

**CITY OF KALAMA
CITY COUNCIL MEETING
OCTOBER 19, 2011**

1. OPENING

Mayor Pete Poulsen opened the City Council meeting at 6:59 p.m. Mayor Poulsen led those present in the Pledge of Allegiance.

Councilmembers present were Adam Smee, Chuck Hutchinson, Don Purvis, and Bud Gish. Councilmember Dominic Ciancibelli was absent. City staff present were Director of Public Works Carl McCrary, Clerk/Treasurer Coni McMaster, and Police Chief Randy Gibson. Members of the public present are listed on the sign-in sheet.

2. EXECUTIVE SESSION - None

3. CHANGES TO THE AGENDA - None

4. PRESENTATIONS & AWARDS

A. Introduction & Swearing in of Kalama Police Chief Randall Gibson

Mayor Poulsen introduced Kalama's new Police Randy Gibson. Clerk/Treasurer Coni McMaster issued the oath of office. It was noted that Chief Gibson had an interesting first day with the accidental shooting on Monday afternoon.

5. PUBLIC HEARINGS - None

6. PUBLIC COMMENTS/CONCERNS

A. Tourism Proposals - Requests for 2012

Mayor Poulsen asked the Chamber to make their request. Ms. Saskia Terhorst, head of the Kalama Chamber's Marketing Committee explained that over the last couple of years the Chamber has been focusing on getting people to come to Kalama and spend money here. This is what they will continue on with in 2012. It is a new venue for them, and they don't have any results as to its success. They are using radio, billboards, postcards, and mailings. Mayor Poulsen asked if there was any information on how the funds spent in 2010 affected the downtown businesses. Ms. Terhorst explained that with any marketing campaign results are difficult to pin down on what worked. They are looking at if businesses are closing or opening and how jobs are gaining to help determine the success. They have seen businesses move into the community and an increase in jobs. The request is for \$2500 to help cover the costs of marketing.

The Untouchables Vice President Rick Walker made their request for continued support of the annual car show event. The 2011 show drew 360 cars to town from as far away as Alaska, Arizona, and Texas.

It was a successful year and they were able to contribute to several charities. Mr. Walker explained that all money they raise goes to the charities except they give themselves one pizza feed a year. They provide scholarships to all the area high schools, help in Kalama through Helping Hand, donate to organizations that support kids and education and Hospice. They appreciate the support the City of Kalama and the Chamber have provided over the years making the event possible. They are requesting \$1500 in 2012. Mayor Poulsen and the Council thanked the group for all they do with the proceeds and providing the City with such a great event.

Clerk/Treasurer Coni McMaster noted the other request for funding is from the Cowlitz County Tourism Bureau for \$1200 for the Awesome Brochure.

During the 2012 budget process the requests will be reviewed and finalized. The organizations will be notified by the first of the year.

B. Tina Day - Kalama Safe Community Coalition

Ms. Tina Day of the Kalama Safe Community Coalition addressed the City Council regarding a couple of events they would like to see supported by the City. Next week will be Red Ribbon week and in conjunction with the school they will be providing information on drug abuse prevention. It is also in honor of a slain DEA agent. They would like the City to allow them to put red ribbons on the light posts throughout town. In February of 2012 they will also be making a presentation to promote drug awareness for parents and promote abstinence. The Council had no objections to the red ribbons being placed on the lights.

7. UNFINISHED BUSINESS

8. NEW BUSINESS

A. Credit for Water Sampling

Director of Public Works Carl McCrary asked the Council to consider offering some kind of credit or gesture to the residents in the community that allow the City access to their property for water sampling. The tests require that a crewmember goes on the property, runs some water before taking the test, and then taking a sample. All have given their permission for the access. Mr. McCrary is not sure just how, but he would like to recognize these citizens for allowing them this access and the inconvenience it creates.

B. AWC Loss Control Grant Award

Director of Public Works Carl McCrary explained this is a grant from the City's insurance provider for \$1000 and will be used to make repairs to sidewalks in the community.

C. Bullet Proof Vest Partnership Grant Awarded

Chief Randy Gibson noted this was recently awarded, but he couldn't take credit for securing it as it was applied for before he was in the picture. The grant is for a little over \$1000 dollars and will cover about half the cost of three vests for the department. The vests have a life of about 5 years. The department has a policy and adhere to it that all officers wear the vests while on duty. This is becoming a factor in other grant applications as well.

D. Housing Authority Board Opening - D. Session Resignation

Mayor Poulsen noted that Doug Session has resigned from the Housing Authority Board as he is moving out of town. During last year's search for members several applications were received, so he would like to appoint Susan Langham to the position without posting the opening with the Council's approval. Councilmember Chuck Hutchinson made a motion the Council accept the Mayor's appointment of Susan Langham to the Kalama Housing Authority Board. Councilmember Don Purvis seconded, and the motion carried.

E. Port of Kalama Request for Support of TIGER III Grant Application

The Port of Kalama is requesting the City send a letter of support for a TIGER grant application for developing a dry bulk marine terminal. This will receive mineral products (not coal) by rail and load ships for export. The Council approved of the Mayor signing the letter of support.

9. ORDINANCES & RESOLUTIONS - None

10. CORRESPONDENCE - None

11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS

- A. Mayor Pete Poulsen had no report.
- B. Councilmember Adam Smee had no report.
- C. Councilmember Dominic Ciancibelli was absent.
- D. Councilmember Chuck Hutchinson had no report but hoped to meet with the Chief soon.
- E. Councilmember Donald Purvis had no report
- F. Councilmember Bud Gish had no report.

12. DEPARTMENT REPORTS

A. Director of Public Works Carl McCrary presented a written report. He noted that the DOT signs for Kalama on I-5 should be in place by the end of the year. He continued

that while the crew works hard on different projects, they recently worked with a citizen who had been using a well to connect them to the City's water system. The well was producing salt water, so it was not usable, but the access to the City's line was only available from Gore Road and going across property that would require easements. The owner was grateful for the City's help in resolving their water problems. Carl added the crew has also removed the junipers from Toteff Park.

B. Police Chief Randy Gibson reported it has been a busy week. He has begun an assessment of the Department which he hopes to complete in 90 days. He noted that he has already realized that Kalama has good quality professional officers. He will be attending training in October and November which should be covered in the existing budget. He will be participating in the upcoming Halloween event. Randy added that he is excited to be here.

C. Clerk/Treasurer Coni McMaster reported she has been working, along with the Mayor and other Department Heads on the 2012 Budget to bring it into balance. Going back to the earlier workshop, she requested some direction on what the Council wants to consider for changes to policies and rates regarding water and sewer. The connection fees would be changed in the annual fee resolution per the earlier workshop conversations. The Council suggested a repeal of the second tier rate, but it be done over a period of 3 years. The sand for water agreement would be repealed as well. The policy on distribution of the current rates would be adjusted to provide some additional funding for the reserves in both water and sewer. Excess funds in the current operating fund would be transferred to the reserves as well by the end of the year. The Council would consider a sewer rate increase but not a water rate increase for 2012. This would be the second option presented that would increase sewer bills approximately \$7.50 per month. All the revenue items would be presented for public hearing on November 2, 2011.

D. City Attorney Paul Brachvogel was absent.

13. CONSENT AGENDA

Councilmember Bud Gish made a motion the City Council approve the Consent Agenda including Claims Vouchers Totaling \$91,908.51, Payroll Vouchers totaling \$42,838.03, the City Council workshop minutes and City Council minutes of October 5, 2011, and set the public hearings on the 2012 Budget and 2012-017 Capital Facilities Plan for November 16, 2011 and December 7, 2011. Councilmember Don Purvis seconded, and the motion carried.

14. EXECUTIVE SESSION - None

15. ADJOURNMENT

Mayor Poulsen adjourned the meeting at 7:50 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening.

Pete Poulsen - Mayor

Coni McMaster - Clerk/Treasurer

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