



***Kalama City Council - Council Agenda Item
Information Form***

Agenda Item: 6B – Unfinished Business

Meeting Date January 18, 2017

Prepared by: Coni McMaster, Clerk/Treasurer

Subject: Library Renovations – Change Orders

Summary: In an effort to keep the project moving forward and not be placed on hold for a small change order, staff is requesting the authority to approve change orders up to \$10,000.

Recommendation: Council authorize City Administrator to approve small change orders.

Included in the Current Year's Budget **YES** Up to \$17,881.00 additional funding is included in budget. If No – Fiscal Impact:

Funding Source if not included in the current Budget. Will have to use reserves either Capital Improvement 116 or General Fund Reserves 135.

Alternatives:

► **Draft/Suggested Motion:** The City Council authorizes the City Administrator to approve change orders up to \$10,000 on the Library Renovation project.