

**CITY OF KALAMA
CITY COUNCIL MEETING
DECEMBER 7, 2011**

1. OPENING

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m. Mayor Poulsen led those present in the Pledge of Allegiance.

Councilmembers present were Adam Smee, Dominic Ciancibelli, Chuck Hutchinson, Don Purvis, and Bud Gish. City staff present were Director of Public Works Carl McCrary, Assistant Public Works Director Kelly Rasmussen, Clerk/Treasurer Coni McMaster, and Police Chief Randy Gibson. City Planner Matt Hermen was also in attendance. Members of the public present are listed on the sign-in sheet.

2. EXECUTIVE SESSION - None

3. CHANGES TO THE AGENDA

Mayor Poulsen tabled Item 9F – Resolution No. 569 until a later date.

4. PRESENTATIONS & AWARDS

A. Certificate of Appreciation – Molly Ciancibelli – 25 years of service

Mayor Poulsen announced the City is honoring librarian Molly Ciancibelli for 25 years of service. Ms Ciancibelli was presented a certificate by her husband, Councilmember Dominic Ciancibelli. Molly thanked everyone and noted that the community is a great supporter of the Library. A poem by Utility Clerk Sue Seay saluting all the things that make Molly special was read by Clerk/Treasurer Coni McMaster. Molly was also presented with tokens of appreciation from FOLK president Betty Bates, Library Director Louise Thomas, and Library Board Chairman Mary Putka all noting how valuable the contributions Molly makes are to the Library. A ten minute break for cookies and coffee was taken. The meeting resumed at 7:20 p.m.

5. PUBLIC HEARINGS

A. 2012 Budget & 2012-2017 Capital Facilities Plan

Mayor Poulsen opened the public hearing on the 2012 Budget and 2012 - 2017 Capital Facilities Plan. Clerk/Treasurer Coni McMaster state that the final draft presents a total budget of \$5,148,730.00 for 2012. She briefly reviewed the changes included in the draft budget since the hearing on November 16, 2011 which involved property taxes, utility taxes, costs for jail, attorney, and communication services, newly approved grant funded street projects, and the final adjustments to the projected beginning fund balances which increased the budget in the amount of \$200,500 from the previous draft. Ms McMaster explained

that the City would be re-setting the property tax levy to include the amounts for state assessed property that had been omitted. The new assessed valuation has been certified by the County Assessor. Assistant Public Works Director Kelly Rasmussen provided the Council with the information on the two projects that have been approved for funding by the Transportation Improvement Board. The North Fourth Street Improvements are at a cost of \$788,350 of which the City will have to cover 5% or just under \$40,000. There will be sidewalk, street and stormwater improvements from the High School northwest to Geranium. The overlay project to improve a section of Old Pacific Highway from Cloverdale to the south city limits is at a cost of \$71,300 with the City covering 5% or about \$3600. This was a competitive process and the City is lucky to have qualified for both projects. The Council voiced their appreciation of Kelly's work to get the grant funding for these projects. Mayor Poulsen asked if there were any questions regarding the budget. Mr. Jim Dickey asked what the property tax levy would increase to. Ms. McMaster explained that this is very minimal to the citizens. The previous percentage of increase was at just under 1% and now it will be exactly at 1%. There were no other comments or questions. Ms. McMaster requested that due to the activity regarding shared revenues issues being discussed at the state level, she would like to continue the public hearing to the next meeting. Some legislative may to need to be incorporated prior to the end of the year. She does not anticipate any other changes to be made to this final draft. Mayor Poulsen, with the Councils concurrence, continued the public hearing to the City Council meeting on December 21,2011 at 7pm.

6. PUBLIC COMMENTS/CONCERNS

A. Larry Wagle, Longview WA

Mr. Larry Wagle made a statement to the Council regarding the need for unions and for the authorities of cities to not act in ways that would "bust" unions. His request to the Council was that if our Police officers were to respond to assist another agency, such as Longview that they act as necessary, but not in such a way as to weaken the union. Mayor Poulsen thanked him for his comments.

7. UNFINISHED BUSINESS

A. Victoria Heights Subdivision - Planning Commission Recommendations For Preliminary Plat Approval

City Planner Matt Hermen presented the recommendations to the Council from the Kalama Planning Commission for preliminary plat approval of the Victorian Heights Subdivision application. Clerk/Treasurer Coni McMaster noted that Attorney Paul Brachvogel has reviewed the plat and has no concerns. Mr. Hermen explained the proposal is for 30 lots to be placed on an 8.29 acre parcel off of Taylor Road and Geranium Street. All required notices

have been made and published. A public hearing was held by the Planning Commission in October and continued to November to review the plat application, the staff reports and findings of facts. The Planning Commission is recommending approval of the plat application with 22 attached conditions of approval. Mr. Hermen reviewed all 22 of the conditions which deal with such things as geo-tech reports on slopes, street construction, stormwater facilities, erosion control, mailbox location, park space allocation, and noise from the adjacent school property. The Council is considering the proposal under the closed record hearing at this point in the process. It was noted that there were several of the neighboring property owners in attendance at the Planning Commission public hearings. Mayor Poulsen asked if there were any questions, and there were none. Councilmember Bud Gish made a motion the City Council approve the preliminary plat application for Victorian Heights with 22 conditions of approval as recommended by the Kalama Planning Commission. Councilmember Chuck Hutchinson seconded. The motion carried.

8. NEW BUSINESS

A. Elm Street Underpass Project - Extend Contract to May 30, 2012

Director of Public Works Carl McCrary explained the current agreement has an expiration date of December 31, 2011. Since the project is not being put out to bid until February of 2012, the agreement needs to be extended which does not change the cost of the project. Department of Transportation has approved the extension. Councilmember Chuck Hutchinson made a motion the City Council authorize the Mayor to sign Addendum #2 with Gray & Osborne for the Elm Street Underpass Pedestrian Accessibility Project design as approved by WSDOT with no additional cost to the City. Councilmember Don Purvis seconded, and the motion carried.

9. ORDINANCES & RESOLUTIONS

A. Ordinance No. 1281 - Repeal of Tier Rates

Ordinance No. 1281 was read by Title - An Ordinance of the City Council of the City of Kalama repealing Kalama Municipal Code Section 12.12.010(b) repealing the established second tier of the declining rate structure for water rates over the next three years. Councilmember Bud Gish made a motion the City Council adopt Ordinance No. 1281 as read. Councilmember Adam Smee seconded. It was noted that this affects 4 to 5 of the industrial users, who have been notified of the proposed change. The City received no response. The motion carried.

B. Ordinance No. 1283 - 2011 Budget Amendment

Ordinance No. 1283 was read by Title - An Ordinance of the City of Kalama, Washington amending the 2011 Budget to account for the unanticipated revenues and expenditures for capital improvements to the community building, parks and recreation

programs, garbage service fees, grant funding for the installation of highway signs and transfers to water and sewer reserves increasing the budget in the amount of \$ 310,800.00. Councilmember Adam Smee made a motion the City Council adopt Ordinance No. 1283 as read. Councilmember Bud Gish seconded, and the motion carried.

C. Resolution No. 562 - Repeal Port Agreement - Sand for Water

Resolution No. 562 was read by Title - A Resolution of the City Council of the City of Kalama repealing the 1973 agreement for providing the Port Of Kalama Marina Park with irrigation water in exchange for sand for the City. Councilmember Don Purvis made a motion the City Council adopt Resolution No. 562 as read. Councilmember Chuck Hutchinson seconded. It was clarified that beginning in 2012, the Port will pay for all water used at the parks, and the City will pay for all sand it receives. The motion carried.

D. Resolution No. 567 - Re-set the Property Tax Levy

Resolution No. 567 was read by Title - A Resolution of the City of Kalama repealing Resolution No. 565 to correctly establish the dollar amount of tax revenue for ad valorem taxes which will be necessary to meet the financial requirements of the 2012 Budget of the City of Kalama. Councilmember Bud Gish made a motion the City Council adopt Resolution No. 567 as read. Councilmember Don Purvis seconded, and the motion carried.

E. Resolution No. 568 - Re-set the Tax Levy - Percentage of Increase

Resolution No. 568 was read by Title - A Resolution of the City of Kalama repealing Resolution No. 566 to correctly establish the amount of the property tax increase based upon the correct assessed valuation to meet the requirements of the 2012 Budget. Councilmember Dominic Ciancibelli made a motion the City Council adopt Resolution No. 568 as read. Councilmember Adam Smee seconded, and the motion carried.

F. Resolution No. 569 - Support of the 1/10 of 1% Mental Health Tax

This Resolution was tabled to a future date.

10. CORRESPONDENCE - None

11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS

A. Mayor Pete Poulsen reported on his trip to Olympia where he and 60 other mayors met with a few of the state legislators regarding the budget cut proposals made by the Governor. He noted that we are not the only city struggling. There was discussion on the effects of I-1183, the lawsuits just filed claiming it is unconstitutional, and what effects this could have on the state revenues. The lawsuit may keep all of us in limbo for awhile. Other of the proposed cuts by the Governor were also discussed.

B. Councilmember Adam Smee had no report.

C. Councilmember Dominic Ciancibelli had no report.

D. Councilmember Chuck Hutchinson had no report but noted a strange phone call he received of a recorded conversation with one of the legislators. Others noted they have received similar calls.

E. Councilmember Donald Purvis reported on the Joint Entity meeting. He noted that Fire District has resolved the communications issue and won't be using the old siren in the future; the Santa run on the fire truck will be made this year; the School is considering increasing the levy in the future; the Port's playground has been completed; dredging is increasing due to more silt; the Port has completed the design for the new interpretative center and office complex; and the new glass plant will be opening in early 2012. The next meeting will be on February 28, 2012 hosted by the Fire District.

F. Councilmember Bud Gish had no report.

12. DEPARTMENT REPORTS

A. Director of Public Works Carl McCrary presented a written report. He noted that the Kalama welcome sign at the north end of town had been reinstalled after Mark Wilson repainted it. Carl reported that Kalama citizen Jim Dickey and his wife have donated the funds for the materials to redo the front approach to the Community Building. He would like to see if the Kalama Lions would like to take this on as a community service project to complete the construction. He informed the Council that it is time for the engineering selection process, and he is requesting a committee be set up again. Councilmember Adam Smee and Councilmember elect Mike Langham volunteered to serve on the committee. Carl also noted the good work of the crew in meeting the challenges of running the water plant during the recent storms.

B. Police Chief Randy Gibson presented an incident report for the last two weeks which included 73 calls with 18 reportable cases. Chief Gibson reported on the accident that happened this morning over at the grain elevator in which a man was killed.

Councilmember Chuck Hutchinson asked why the Christmas parade was cancelled at the last minute. Assistant Director of Public Works Kelly Rasmussen explained that it was due to safety concerns. He had requested the parade route be shortened at least, since the original plan did not include closing the street to traffic. This was on Friday night, which is the busiest night downtown, so the Chamber didn't want to close the street and disrupt business. By Friday it appeared that along with the shortened route, there were a number of sick participants that were cancelling, so they made the decision to cancel the parade on Friday afternoon. Mr. Rasmussen noted that he did attend a meeting to discuss how to plan it better, and the Chamber will be making a decision on how to proceed for next year. It was also discussed at the Chamber meeting.

Citizen Jim Dickey asked what the Chief thought of the earlier comment regarding responding to calls for assistance from Longview. Chief Gibson explained that all law

enforcement officers are obligated to respond to protect lives and property. This is the oath they take. They cannot put their political or personal views before their duty to protect the public.

C. Clerk/Treasurer Coni McMaster provided the November Treasurer's report. She noted that the garbage fund is still showing a negative balance due to the new software issue in October. The system is working it out, but it will take some time. The budget work has taken most of her time. Krystall has been getting the end of year notices for business and dog license renewals ready for mailing.

D. City Attorney Paul Brachvogel was absent.

13. CONSENT AGENDA

Councilmember Bud Gish made a motion the City Council approve the Consent Agenda including Claims Vouchers Totaling \$46,245.33, Payroll Vouchers Totaling \$73,634.38 and the City Council minutes of November 16, 2011. Councilmember Don Purvis seconded, and the motion carried.

14. EXECUTIVE SESSION - None

15. ADJOURNMENT

Mayor Poulsen adjourned the meeting at 8:25 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening.

Pete Poulsen - Mayor

Coni McMaster - Clerk/Treasurer