

**CITY OF KALAMA
CITY COUNCIL MEETING
SEPTEMBER 7, 2011**

1. OPENING

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m. Mayor Poulsen led those present in the Pledge of Allegiance.

Councilmembers present were Adam Smee, Dominic Ciancibelli, Chuck Hutchinson, Don Purvis, and Bud Gish. City staff present were Director of Public Works Carl McCrary, Assistant Director of Public Works Kelly Rasmussen, Clerk/Treasurer Coni McMaster, and Acting Police Chief Steve Parker. City Attorney Paul Brachvogel was absent. City Planner Matt Hermen was also present. Members of the public present are listed on the sign-in sheet.

2. EXECUTIVE SESSION - None

3. CHANGES TO THE AGENDA - None

4. PRESENTATIONS & AWARDS - None

5. PUBLIC HEARINGS

A. RSG Stormwater Infiltration Project

Mayor Pete Poulsen opened the public hearing on the Shorelines permit application from RSG Forest Products. City Planner Matt Hermen explained that RSG has requested a permit to construct an onsite stormwater filtration system in an area within the shoreline boundaries of the Columbia River. The City has completed all necessary notices for the Shoreline application and SEPA, receiving only one comment from the Department of Ecology. Their comments have been incorporated into the staff findings and recommendations. The project will cap the current outfalls into the river and direct stormwater into the new filtration ponds. Mr. Hermen is recommending the City approve the shoreline permit application with 11 conditions. It was noted that there are only three properties within the City of Kalama that are subject to shoreline permits, so these applications are rare to the City. It was asked about the wording for posting the permits on the site, and if this shouldn't be "shall" rather than "should" so it is clear they must be posted. A question of how to monitor the project to be sure the conditions and requirements are being met was asked. The City can request reports or documentation to confirm that permit requirements are met. Assistant Director of Public Works Kelly Rasmussen asked about the maintenance of the new system. RSG will own and be responsible for the system. There were no other comments. Mayor Poulsen closed the hearing at 7:10 p.m.

Councilmember Dominic Ciancibelli made a motion the City Council approve the Shorelines permit with conditions for RSG Forest Products based on the staff recommendations. Councilmember Bud Gish seconded, and the motion carried.

6. PUBLIC COMMENTS/CONCERNS - None

7. UNFINISHED BUSINESS - None

8. NEW BUSINESS

A. Support Request from COG - Cowlitz- Lewis Sustainable Communities Regional Planning Project

Cowlitz Wahkiakum Council of Governments (COG) Director Steve Harvey provided information on the regional planning grant for Cowlitz and Lewis counties they are applying for. This is a \$1.5 million grant over three years to develop a plan related to needs of the two county area. There will be no financial obligation to the cities. The COG will provide any matching funds or in-kind services. Entities within all the cities such as schools or housing authorities will be involved in developing the plans. The completed plan will aid all the jurisdictions with future planning and grant applications. At this time they are submitting a preliminary application with a very broad scope. This requires letters of support or commitment from the cities which Mr. Harvey is requesting from Kalama. Councilmember Adam Smee asked what the final product would be and what it would include. It is currently a very broad scope. It will included housing needs, transit information, social service elements and other programs. The final plan will be a tool to use for advancing projects and grant funding applications. The COG will include data from its sources which will be as up-to-date as possible, so the plan will be viable. The City Council agreed to support the application.

9. ORDINANCES & RESOLUTIONS - None

10. CORRESPONDENCE - None

11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS

A. Mayor Pete Poulsen reported he will be moving forward with a setting up a committee to plan the revival of the Blues Festival in 2012. He has approached the Port of Kalama about the use of the Marine Park area. They support the plan. Mayor Poulsen stated the City will be the sponsor of the event, and some tourism funding will be needed. We will also seek sponsors from the business community. For the first year it will be a shorter event from early afternoon to about 9 p.m. He has been in touch with the original organizers, who are willing to help. The local security firm has already agreed to donate security for the event. Mayor Poulsen will be looking for a lot of volunteer help and hopes to use very little City staffing.

Mayor Poulsen reported on his attendance at the Joint Entity meeting. There is an issue with the Fire District's plan to reactivate the siren again. They have stated that 75% of the community supports this action. Mayor Poulsen noted that living here all his life, he knows how nerve rattling that siren is. Their reason for reactivating it is to notify the volunteers when

needed. With all the electronic ways to contact people these days, it seems the siren shouldn't be the answer. Director of Public Works Carl McCrary noted he had attended the Commissioners meeting to voice objections to the planned reactivation. At the meeting there were some suggestions made for other options, which they stated they would look into.

B. Councilmember Adam Smee had no report.

C. Councilmember Dominic Ciancibelli had no report.

D. Councilmember Chuck Hutchinson noted that school has started after a good summer. The Car Show was a great event. Mayor Poulsen noted that all the restaurants did well that day. The Fire Department held a breakfast and lunch event that also did well. This is really a great event for the Community.

E. Councilmember Donald Purvis noted that he had received an email from the Chamber regarding a proposal for decorating for Halloween. Instead of doing the scarecrow contest, they want the businesses to decorate the light posts in front of the buildings. There were concerns raised regarding the potential damages that could be done to the poles. The poles are \$16,000 each and there is a long lag time to get one replaced. The poles are looking good and holding up with the decorative lights. The City will notify the Chamber of its concerns.

F. Councilmember Bud Gish had no report.

12. DEPARTMENT REPORTS

A. Director of Public Works Carl McCrary presented a written report. He noted the new interior doors at the Community Building have been installed. They look good and should save the City on energy costs. He also noted that he has completed the annual NIMS report with the help of Emergency Management. Carl explained that RSG will have an open ditch during the stormwater system construction, into which the City could place new pipe to replace the old 1940's waterline. The old waterline is buried very deep, and the City has spent lots of money on repairs. He would like to spend a little of his funds to do some preliminary engineering. Depending upon what the federal government does, there might be some funding available for "shovel ready" projects. The Council agreed this would be a good use of funds. Carl informed the Council that while Kalama Telephone is putting in new facilities along Kalama River Road, the Port of Kalama is installing sewer lines for future use. Area churches and volunteers are planning a work day where they will work on the mural site at the Elm Street overpass and do repairs at the Community Building. He also reported that the final paperwork from the State on the Elm Street project has been received, so the project can be put out to bid. However, he recommends the City wait until February since this type of work does not do well in the winter months, and the bid has to be advertised for sixty days. The Council agreed.

Assistant Director of Public Works Kelly Rasmussen reported on the two Transportation Improvement Board grant applications the City submitted for the coming year. Under the Small City Arterial program, they applied for \$790,000 to redo North Fourth Street from the school

parking lot to Geranium Street. The City would need a 5% match of \$39,000. For the Pavement Preservation program they applied to chip seal Old Pacific Highway South from Cloverdale to the City limits. The City's match for this project would be \$3500. Kelly noted that he and Carl decided not to submit for any sidewalk projects in 2012. Kelly explained the plan for doing the repairs to Eighth Street which will be to tear out the surface with the worse damage, rock and compact it and then have Lakeside come in to pave it.

B. Acting Police Chief Steve Parker reported that all the staff is now trained with the Spillman software, and it is up and running. He noted he will be receiving a check from the Longview Kiwanis to help cover the costs for the travel and training costs to pick up Amy. Steve then informed the Council of a recent search Amy performed as back up to the County. She did a secondary search which helped with obtaining a warrant, and 30 grams of meth was located where she indicated.

C. Clerk/Treasurer Coni McMaster provided the August Treasurer's report, noting that the City is still holding its own in this economy. She also noted that she had a great vacation. She noted her staff did a good job while she was gone.

D. City Attorney Paul Brachvogel was absent.

13. CONSENT AGENDA

Councilmember Bud Gish made a motion the City Council approve the Consent Agenda including Claims Vouchers Totaling \$65,263.07, Payroll Vouchers totaling \$70,827.47, and the City Council minutes of August 17, 2011. Councilmember Don Purvis seconded, and the motion carried.

14. EXECUTIVE SESSION - None

15. ADJOURNMENT

Mayor Poulsen adjourned the meeting at 8:00 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening.

Pete Poulsen - Mayor

Coni McMaster - Clerk/Treasurer