

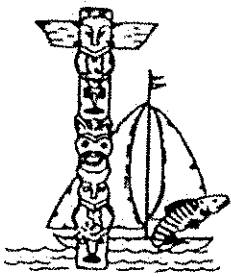
# City of Kalama

320 N. First St.  
Kalama, WA 98625



## City Council Agenda January 18, 2017 @ 7 pm

1. OPENING - Mayor Pete Poulsen
  - A. Flag Salute
  - B. Roll Call
  - C. Changes to the Agenda
2. EXECUTIVE SESSION
3. PRESENTATIONS & AWARDS
  - A. DOE Award – Wastewater Treatment Plant
4. PUBLIC HEARINGS
  - A.
5. PUBLIC COMMENTS & CONCERNS
6. UNFINISHED BUSINESS
  - A. Port of Kalama Marina Improvements – Shoreline Application Permit
  - B. Library Renovation – Staff Approval of Change Orders \$10,000
7. NEW BUSINESS
  - A. Council Approval of Cowlitz Wahkiakum Legislative Priorities
8. ORDINANCES & RESOLUTIONS
  - A.
9. CORRESPONDENCE
10. MAYOR & COUNCILMEMBER REPORTS
  - A. Mayor Pete Poulsen – Cow Co Tourism
  - B. Councilmember Mike Truesdell – Finance Committee
  - C. Councilmember Dominic Ciancibelli – Public Works & Planning Committee
  - D. Councilmember Mike Langham – Police, COG Board & 911 Board Rep
  - E. Councilmember Rosemary Siipola – Parks & Health Board Rep
  - F. Councilmember Mary Putka – Library Committee & Chamber Representative



# City of Kalama

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## City Council Agenda January 18, 2017 @ 7 pm

### 11. DEPARTMENT REPORTS

- A. City Administrator Adam Smee
- B. Superintendent of Public Works Kelly Rasmussen
- C. Police Chief Randy Gibson
- D. Clerk/Treasurer Coni McMaster
- E. City Attorney Erin Hillier

### 12. CONSENT AGENDA - *I move the City Council approve the consent agenda as presented.*

#### A. Approved for payment are:

End of 2016 Claim Warrants 37144 - 37158 and ACH transactions for \$7,764.07

Warrants 37159 – 37182 and ACH transactions for January 2017 for \$209,584.04

Payroll warrants 37134 – 37143 for January 1-15, 2017 and ACH transactions for \$81497.92

Grand Total \$298,846.03

#### B. Approval of Minutes of the January 4, 2017 City Council Meeting

### 13. EXECUTIVE SESSION

### 14. ADJOURNMENT

**CITY OF KALAMA  
CITY COUNCIL MEETING  
JANUARY 18, 2017**

**1. OPENING**

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m. Mayor Poulsen led those present in the Pledge of Allegiance.

Councilmembers present were Mike Truesdell (Arrived 7:15pm), Dominic Ciancibelli, Mike Dennis Langham, and Rosemary Brinson Siipola. Councilmember Mary Putka was absent. City staff present were City Administrator Adam Smee, Superintendent of Public Works Kelly Rasmussen, Deputy Clerk Kiley Mirenta. City Attorney Erin Hillier was absent. Members of the public present are listed on the sign-in sheet.

**2. EXECUTIVE SESSION - None**

**3. CHANGES TO THE AGENDA - None**

**4. PRESENTATIONS & AWARDS**

**A. DOE Award – Wastewater Treatment Plant**

Superintendent of Public Works Kelly Rasmussen presented an award from the Department of Ecology to Butch Owen. This is 2 years in a row the City has received the award since Butch has taken over and we have 8 in total. Mayor Pete Poulson stated that about 120 awards are given out each year for over 300 treatment plants.

**5. PUBLIC HEARINGS - None**

**6. PUBLIC COMMENTS/CONCERNS - None**

**7. UNFINISHED BUSINESS**

**A. Port of Kalama Marina Improvements – Shoreline Application Permit**

The City Planner Mark Person discussed the Shoreline Application for the Port of Kalama Marina improvements. Staff has reviewed the application for compliance. Staff is recommending approval with the following conditions:

1. Prior to construction, final engineering plans shall be submitted for review and approval by the City. Any proposed changes or modifications to these plans and specifications, including those required by other agencies, shall require additional regulatory review and approval by the Planning Department prior to implementation.
2. All construction must be completed in accordance with the approved plans and

- the City of Kalama Development Guidelines and Public Works Standards.
3. The project is within the shoreline jurisdiction and shall comply with guidelines set forth in the Cowlitz County Shoreline Master Program (SMP).
  4. The project shall adhere to all conditions of the SEPA Mitigated Determination of Non-Significance (MDNS) issued on December 5, 2016 (Exhibit F).
  5. The project shall adhere to all conditions of any required local, state, or federal permit.
  6. No construction debris or equipment will be abandoned within the shoreline area.
  7. The proposed fuel system, including tanks, fuel lines, and fuel dispensers shall have leak detection capabilities and automatic cut-off switches to protect the water from inadvertent fuel spills.
  8. The proposed fuel system shall meet the WA State Department of Ecology's response requirements.

Mark stated that concerns from Department of Ecology have been included. The Port of Kalama is proposed to replace existing abutments, gangways, floats, fuel dock, and pilings as well as construct a sewer pump-out float and new visitors' floats. Under the existing floating moorage houses, repairs on floats and the timber roof structure are also proposed. Additionally, upgraded or new potable water service, fire suppression systems, and electrical service will be provided to existing and new floats. Rosemary asked if they are adding any slips. Darin Sampson from the Port of Kalama stated that no the biggest repair will be walkways so they can bring utilities to the existing slips. Visitors dock has taken a lot of damage from debris. The will be redoing the boat launch to make the approach better. Kelly Rasmussen asked if the new guest dock is included or if it is going to be added later. Mr. Sampson stated that they would like to do it all at once but it may be done in phases. Mike Truesdell expressed concern about electrical outlets. Darin stated that every slip will have upgraded outlets. Dominic Ciancibelli wanted to know if the walkway from the overpass was addressed. Mr. Sampson stated that they will be relocating the visitors dock and will make a new walkway that will be ADA accessible. The Port is expecting an environmental benefit from replacing the structures. Administrator Adam Smee stated that the permitting process for a marina like ours takes a lot of time and effort with all of the agencies involved. He appreciates the Port wanting to make improvements and would like to give his personal recommendation to approve this. Mayor asked for other comments. Rosemary stated that it is a great calling card for the City.

**Councilmember Rosemary Brinson-Siipola made a motion to approve the Shoreline Application Permit with conditions. Councilmember Mike Langham seconded, and the motion carried.**

**B. Library Renovation – Staff Approval of Change Orders \$10,000**

City Administrator Adam Smee explained that the preconstruction meeting has been rescheduled a few times but will take place this Friday. This is a small change order authorization for staff to approve anything under \$10,000 so the project does not have to stop in order to be approved. He mentioned that there is only another \$17,000 available. Anything above this will require a budget amendment. He is requesting he be authorized to approve small change orders up to \$10,000. **Councilmember Dominic Ciancibelli made a motion to approve Staff approval for change orders less than \$10,000. Councilmember Mike Langham seconded, and the motion carried.**

## **8. NEW BUSINESS**

### **A. Council Approval of Cowlitz Wahkiakum Legislative Priorities**

City Administrator Adam Smee stated that the Counties population is 103,000. It is difficult for us to attract attention with the state legislature. If we were to work like a collective bargaining unit, it would make more of an impression to the state legislature. There are pieces in here that benefit the City of Longview too. He requested the City Council endorse the proposed legislative priorities. **Councilmember Rosemary Brinson-Siipola made a motion to endorse Legislative Priorities. Councilmember Mike Langham seconded, and the motion carried.**

## **9. ORDINANCES & RESOLUTIONS - None**

## **10. CORRESPONDENCE - None**

## **11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS**

**A.** Mayor Pete Poulsen started his report by asking why there are young people in the audience. An audience member stated that Troop 388 came to complete their communications badge and one of the items was to attend a city council meeting. Mayor Poulsen offered them a tour of the water plants and city offices and thanked them for coming. He continued that the City has an event coming up. Blues, Chocolate, and Wine for the Community Building. The Bottleneck Blues Band from Portland will be here and Amalak will be making chocolates. For those that hadn't heard yet, Mayor Poulsen announced the passing of our Chief of Police Randy Gibson. There is a memorial service tomorrow at New Life Fellowship Church in Longview.

**B.** Councilmember Mike Truesdell had no report.

**C.** Councilmember Dominic Ciancibelli reported that the city crew was taking care of sandbagging and was ready to help anyone and was working hard on snow removal.

**D.** Councilmember Mike Langham had no report.

**E.** Councilmember Rosemary Siipola had no report.

F. Councilmember Mary Putka was absent.

## 12. DEPARTMENT REPORTS

A. City Administrator Adam Smee had no report.

B. Superintendent of Public Works Kelly Rasmussen presented a written report that included fixing water main leaks due to the weather. He stated that they were ready for the flood that didn't happen and that we have been downgraded from a Flood Watch. He reiterated that we are ready in case the creeks overflow. He gave an overview of what will be done if overflow problems occur.

C. There was no Police report.

D. Deputy Clerk Kiley Mirenta had no report.

E. City Attorney Erin Hillier was absent.

## 13. CONSENT AGENDA

*Councilmember Rosemary Siipola made a motion the City Council approve the Consent Agenda including:*

1. *End of 2016 Claim Warrants 37144 - 37158 and ACH transactions for \$7,764.07  
Warrants 37159 – 37182 and ACH transactions for January 2017 for \$209,584.04  
Payroll warrants 37134 – 37143 for January 1-15, 2017 and ACH transactions for \$81497.92  
  
Grand Total \$298,846.03*
2. Minutes of the January 4, 2017 City Council Meeting

*Councilmember Mike Langham seconded, and the motion carried.*

## 14. EXECUTIVE SESSION - None

## 15. ADJOURNMENT

Mayor Poulsen adjourned the meeting at 7:47p.m. These minutes are not verbatim. A copy of the recording for this meeting is available for review upon request.



**Pete Poulsen - Mayor**



**Coni McMaster - Clerk/Treasurer**

# CITY OF KALAMA

# SIGN - IN SHEET

MEETING City Council

DATE January 18, 2017

Name	Address	Phone/Email	Do you wish to Speak?	Subject
Darin Sampson	110 West Marine Dr.	(360) 957-4476	if needed	Shorline for Marina
Nicole White	1736 4th Ave S	white@polengravers.com	"	"
John Olson	1736 4th Ave S	jolson@polengravers.com	"	"
Tabitha Reeder	110 W Marine Dr.	310-673-2375	yes	POK Marina Renovation

Please sign in for the record. Signing in does not mean you must speak but to address the Council you must sign in for the record. When recognized please state your name and address. Your comment could be subject to a time limit at the discretion of the Mayor. Please speak clearly enough for the tape to pick up your voice or step closer to the Council Desk. Thank you.