

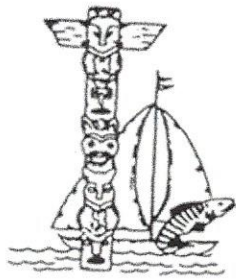
City of Kalama

320 N. First St.
Kalama, WA 98625



City Council Agenda May 3, 2017 @ 7 pm

1. OPENING - Mayor Pete Poulsen
 - A. Flag Salute
 - B. Roll Call
 - C. Changes to the Agenda
2. EXECUTIVE SESSION
3. PRESENTATIONS & AWARDS
 - A. Proclamation – National Law Enforcement Week May 14-20, 2017
4. PUBLIC HEARINGS
 - A. Chilton Annexation Petition – Public Hearing
 - B. Port of Kalama – Substantial Shoreline Development Permit
5. PUBLIC COMMENTS & CONCERNS
6. UNFINISHED BUSINESS
 - A. Somarakis – Stormwater System Review
 - B. Update on Police Chief Search
7. NEW BUSINESS
8. ORDINANCES & RESOLUTIONS
 - A. Resolution No. 652 - Chilton II Annexation
9. CORRESPONDENCE
10. MAYOR & COUNCILMEMBER REPORTS
 - A. Mayor Pete Poulsen – Cow Co Tourism
 - B. Councilmember Mike Truesdell – Finance Committee
 - C. Councilmember Dominic Ciancibelli – Public Works & Planning Committee
 - D. Councilmember Mike Langham – Police, COG Board & 911 Board Rep
 - E. Councilmember Rosemary Siipola – Parks & Health Board Rep
 - F. Councilmember Mary Putka – Library Committee & Chamber Representative



City of Kalama

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City Council Agenda May 3, 2017 @ 7 pm

11. DEPARTMENT REPORTS

- A. City Administrator Adam Smee
- B. Superintendent of Public Works Kelly Rasmussen
- C. Police Department
- D. Clerk/Treasurer Coni McMaster
- E. City Attorney Erin Hillier

12. CONSENT AGENDA - *I move the City Council approve the consent agenda as presented.*

A. Approved for payment are:

Claim and Payroll warrants 37538-37603 and ACH/EFT transactions totaling:
\$165,896.48

B. Approval of Minutes of the April 19, 2017 City Council Meeting

C. Authorize Mayor to sign the Agreement with Public Safety Testing for a three-year period.

13. EXECUTIVE SESSION

14. ADJOURNMENT

CITY OF KALAMA

SIGN - IN SHEET

MEETING City Council

DATE May 3, 2017

Name	Address	Phone/Email	Do you wish to Speak?	Subject
Ray Orr	2006 Hayes Rd. Woodland		yes	Chaplaincy & Kalama
Paul Schmidt	Kalama	360 6062618	yes	STORM WATER REVIEW
Sandra Macias	109 Stepping Stone	360 2619983	NO	
Eric Yakovich	110 W Marine Dr	673-2329	Yes	POK Shoreline Permit
JIN BAN			NO	
BOB SUMMERS	KALAMA	360-6064216	no	STORM WATER REVIEW
Tracy Trice	KALAMA	360-600-9911-	no	" "
Margene Jenkins	650 Taylor Rd Kalama		NO	

Please sign in for the record. Signing in does not mean you must speak but to address the Council you must sign in for the record. When recognized please state your name and address. Your comment could be subject to a time limit at the discretion of the Mayor. Please speak clearly enough for the tape to pick up your voice or step closer to the Council Desk. Thank you.

**CITY OF KALAMA
CITY COUNCIL MEETING
MAY 3, 2017**

1. OPENING

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m. Mayor Poulsen led those present in the Pledge of Allegiance.

Councilmembers present were Dominic Ciancibelli, Mike Dennis Langham, Rosemary Brinson Siipola, and Mary Putka. Councilmember Mike Truesdell was absent. City staff present were City Administrator Adam Smee, Superintendent of Public Works Kelly Rasmussen, Clerk/Treasurer Coni McMaster, and Acting Police Chief Steve Parker. City Attorney Sam Satterfield and City Planner Mark Person were also present. Members of the public present are listed on the sign-in sheet.

2. EXECUTIVE SESSION - None

3. CHANGES TO THE AGENDA - None

4. PRESENTATIONS & AWARDS

A. Proclamation – National Law Enforcement Week May 14-20, 2017

Mayor Poulsen read the proclamation designating the week of May 14-20, 2017 as Police Week. Flags will be lowered to half-mast on May 15th in honor of all fallen officers and their families. The local Candlelight vigil will be held at Riverside Park in Cowlitz County on Westside Highway on May 18, 2017. Chaplin Tom Hahn spoke in appreciation of the City's proclamation which focuses on the line of duty deaths. He also noted that officer's suicide rates are extremely high as they experience many things that we cannot comprehend, so need the support of the chaplains and their communities. He noted the absence of Randy, and that he is missed by Kalama and the community.

5. PUBLIC HEARINGS

A. Chilton II Annexation Petition – Public Hearing

Mayor Poulsen opened the public hearing. Clerk/Treasurer Coni McMaster explained that Chilton Inc had submitted an intent to annex property along China Garden Road which the Council accepted on March 22, 2017. They have now submitted the formal petition which has been certified by the County Assessor. The Council still has the option to accept or reject the petition. The property will be assessed the debt of the City and upon annexation will be zoned R-1. Mr. Bill Richardson, 1320 China Garden Road, adjacent to the property in the annexation stated that he wants to see the area stay rural. He asked what is the benefit of the annexation to the City and the property owner. He understands that the City will receive tax revenues. He asked about the new home having lower water rates versus those that are outside the City limits. Mayor Poulsen noted that yes that would be the case unless he would annex in as well. Mr. Richardson noted he doesn't want to see development happen in the area. Mr. Matt Roscoe representing Chilton Inc. explained that they have not

decided on lot sizes yet and it will be up to the engineers and designers. The property included in this annexation will be used for access to the adjoining property. The first step is the annexation. Improvements to the water system would be included as required by any development. Mr. Richardson noted it would be a problem if new area is allowed lesser rates than their neighbors. Mayor Poulsen stated that he can't be sure that adjoining property owners will see an actual benefit to the annexation. Mr. Jim Bain, N. 2nd Street stated that the property owner has the right to get to develop their property which is their benefit and the benefit to City is having more housing opportunities. The property in the County can still be developed and the City is not sure if it has any zoning. City Administrator Adam Smee explained the City's minimum R-1 zoning lot size is 7500 square feet which requires sewer for that size lots. The developer will have to decide if he would prefer to develop without sewer as they would have to extend the lines to the property at their expense and then dedicate it to the City. The lot sizes will have to increase to meet septic requirements under the City's estate lot zoning. Mayor Poulsen noted that the area coming down the hill is inside the City and zoned R-1 as well. The whole area can be developed. Mr. Richardson noted that they need to increase the well size or the reservoir at the top of Simmons, noting that water has been a limiting factor for the development in the area. He really doesn't want to be surrounded by houses. It was noted that the developer will pay for infrastructure improvements or up sizing if necessary. Mayor Poulsen closed the public hearing.

9 ORDINANCES & RESOLUTIONS – Out of Order

A. Resolution No. 652 - Chilton II Annexation

Resolution No. 652 was read by title: A resolution relating to a pending annexation as identified as the Chilton Annexation II and accepting the Petition to Annex of the owners of certain property described herein, and conditionally approving the same subject upon Boundary Review Board approval. Councilmember Rosemary Siipola made a motion the Council accept Resolution No. 652 as presented. Councilmember Mike Langham seconded, and the motion carried.

B. Port of Kalama – Substantial Shoreline Development Permit

Mayor Poulsen opened the public hearing. City Planner Mark Person explained that a Shoreline Substantial Development Permit is required for the Port of Kalama's Ahles Point development because it is within 200 feet of the Columbia River. The project is to construct a 770-square foot building with a 511-square foot outdoor seating area including landscaping, irrigation, a 600-square foot picnic shelter, and a paved area for 44 parking spaces. In the future, there will be an additional 1200 square foot restrooms. The application was submitted in early 2017, and posted for public comment in March 2017 which ended on April 14, 2017. It was determined that the application is exempt from SEPA, and meets the standards in SMP with conditions. Staff is recommending approval with the nine conditions outlined in the staff report. Eric Yakovich, Development manager at the Port of Kalama, thanked the City staff for their work on the project. Receiving no further comments, Mayor Poulsen closed the hearing. Councilmember Dominic Ciancibelli made a motion the Council approve the request for the Shoreline Substantial Development permit with the attached conditions in the staff report. Councilmember Mike Langham seconded, and the motion carried.

6. PUBLIC COMMENTS/CONCERNS - None

7. UNFINISHED BUSINESS

A. Somarakis – Stormwater System Review

John Somarakis and Paul Schmidt of the local Somarakis Inc company presented a demonstration of the Helix Vortex system they patented last year which they believe may have value to the City in addressing their stormwater system issues. Somarakis is maker of pumps, manifolds and piping fixtures for refineries, power plants and other such users. They provide equipment to companies in 45 countries. This system includes an elbow joint and then an amplifier that can move three times the water through pipes increasing flow, decreasing pressure, while preventing clogs, decreasing the wear on the pipes and cleaning the pipes. Mr. Schmidt gave a detailed presentation of how the pipe fixtures work, the engineering design behind it, the testing they have done, and how they can design the product to meet the needs of the potential user. The process begins with identifying the needs of the system through identifying what is existing, using dye to map how the stormwater flows through the system and where the problems occur. It takes a lot of work to determine the right matrix as this would not just come “off the shelf.” Mr. Schmidt explained that they would work with the City to determine the need and problems, then they can design the appropriated system components to sell to the City for our installation. Mr. Somarakis also noted that they have worked with the local Fire District to perform tests on the equipment and provided a link to a video. The Council was interested in how this works and the benefit it could provide. This would not preclude them from moving forward with the development of the much needed stormwater utility. The City knows it needs to fix the system, and first to identify the problem areas and prioritize the areas for improvements. Councilmember Rosemary Siipola noted that this where the City is headed with the planned assessment which hopefully will get started later this year. There will need to be a system analysis and survey of the system in order to determine a rate structure. The work that needs to be completed has to be paid for by someone which means the business owners and residents as it is for their benefit.

C. Update on Police Chief Search

City Administrator Adam Smee stated that the City is using Prothman to recruit nationwide for new Police Chief. The application period closed the first of April. Prothman representative Bob Carden interviewed the 13 applicants, presenting seven to the Mayor and Adam to review. The three met and narrowed it down to 4 finalists. There will be an open house to meet and greet the candidates in two weeks on May 17th before the next City Council meeting. On Thursday the 18th we will conduct formal interviews using three panels made up of staff and citizens. While three of the candidates are being interviewed, the fourth will take a tour of the City with a City Staff member. The candidates are:

Cory Chase is currently the Interim Captain for the Port of Portland Police Department in Oregon and has been with the department since 2012, having also served as Patrol Operations Lieutenant and Special Operations Lieutenant. Prior, he was with the Redmond

Police Department in Oregon from 2004-2012, where he started as a Patrol Officer and progressed through the ranks to Lieutenant. He also served as a Patrol Officer for the Prineville Police Department in Oregon from 2001-2004. Mr. Chase has a bachelor's degree in Organizational Leadership from Columbia Southern University in Alabama.

Rafael Herrera is currently a Patrol Division Lieutenant for Kissimmee Police Department in Florida. He has been with the department since 1998, starting as a Patrol Officer. He moved up through the ranks and served in positions including SWAT Team Operator, Training Coordinator, Public Information and Media Relations Officer, SWAT Team Assistant Team Leader, Patrol Division Sergeant, Tactical Investigative Unit Sergeant, Patrol Division Lieutenant, and Criminal Investigations Division Lieutenant. Mr. Herrera has a bachelor's degree in Administration from Barry University in Florida.

James Kelly has been the Security Manager for KapStone Kraft Paper Corporation in Longview, Washington, since February 2016. In January 2016, he retired from the Washington State Patrol after 28 years of service. He began his career there as a uniformed trooper and served as a detective for 14 years. He retired at the rank of Sergeant. Mr. Kelly earned college credits from the United States Marine Corps Institute and through the Washington State Patrol.

Jeffery Young is currently a Sergeant with the Phoenix Police Department in Arizona. He has been with the department since 1995. He has also served as a Sergeant in the Army National Guard and he was a Petty Officer, 2nd Class, in the United States Navy. Mr. Young has a Bachelor of Science degree in Human Services from Wayland Baptist University in Arizona, and a Master of Public Administration degree from Webster University in Arizona.

We will get to meet them in two weeks. Mayor Poulsen noted that this is a good selection.

8. NEW BUSINESS - None

9. ORDINANCES & RESOLUTIONS – Moved forward

10. CORRESPONDENCE - None

11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS

A. Mayor Pete Poulsen had no report.

B. Councilmember Mike Truesdell was absent.

C. Councilmember Dominic Ciancibelli met with Kelly discussing the stormwater issues on the north end of town so he had an understanding of all the issues and needs to address the problems. Upsizing the pipe is being considered as a possible fix, but funding is an issue at this time. May be able to do in the next year.

D. Councilmember Mike Langham had no report.

E. Councilmember Rosemary Siipola reported she is meeting monthly with Health Board.

F. Councilmember Mary Putka reported that they are moving along with the July 29th reopening celebration for the Library.

12. DEPARTMENT REPORTS

A. City Administrator Adam Smee reported the City received approval for \$200,000 for the Robb Road Water line from the County yesterday through their economic development funding. This will help the City to complete the final phases of the project in the next year. The County noted they were looking for something that could begin work immediately and this project is in the permit phase so qualified. Adam noted he is grateful for the County's support.

B. Superintendent of Public Works Kelly Rasmussen presented a written report which included two pump failures at pump stations in Stone Forest and on Meeker Drive which will be sent for repairs and two of his crew attended flagging classes. Kelly added that Stone Forest is finalizing the infrastructure in Phase 3, and will be submitting for final plat soon. They should begin building in the final phase in a few months. He has enjoyed working with the developers on this development.

C. Acting Police Chief Steve Parker presented his statistical report. He also reported that the Civil Service Commission had met last week. There will be an entry level oral board later this month. He has set up members for the board and has heard back from 3 candidates interested in the position.

D. Clerk/Treasurer Coni McMaster reported Dan Ohall has submitted his request to Not be reappointed to the County Mosquito District, so she will be posting for this opening. She added that she is looking at some new software for the building department to help in the tracking of permits. Otherwise the office is business as usual.

E. City Attorney Sam Satterfield had no report.

13. CONSENT AGENDA

Councilmember Mary Putka made a motion the City Council approve the Consent Agenda including:

1. Claim and Payroll Warrants 37538-37603 and electronic and ACH payments totaling \$165,896.48
2. Minutes of the April 19, 2017 City Council Meeting
3. Authorize Mayor to sign the Agreement with Public Safety Testing for a three-year period

Councilmember Mike Langham seconded, and the motion carried.

14. EXECUTIVE SESSION - None

15. ADJOURNMENT

Mayor Poulsen adjourned the meeting at 8:48 p.m. These minutes are not verbatim. A copy of the recording for this meeting is available for review upon request.


Pete Poulsen - Mayor


Coni McMaster - Clerk/Treasurer