

**CITY OF KALAMA
CITY COUNCIL MEETING
JANUARY 4, 2012**

1. OPENING

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m. Mayor Poulsen led those present in the Pledge of Allegiance.

Councilmembers present were Adam Smee, Mike Dennis Langham, Don Purvis, and Mary Putka. Councilmember Dominic Ciancibelli was absent. City staff present were Director of Public Works Carl McCrary, Clerk/Treasurer Coni McMaster, and Police Chief Randy Gibson. City Attorney Paul Brachvogel was also in attendance. Members of the public present are listed on the sign-in sheet. Mayor Poulsen welcomed the new Councilmembers to the board.

2. EXECUTIVE SESSION - None

3. CHANGES TO THE AGENDA - None

4. PRESENTATIONS & AWARDS

A. Kalama Safe Communities Coalition Report

Ms. Tina Day, representing the Kalama Safe Communities Coalition presented a flyer for the Coalition's February event. They are requesting to be able to put a smaller version of the flyer in with the City's water bills. The event will provide some education opportunities to the community with presentations by the Police Department. The event is being largely funded by donations. The Council had no objections to including the flyer with the bills.

5. PUBLIC HEARINGS - None

6. PUBLIC COMMENTS/CONCERNS

Cowlitz County Commissioner Mike Karnofski noted the County is struggling with budget issues like everywhere else. They will be watching their budget closely. He informed the Council that the County is working to complete both the gun range and the landfill relocation issues in the next couple of months.

7. UNFINISHED BUSINESS

**A. Authorize Mayor to Sign TIB Documents for N. 4th Street
and Old Pacific
Hwy Project Grants**

Clerk/Treasurer Coni McMaster noted that these are the two projects that have been included in the 2012 budget based up the notification of the awards of grant funding. Final acceptance of the grants requires the signed documents. Councilmember Don

Purvis made a motion the City Council authorize the Mayor to sign the TIB Agreements for the North 4th Street, Geranium Street to High School project No. 6-W-953(007)-1 and Seal Coat Project, Multiple Locations project No. 2-W-953(003)-1. Councilmember Adam Smee seconded, and the motion carried.

8. NEW BUSINESS

A. Committee Assignments For City Council - Police, Public Works, Planning, Finance, Parks, Library, Chamber, Alternate for COG Board

Mayor Poulsen made the following Committee assignments:

Councilmember Smee - Finance
Councilmember Ciancibelli - Public Works & Planning
Councilmember Langham - Police
Councilmember Purvis - Continue on the Health Advisory Board plus Parks
Councilmember Putka - Library and Chamber

Mayor Poulsen noted he needed an alternate for the COG Board. Both Councilmembers Smee and Putka volunteered. Mayor Poulsen appointed Adam Smee.

B. Kalama Street Names

Public Works Director Carl McCrary noted that Kalama streets are not correctly showing up on GIS and Google Earth. Many are hard to find. He would like to find a solution and is looking for any information or suggestions that might help. He has discussed the issue with the County Emergency Management Director, Grover Laseke and Fire Chief Victor Leatzow.

C. City Council Retreat - Date, Time, and Place

Mayor Poulsen informed the Council that he would like to have a retreat and requested that they look at their schedules for March and April for a Saturday date they could be available. They will be discussing direction for the City and issues that impact the City. It would be a four to six hour meeting. He is thinking of having it at the Lewis River Golf Course in Woodland, and they might even play a few rounds. It will be finalized at the next meeting.

9. ORDINANCES & RESOLUTIONS - None

10. CORRESPONDENCE - None

11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS

A. Mayor Pete Poulsen reported the committee for the Blues Festival met on Tuesday. They have picked August 18, 2012 as the date which will be on the weekend of the

Car Show.

- B. Councilmember Adam Smee had no report.
- C. Councilmember Dominic Ciancibelli was absent.

- D. Councilmember Mike Langham had no report.
- E. Councilmember Donald Purvis had no report
- F. Councilmember Mary Putka had no report.

12. DEPARTMENT REPORTS

A. Director of Public Works Carl McCrary noted that he had met with Adam Smee and Mike Langham discussing the hiring of engineering services which is proceeding. He also asked Commissioner Karnofski to let the County Public Works know that Kalama appreciated the job the local county crew does. He expressed appreciation for Road Boss, Rodney Gardner, who has been reassigned.

B. Police Chief Randy Gibson provided a statistical report. He noted there were 1415 calls for service in 2011. There was only one DUI arrest over the New Year's weekend so people are doing better, at least on this one day a year. Chief Gibson informed the Council of the gift of three fairly new computers his department received from the City of Kelso's Police Department. These are the in-car computers and will be newer than several the Department is currently using. He is grateful to Kelso Chief Andy Hamilton.

C. Clerk/Treasurer Coni McMaster provided a December Treasurers report noting that there will be a final one presented at the next meeting which will include additional expenditures to close out 2011. The signs for the Library and City Hall will be up in the next couple of weeks. FOLK is paying for the Library sign, and the costs for the City sign are coming from the Finance budget of 2011. Ms. McMaster informed the Council that she is working on getting the Council agenda on the City's webpage to be more interactive. It will allow items on the agenda to be clicked on to access the back up documentation. This may be how the Council will receive packets in the future until computers or IPADS can be obtained for them.

D. City Attorney Paul Brachvogel had no report.

13. CONSENT AGENDA

Councilmember Mary Putka made a motion the City Council approve the Consent Agenda including Claims Vouchers totaling \$70,209.52, Payroll Vouchers totaling \$84,071.77 and the City Council minutes of December 21, 2012. Councilmember Adam Smee seconded, and the motion carried.

14. EXECUTIVE SESSION - None

15. ADJOURNMENT

Mayor Poulsen adjourned the meeting at 7:24 p.m. These minutes are not verbatim.

A copy of the tape can be made available for listening.

Pete Poulsen - Mayor

Coni McMaster - Clerk/Treasurer