

**CITY OF KALAMA
CITY COUNCIL MEETING
JANUARY 18, 2012**

1. OPENING

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m. Mayor Poulsen led those present in the Pledge of Allegiance.

Councilmembers present were Adam Smee, Dominic Ciancibelli, Mike Dennis Langham, and Mary Putka. Councilmember Don Purvis was absent. City staff present were Director of Public Works Carl McCrary, Clerk/Treasurer Coni McMaster, and Police Chief Randy Gibson. City Planner Matt Hermen was also in attendance. Members of the public present are listed on the sign-in sheet.

2. EXECUTIVE SESSION - None

3. CHANGES TO THE AGENDA - None

4. PRESENTATIONS & AWARDS

A. Carolyn Reynoldson – Kalama Learn to Swim Program

Ms. Carolyn Reynoldson addressed the City Council regarding the Kalama Community Learn to Swim program which totally funds several classes for elementary age children. This will be the 9th year. Over the years they have raised over \$10,000 in donated funds. Last year they had to add a fourth class due to the amount of kids that signed up. It is a program that works and gives the kids a lifetime skill. Kalama having so much river access, it is also a life-saving skill they all need. Ms. Reynoldson noted that the cost is now \$35 per child, and they are currently accepting donations which go entirely to the program and not to any overhead costs. Mayor Poulsen and the Council thanked Ms. Reynoldson for her dedication to this program.

5. PUBLIC HEARINGS - None

6. PUBLIC COMMENTS/CONCERNS - None

7. UNFINISHED BUSINESS

A. Select Engineering Firm for General Engineering Services

Director of Public Works Carl McCrary informed the City Council that he had contacted Municipal Research about the process for selection of engineers. Their opinion is that for general engineering services, the City doesn't have to hold extensive interviews. For projects funded by grant proceeds, there are requirements for interviews and selection included in the grant documents, so the City will have to interview for the up-coming projects. He explained that he will utilize Municipal Research's roster of

consultants to pick the firms to interview. This roster includes each firm's statements of qualifications, so they can determine what firms to interview based on the projects they have done in the past. Using the roster saves the City time and resources. Mr. McCrary recommended the City Council authorize the Mayor to sign the agreement for general engineering services with Gray and Osborne. Gray and Osborne designed both the water and wastewater plants and know the City's systems so it makes sense to have them as the general engineers. Councilmember Adam Smee made a motion the City Council accept Gray and Osborne for the general engineering services and authorize the Mayor to sign the agreement. Councilmember Dominic Ciancibelli seconded, and the motion carried.

B. Set Date & Time for Council Retreat

Mayor Poulsen noted that he would like to schedule this for a Saturday or Sunday in April. Clerk/Treasurer Coni McMaster informed the Council that she had contacted the Lewis River Golf Course, and the cost for four to six hours would be \$350. The date of April 28th was tentatively set and would be confirmed at the meeting on February 1, 2012.

8. NEW BUSINESS

A. Cowlitz County Interlocal Agreement for Cooperative Shoreline Master Program Update

City Planner Matt Hermen reminded the Council that the City has received a \$50,000 grant from Department of Ecology for the updating of the Shoreline Management program. It had been decided that doing the update in collaboration with the other cities in the county and the County would be the best way to approach the project by using just one consultant. The interlocal agreement allows the County to be the prime entity and pass the funds on to the COG who will be managing the project. The City is required to do the update whether it enters into the agreement with the County or not. Upon completion of the update the City will have a code that is defined for Kalama and not just adopt the County's code as they have now. The process will involve the Planning Commission reviewing the recommendations from the consultant, and the Council will approve the final document. Councilmember Mary Putka made a motion the City accept the agreement with Cowlitz County for the Shoreline update. Councilmember Adam Smee seconded, and the motion carried.

9. ORDINANCES & RESOLUTIONS

A. Resolution No. 570 – A Resolution Of The City Council Of The City Of Kalama Repealing The 1973 Agreement For Providing The Port Of Kalama Marina Park With Irrigation Water In Exchange For Sand For The City Replacing The Resolution No. 562 Passed On December 7, 2011 Which Was A Duplicate Numbered Resolution.

Resolution No. 570 was read by title. Councilmember Adam Smee made a motion the

City Council adopt Resolution No. 570 as read. Councilmember Dominic Ciancibelli seconded, and the motion carried.

B. Resolution No. 571 – A Resolution Of The City Of Kalama, Washington Declaring A 1991 Blue Chevrolet Cargo Van, A 1999 Police Expedition, Water/Sewer Ductile Iron Pipe Fittings, Various Computers And Assorted Monitors And Peripherals From All Departments Of The City Surplus And Authorizing Disposal In The City Of Kalama’s Best Interest.

Resolution No. 571 was read by title. Councilmember Adam Smee made a motion the City Council adopt Resolution No. 571 as read for the sale of surplus items “as is.” Councilmember Mike Langham seconded, and the motion carried.

10. CORRESPONDENCE - None

11. MAYOR’S REPORT & COUNCILMEMBERS’ REPORTS

A. Mayor Pete Poulsen reported that negotiations with the Guild would begin tomorrow. He had attended that Big Idea Committee meeting in Castle Rock which gave him the opportunity to see the downtown improvements they have made. Castle Rock’s improvements look nice.

B. Councilmember Adam Smee reported he met with Coni, and they discussed the options for better investing the City’s reserves for better return than the current rate offered by the State Investment Pool.

C. Councilmember Dominic Ciancibelli reported he met with Carl, and they discussed the engineering information from Municipal Research. He believes it does streamline the process as well as being cost effective.

D. Councilmember Mike Langham had no report.

E. Councilmember Donald Purvis was absent.

F. Councilmember Mary Putka reported that the Library is in need of one more Board member if anyone knows of someone. They are also considering going to quarterly meetings. Mary added that the Chamber will be holding a Black Tie/Blue Jean dinner in May as a Chamber fund raiser. The cost will be \$25.

12. DEPARTMENT REPORTS

A. Director of Public Works Carl McCrary presented a written report. He noted his department had a good training session from Columbia Analytical on the process, procedures

and paperwork involved in their water testing. He also reported that they smoke tested both the City Hall and a local residence to determine the cause of persistent sewer smells that bothered the occupants. In both cases they were able to find the problems and get them fixed. Carl also noted that the crew had done a great job handling the snow.

B. Police Chief Randy Gibson presented a statistical report for the last two weeks.

He noted that his department has an old trailer that Public Works will be taking to convert into a paint spray trailer. Also, the department now has junior police badge stickers to hand out to kids. Randy noted that they have received a report of a mail scam from at least one citizen. He asked if anyone hears of others, to please keep him informed.

C. Clerk/Treasurer Coni McMaster had no report.

D. City Attorney Paul Brachvogel was absent.

13. CONSENT AGENDA

Councilmember Mary Putka made a motion the City Council approve the Consent Agenda including Claims Vouchers for December 2011 Totaling \$13,011.01, Claims vouchers for January 2012 totaling \$156,773.00, Payroll Vouchers Totaling \$43,815.62 for January 1-15, 2012 and the City Council minutes of January 4, 2012. It was noted that the 2012 payments include the City's annual insurance payment of nearly \$120,000.00. Councilmember Adam Smee seconded, and the motion carried.

14. EXECUTIVE SESSION - None

15. ADJOURNMENT

Mayor Poulsen adjourned the meeting at 7:48 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening.

Pete Poulsen - Mayor

Coni McMaster - Clerk/Treasurer