



City of Kalama

Incorporated 1890

City Hall
195 N. First St.
P.O. Box 1007
Kalama, WA 98632
(360) 673-3265
asmee@kalama.com



2/1/18

Subject: City Council Retreat

Set of Initial Questions

Is there interest in a Mayor/Council Retreat?

How long should the retreat be?

(We are suggesting a day and a half during the work week with an overnight stay at the facility.)

When will it occur? All members must commit to the full schedule.

Where should it occur?

(We are suggesting it be at facilities out of the area, such as Vancouver, Centralia or Olympia.)

Should everyone attend the whole retreat or do we have a time for just the Mayor and Council with staff participating for only a portion of the time?

Social hour/after hours and dinner events must comply with Open Public Meetings Act.

I have more information about the content of the retreat and what our focus should be. These decisions can be made subsequent to answering the initial questions above.

I have attached some information about a proposed facilitator. Frank McShane of Square Peg Consulting.