Chevrolet s10 pickup truck surplus and authorizing disposal in the City of Kalama's best interest.* Councilmember Dominic Ciancibelli made a motion the City Council adopt Resolution No. 579 as read. Councilmember Adam Smee seconded, and the motion carried. It was noted the truck has 130,000 miles on it, and would be sold "as is."

E. Resolution No. 580 Release of Easement

Resolution No.580 was read by Title. *A Resolution of the City Council of the City of Kalama, Washington, declaring certain real property surplus and authorizing its vacation in favor of serviant land owner.* Director of Public Works Carl McCrary explained that this is an abandoned waterline easement between Todd and Robb Roads. The waterline has been abandoned. There is no longer a need for the easement now or in the future. He is recommending the vacation. Councilmember Adam Smee made a motion the City Council adopt Resolution No. 580 vacating the easement as read. Councilmember Mike Langham seconded, and the motion carried.

10. CORRESPONDENCE - None brought forward

A. Letter from Cowlitz Co. Boundary Review Board – Fire District #5 – Columbia River Boundary reduction

11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS

A. Mayor Pete Poulsen reported the Blues Festival is getting close, and he hopes all will come to have a good time. It is on August 18 from 2p.m. to 10p.m. He added that while he cannot attend, the Councilmembers could attend the grand opening luncheon event at Emerald Kalama tomorrow. The three department heads will attend to represent the City. Mayor Poulsen reported he attended the Joint Entity meeting last night. The Port of Kalama reported the project at the south grain elevator will be getting underway shortly. The Fire District is getting a new aide vehicle. The School District has completed a new roof on the gym and is putting in new seating in the auditorium.

B. Councilmember Adam Smee had no report.

C. Councilmember Dominic Ciancibelli reported he had met with Carl and reviewed the items discussed earlier on the agenda including the truck replacement, the bridge inspections, and the release of the easement. They also discussed the Fourth Street project which is progressing well.

D. Councilmember Mike Langham noted the Guild contract has now been completed. .

E. Councilmember Donald Purvis was absent.

F. Councilmember Mary Putka reported the Library Board with the support of Envision Kalama will be holding the READ Kalama event. The book, Lean on Pete, will be available on September 10th with the event to be held in October with the author in attendance.

12. DEPARTMENT REPORTS

A. Director of Public Works Carl McCrary presented a written report. He noted that the wayfinding signs have been installed. Carl reported that last week the City experienced an electrical fire in the panel at the pump station on Fifth Street. A few years ago they had installed a surplus generator for back up which worked to keep things running while the repairs to the pump station were made. There was a great response by the crew, and the PUD to get this repaired quickly. Carl added that all the full-time crew members are certified in water and/or sewer operations until 2015.

B. Police Chief Randy Gibson provided a statistical report. He reported his department has received a \$1000 traffic safety grant which he will use to purchase a Lidar unit for traffic control. This is a laser/radar unit that will monitor traffic speeds along East Frontage more effectively than the current radar units. The current units are not as defined in the area they monitor and will often pick up traffic speeds from the freeway along side Frontage. Chief Gibson added that the National Night Out event is coming together. He provided a list of other agencies that will be involved. He noted that Heritage Bank has just informed him they will also be present to provide fraud prevention information to seniors.

C. Clerk/Treasurer Coni McMaster reported she has been working on the Department of Retirement audit. The Auction of the surplus property raised \$510 and got rid of almost all the items. She thanked Public Works Assistant Kelly Rasmussen for all the help he provided both on Saturday and then on Sunday when he disposed of all the computer items to the Cheerleaders fundraiser with Ecotech. The newsletter was included in the bills that just went out.

D. City Attorney Paul Brachvogel had no report.

13. CONSENT AGENDA

Councilmember Mary Putka made a motion the City Council approve the Consent Agenda including Claims Vouchers totaling \$128,205.55, Payroll Vouchers totaling \$81,517.05 and the City Council minutes of July 18, 2012. Councilmember Adam Smee seconded, and the motion carried.

14. EXECUTIVE SESSION - None

15. ADJOURNMENT

Mayor Poulsen adjourned the meeting at 8:20 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening.

Pete Poulsen - Mayor

Coni McMaster - Clerk/Treasurer