



# City of Kalama

Incorporated 1890



November 15, 2016

Nicole White  
PND Engineers  
1736 Fourth Avenue South  
Seattle, WA 98134

Re: Marina Improvements—Application Completeness Determination

Dear Ms. White:

Supplemental application materials for the above-referenced project were submitted to the City of Kalama on October 31, 2016. The following materials were included with the resubmittal package:

1. Floodplain Development Permit
2. Basic Erosion Control Measures Memo
3. Critical Areas Report Addendum

Pursuant to Kalama Municipal Code (KMC) 15.10.040, City planning staff has reviewed each of these materials, and hereby deems your application complete for the following permits:

1. Shoreline Substantial Development Permit
2. Grading Permit

The determination of completeness does not preclude the City from requesting additional information or studies if needed at a future date in order to issue the final decision.

Pursuant to KMC 15.10.070, the city shall provide a notice of SSDP application and SEPA determination to the public within 14 days after the determination of completeness. In accordance with Washington Administrative Code (WAC) 173-27-110, the public comment process period shall be not less than 30 days following the date of notice of application.

Please do not hesitate to contact me with questions or comments regarding this determination of completeness, or regarding the overall review process.

Sincerely,



Mark Person  
City Planner

cc: Adam Smee, City Administrator  
Susan Junnikkala, City Building & Planning Clerk  
Kelly Rasmussen, City Public Works Superintendent  
Tabitha Reeder, Port of Kalama  
Darin Sampson, Port of Kalama