

**CITY OF KALAMA
CITY COUNCIL MEETING
MARCH 21, 2012**

1. OPENING

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m. Mayor Poulsen led those present in the Pledge of Allegiance. Councilmembers present were Adam Smee, Dominic Ciancibelli, Mike Dennis Langham, Don Purvis, and Mary Putka. City staff present were Director of Public Works Carl McCrary, Clerk/Treasurer Coni McMaster, and Police Officer Cody Traub. Police Chief Randy Gibson was absent. Members of the public present are listed on the sign-in sheet.

2. EXECUTIVE SESSION - None

3. CHANGES TO THE AGENDA - Add 7B to unfinished business – Award Bid for Elm Street Project.

4. PRESENTATIONS & AWARDS - None

5. PUBLIC HEARINGS - None

6. PUBLIC COMMENTS/CONCERNS - None

7. UNFINISHED BUSINESS

A. Award Construction Bid for Military-Cloverdale Road Improvement

Pedestrian Project

Director of Public Works Carl McCrary presented the bids for the Military Road Project with the engineer's recommendations that the City accept the low-bidder Catworks, LLC. The Transportation Improvement Board has approved the award. Councilmember Adam Smee made a motion the City Council award the contract for the Military-Cloverdale Road Pedestrian Improvement project and authorize the Mayor to sign the construction contract with Catworks, LLC in the amount of \$164,967.50. Councilmember Don Purvis seconded, and the motion carried.

B. Award Construction Bid for Elm Street Pedestrian Improvement

Project

Director of Public Works Carl McCrary presented the bids for the Elm Street Project with the engineer's recommendations that the City accept the low-bidder, Trinity Contractors, Inc. The State Department of Transportation has approved the award. Mr. McCrary explained the project had been bid with the base, plus two additions. The City only has enough funding to do the base bid. This project has been reduced over time to fit within the funding the City has received. Councilmember Adam Smee made a motion the City Council award the contract for the Elm Street Underpass Pedestrian Improvement Project and authorize the Mayor to sign the construction contract with Trinity Contractors, Inc. in the amount

of \$25,435.00. Councilmember Mary Putka seconded, and the motion carried.

8. NEW BUSINESS

A. Reappointment of Susan Langham to the Housing Authority Board

Mayor Poulsen noted that Ms. Langham was appointed to an unexpired term in mid-2011. That term is now expiring, and she has requested to be reappointed. Councilmember Mary Putka made a motion the Council approve the Mayor's reappointment of Susan Langham to the Housing Authority Board. Councilmember Don Purvis seconded, and the motion carried.

B. Downtown Trees

Councilmember Dominic Ciancibelli brought up the issue of the downtown trees that need to be replaced. The suppliers of the trees have not been responsive in helping the City to get these trees replaced. Director of Public Works Carl McCrary has been in contact with Tsugawas Nursery and their supplier in hopes of getting replacement trees. The contractor, whom put the trees in, has stepped up and replaced 10 of the trees. The actual supplier seems to have no concerns. Councilmember Ciancibelli suggested a letter of dissatisfaction be sent from the City. Councilmember Don Purvis cautioned that the letter not be too harsh so as to deter future dealings with the vendors. Councilmember Mary Putka noted that it should be emphasized that this was a community fund raiser with the trees being purchased as remembrances by citizens. The trees are important to the community. It was agreed that a diplomatic letter would be sent out.

9. ORDINANCES & RESOLUTIONS - None

10. CORRESPONDENCE - None

11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS

A. Mayor Pete Poulsen reported he had met with the Chamber and Lions Club to discuss the Kalama Blues Festival. He noted that the Chamber dinner is coming up on March 31st, and it is hoped the Councilmembers will attend. Councilmembers Mike Langham, Dominic Ciancibelli, and Mary Putka will be attending.

B. Councilmember Adam Smee reported he was working with Clerk/Treasurer Coni McMaster on the investing of some of the City funds. There will be a telephone conference with the broker tomorrow.

C. Councilmember Dominic Ciancibelli had no report.

D. Councilmember Mike Langham reported the Police Guild negotiations are proceeding.

E. Councilmember Donald Purvis reported he will be attending the Health Advisory Board meeting on Thursday.

F. Councilmember Mary Putka reported the Library now has ebooks available at www.kalamawa.onedigital.com. The volunteer breakfast is also tomorrow where the Library honors its many volunteers. Councilmember Putka also asked about the clean-up on the house near the Community Building. She would like to see it completed prior to the Word Catcher event on April 23, 2012 if possible. Another group will also be coming in with a lot of out-of-town visitors on the same day, so it would be good to have a presentable neighborhood. Mayor Poulsen noted the City has been working on this. The real estate agent now handling the property has been notified and indicated they plan to have it cleaned up in the near future. There is also a sign about a "free breakfast" on the fence that may be from the church for Sundays, but the sign needs to be taken down.

12. DEPARTMENT REPORTS

A. Director of Public Works Carl McCrary presented a written report. Carl noted the recent wind storm that knocked down a tree and caused unrelated power outages. The generators all kicked in at the various plants and facilities including the Public Works shop's new generator. Over the last weekend, the Gore Road pump burned out which caused some residents to be out of water. It has been fixed and the boil water order has been lifted. Carl then noted the passing of former Mayor Glen Munsey. Mr. Munsey worked hard for the Kalama Community wearing many different hats. A service will be held on Saturday at 11am.

B. Officer Cody Traub noted that Police Chief Randy Gibson was at the equivalency academy. He presented the statistical report noting there were 62 calls for service in the last two weeks. Officer Traub informed the Council that he has signed the City up for the National Night Out event to be held in August. It is a good event promoting not only crime prevention but healthy lifestyles. He is also working on local neighborhood watch programs and setting up a Police Department website.

C. Clerk/Treasurer Coni McMaster reported she has been able to set up the City to receive payments received by check now from on-line payment vendors to be received through an ACH transaction. This should save staff time.

D. City Attorney Paul Brachvogel was absent.

13. CONSENT AGENDA

Councilmember Mary Putka made a motion the City Council approve the Consent Agenda including Claims Vouchers Totaling \$55,152.04, Payroll Vouchers Totaling \$44,927.90 and the City Council minutes of March 7, 2012. Councilmember Don Purvis seconded, and the motion carried.

14. EXECUTIVE SESSION - None

15. ADJOURNMENT

Mayor Poulsen adjourned the meeting at 7:40 p.m. These minutes are not verbatim.

A copy of the tape can be made available for listening.

Pete Poulsen - Mayor

Coni McMaster - Clerk/Treasurer