

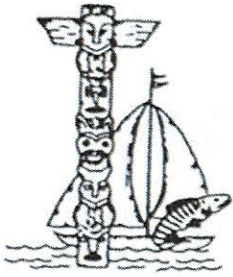
# City of Kalama

320 N. First St.  
Kalama, WA 98625



## City Council Agenda April 19, 2017 @ 7 pm

1. OPENING - Mayor Pete Poulsen
  - A. Flag Salute
  - B. Roll Call
  - C. Changes to the Agenda
2. EXECUTIVE SESSION
3. PRESENTATIONS & AWARDS
4. PUBLIC HEARINGS
  - A.
5. PUBLIC COMMENTS & CONCERNS
6. UNFINISHED BUSINESS
  - A. Stormwater Utility – G&O Proposal
7. NEW BUSINESS
  - A.
8. ORDINANCES & RESOLUTIONS
  - A.
9. CORRESPONDENCE
  - A. AWC Conference Information - Held in Vancouver WA
10. MAYOR & COUNCILMEMBER REPORTS
  - A. Mayor Pete Poulsen – Cow Co Tourism
  - B. Councilmember Mike Truesdell – Finance Committee
  - C. Councilmember Dominic Ciancibelli – Public Works & Planning Committee
  - D. Councilmember Mike Langham – Police, COG Board & 911 Board Rep
  - E. Councilmember Rosemary Siipola – Parks & Health Board Rep
  - F. Councilmember Mary Putka – Library Committee & Chamber Representative



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## City Council Agenda April 19, 2017 @ 7 pm

### 11. DEPARTMENT REPORTS

- A. City Administrator Adam Smee
- B. Superintendent of Public Works Kelly Rasmussen
- C. Police Department
- D. Clerk/Treasurer Coni McMaster
- E. City Attorney Erin Hillier

### 12. CONSENT AGENDA - *I move the City Council approve the consent agenda as presented.*

#### A. Approved for payment are:

Claim & Payroll warrants 37487-37537 and ACH/EFT transactions for April 2017 for a Total of \$528,276.41

#### B. Approval of Minutes of the April 5, 2017 City Council Meeting

#### C. Set a Public Hearing on the Chilton II Annexation for May 3, 2017 @ 7pm

### 13. EXECUTIVE SESSION

### 14. ADJOURNMENT

# CITY OF KALAMA

# SIGN - IN SHEET

MEETING City Council

DATE April 19, 2017

Name	Address	Phone/Email	Do you wish to Speak?	Subject
Paul Schmidt	SOMARAKIS COMPANY	PAUL@SOMARAKIS.COM	NO	STORM WATER
Dana Ott	Chinacaden Rd	431-7361	NO	storm water / sidewalk
Jennis Ott	" "	" "	NO	" "
Paul Akre	215 Eli Aviny	673-2822	NO	
Jan Akre	" "	" "	NO	
Paloma Grant	1035 Taylor	673-3343	yes	old trees on Taylor Rd
Joe Tina <del>Lowly</del>	5351 Meeker Dr.	414-0194	yes	Slide Danger above Meeker mobile home park.

Please sign in for the record. Signing in does not mean you must speak but to address the Council you must sign in for the record. When recognized please state your name and address. Your comment could be subject to a time limit at the discretion of the Mayor. Please speak clearly enough for the tape to pick up your voice or step closer to the Council Desk. Thank you.

**CITY OF KALAMA  
CITY COUNCIL MEETING  
APRIL 19, 2017**

**1. OPENING**

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m. Mayor Poulsen led those present in the Pledge of Allegiance.

Councilmembers present were, Dominic Ciancibelli, Mike Dennis Langham, and Rosemary Brinson Siipola. Councilmembers Mike Truesdell and Mary Putka were absent. City staff present were City Administrator Adam Smee, Superintendent of Public Works Kelly Rasmussen, Clerk/Treasurer Coni McMaster, and Acting Police Chief Steve Parker. City Attorney Sam Satterfield was also present. Members of the public present are listed on the sign-in sheet.

**2. EXECUTIVE SESSION - None**

**3. CHANGES TO THE AGENDA - None**

**4. PRESENTATIONS & AWARDS - None**

**5. PUBLIC HEARINGS - None**

**6. PUBLIC COMMENTS/CONCERNS - None**

**7. UNFINISHED BUSINESS**

**A. Stormwater Utility – G&O Proposal**

Clerk/Treasurer Coni McMaster noted this was the proposal for a study to establish a Stormwater Utility carried over from the last meeting. She noted she is still looking at the funding options, but didn't want this to be set aside again. City Administrator noted this would be a significant budget amendment for 2017 or the Council could choose to wait until the fall to put it into the 2018 budget. It was noted the Superintendent of Public Works Kelly Rasmussen has been looking at some new technology that could possibly benefit the City. Local company Somaraiks representative Paul Schmidt explained they have designed an elbow which spins the water to make it flow better as it travels the line. There is a 10-year warranty and they have a display at the site on Hendrickson Dr. There is also a U-tube video if you search "helix elbow and amplifier. In one test, they drained an 1140-gallon reservoir which without the elbow took 5.12 minutes while with the elbow it took 97.4 seconds which is 11.7 gallons per second. The pipe stays the same as the elbow slips inside and doubles the capacity. Mr. Schmidt noted that FEMA funding may be available. He had spoken with FEMA and with Kalama's history they would probably qualify. The Council can come see the demonstration at the local plant. Councilmember Rosemary Siipola stated that she would like to the stormwater utility back on the agenda at mid-year and move forward with putting it in place.

**8. NEW BUSINESS - None**

**9. ORDINANCES & RESOLUTIONS - None**

## 10. CORRESPONDENCE

A. AWC Conference. Mayor Poulsen noted that it is being held in Vancouver this so it is a good opportunity for Councilmembers to attend. It was noted that they are slow to get the agenda out for what classes will be held but the Council can look online for the class details. Councilmember Rosemary Siipola asked if the City has a flag to include in parade of flags. Staff will look for city flag.

## 11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS

- A. Mayor Pete Poulsen had no report.
- B. Councilmember Mike Truesdell was absent.
- C. Councilmember Dominic Ciancibelli met with Kelly discussing the scope of work for the stormwater utility formation and the theft of equipment from a break-in at the shop.
- D. Councilmember Mike Langham had no report
- E. Councilmember Rosemary Siipola noted she is attending the Health Advisory Board meetings.
- F. Councilmember Mary Putka was absent.

### PUBLIC COMMENTS/CONCERNS – Out of Order

Kalama citizen Paloma Grant asked the City to look at some issues with the trees on both sides of Taylor Road where the branches are hitting the top of cars. She noted she is not sure who owns or is responsible for these trees but felt they should be addressed. Mayor Poulsen and Superintendent of Public Works Kelly Rasmussen stated this was the first they had heard and would look into the issue. Mr. Dan Ohall also noted an issue with the edge of the pavement.

Miss Tina Day resident of Columbia Terrace Estates on Meeker Drive voiced her appreciation for Kelly's efforts to address her concerns about the slide behind the manufactured home park. She inquired as she was told her insurance won't cover her unless there is a Geo-tech report completed to address the slide area. This is not her property nor does it belong to the Park. The property is owned by trust and the City will be writing a letter to inform the owners of the concerns with the property. As it is private property the City can only notify and can't demand any specific action of the owners. The Park property is not moving, but the slide has come into the park storage area. The City does not know sure what the risk is, but does understand the concerns for the homes and residents of CTE. Hopefully the letter will make the owners aware of the situation if they are not.

## 12. DEPARTMENT REPORTS

A. City Administrator Adam Smee reported on the site visit of the library today. The project is moving forward well with the completion of the work on the stucco and windows, installation of new the heating system, new sheetrock, paint and tile going up. Adam read a note from Councilmember Mary Putka that Envision is working with all the groups furnish the building. They will be kicking off a major fundraising effort on May 1. The centennial event and grand opening will be all day July 29<sup>th</sup> with an open house, street fair, beer garden and street dance. The shelving has been ordered and Envision

has issued some letters for sponsorships as part of the pledge drive. Adam noted that the staff at the library wants to get it set up and is looking at closing the bookmobile for 30 days or so once the shelving is in. Adam and Sgt. Parker also met with the architects for the police facility to discuss the space needs, staffing levels now and in the future to be used to develop adequate space. Adam reported that he and the Mayor will meet with the recruiting firm next week to look at the finalists for the Police Chief position. The application period has closed and they received 13 or 14 applications. They will perform some preliminary interviews and backgrounds to narrow the candidates. Then the City will have some input prior to setting up for the interview panels and a reception. He stated he was encouraged by the response. Adam informed the Council he presented the request to Cowlitz County Commissioners for the .09 economic development funding for \$250,000 for the second phase of Robb Rd waterline. Gray & Osborne is working on the WSDOT permits. At the end of the presentations the Commissioners noted that they would only be disbursing \$450,000 to the whole County.

**B.** Superintendent of Public Works Kelly Rasmussen presented a written report. He noted the theft at City shop which was caught on video but not well enough to identify the thieves. Stolen were some tools, wrenches, a commercial grade charger, Stihl backpack blower, a large concrete cut off saw and a gas hedge trimmer. We have talked with the insurance and will replace the items which have about a \$3400 replacement value. Last week the wind storm snapped stop sign posts so the crew has been replacing those signs. The corrections crew helped move the library books for the 4<sup>th</sup> time since December 2015 after the storage space flooded. The crew and finance staff attend CPR training which is much different than it used to be as it focuses more on compressions to keep the heart working. The UV system at Wastewater plant has been having problems and the staff is working to fix them. Crewman Travis VanSlike is helping there as he works to get licensed in fall. Kelly reported that he hired a part-time grounds person, Kim Sibley, to keep the downtown looking clean and neat. There is not enough time for the crew to handle all this and they are over qualified for watering plants. Ms. Sibley has proven to be a good worker.

**C.** Acting Police Chief Steve Parker presented his statistical report. He noted that he and Acting Sargent Jeff Skeie are working on entry level list but have it down to just one name. They will work to get another oral board soon to get additions to the list.

**D.** Clerk/Treasurer Coni McMaster noted that the AWC Annual Conference is in Vancouver and requested any of the Council that wanted to attend should let her know. The office is busy with business as usual with the building department booming.

**E.** City Attorney Sam Satterfield will be filling in for Erin Hillier for a while.

### **13. CONSENT AGENDA**

*Councilmember Rosemary Siipola made a motion the City Council approve the Consent Agenda including:*

1. Claim and Payroll Warrants 37487 through 37537 and electronic and ACH payments for a total of \$528,276.41
2. Minutes of the April 5, 2017 City Council Meeting
3. Set a Public Hearing on the Chilton II Annexation for May 3, 2017 @ 7pm

*Councilmember Mike Langham seconded, and the motion carried.*

Ms. Paloma Grant made a comment about getting the buildings downtown cleaned up or make the owners improve their buildings. Mayor Poulson noted the City is well aware but it is not an easy task. Ms. Grant suggested the City fine them. Attorney Satterfield noted that the laws for enforcement have to be followed. Mayor Poulson noted it would be nice to convince the owners that if they make improvements it could improve the chances of renting the currently vacant spaces.

**14. EXECUTIVE SESSION - None**

**15. ADJOURNMENT**

Mayor Poulson adjourned the meeting at 7:46 p.m. These minutes are not verbatim. A copy of the recording for this meeting is available for review upon request.

  
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**Pete Poulson - Mayor**

  
\_\_\_\_\_  
**Coni McMaster - Clerk/Treasurer**