

**CITY OF KALAMA  
CITY COUNCIL MEETING  
DECEMBER 21, 2016**

**1. OPENING**

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m. Mayor Poulsen led those present in the Pledge of Allegiance.

Councilmembers present were Dominic Ciancibelli, Mike Dennis Langham, and Mary Putka. Councilmembers Mike Truesdell and Rosemary Brinson Siipola were absent. City staff present were City Administrator Adam Smee, Superintendent of Public Works Kelly Rasmussen, Clerk/Treasurer Coni McMaster, and Police Chief Randy Gibson. Members of the public present are listed on the sign-in sheet.

**2. EXECUTIVE SESSION** – Postponed due to the absence of the Attorney.

**3. CHANGES TO THE AGENDA - None**

**4. PRESENTATIONS & AWARDS - None**

**5. PUBLIC HEARINGS - None**

**6. PUBLIC COMMENTS/CONCERNS - None**

**7. UNFINISHED BUSINESS – None**

**8. NEW BUSINESS**

**A. Sewer Line Replacement DOE-SRF Loan – 1999 – Payoff from Reserves**

City Administrator Adam Smee explained that this is the City's highest interest rate debt and will pay off in the next 3 years. With an interest rate of 4.4%, which is expensive for municipal funding, the City is paying out more in interest than the .25 to 1.5 percent it can earn on its investments. It doesn't make sense to continue to pay when there are funds available to pay it in full. With the amount of \$200,000 included in the end of the year transfers the City will be able to pay the balance of a little less than \$240,000. This will bring down the debt service for sewer. Future rate transfers will cover the remaining debt for the wastewater plant construction, as well as provide for infrastructure maintenance and improvements. Superintendent of Public Works Kelly Rasmussen explained that this funding was used for replacement of old sewer lines south of Elm Street back in 1999 and was about a \$1.2 million project. Clerk/Treasurer Coni McMaster noted that she has included this in a version of the 2016 Budget Amendment if that is what the Council wants to do and can be approved with passage of the ordinance. Mayor Poulsen noted that it is always a good thing to pay off debt early. The Council was in agreement.

## **9. ORDINANCES & RESOLUTIONS**

### **A. Ordinance No. 1383 - 2016 Budget Amendment**

Ordinance No. 1383 was read by Title: An Ordinance of the City of Kalama, Washington amending the 2016 Budget to account for increasing the Budget in the amount of \$629,250.00. Councilmember Mary Putka made a motion the Council adopt Ordinance No. 1383 as presented. Councilmember Mike Langham seconded, and the motion carried.

## **10. CORRESPONDENCE - None**

## **11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS**

- A.** Mayor Pete Poulsen had no report.
- B.** Councilmember Mike Truesdell was absent.
- C.** Councilmember Dominic Ciancibelli had no report.
- D.** Councilmember Mike Langham attended the 911 board meeting where they continue to discuss how they will spend the new tax revenue.
- E.** Councilmember Rosemary Siipola was absent.
- F.** Councilmember Mary Putka reported that the Library is happy with the heater and new hours.

## **12. DEPARTMENT REPORTS**

**A.** City Administrator Adam Smeed reported the Library bid opening was on Tuesday and the consultant is reviewing and verifying the bids before we bring them to the Council for consideration. Two of the three bids came in close with the third being quite high when you include all the alternatives. The Council will need to decide on the alternatives for the work on the outside of the building including the windows and the heating/cooling options. Adam noted he is looking forward to get the project moving forward. The permitting process has begun. He continued that the department is working on wrapping up several permits including McMenamans for all the compliance issues with commercial codes. The Port has submitted the Shoreline for the Ahles Point piece of the project as it was not inside the City and included in the previous shoreline application. There is a new sewer line piece and additional outdoor space included in the project at Ahles Point which will include a concessions and other features. Developing in a Shoreline area requires a lot of review and takes time to complete the process. 2016 has been a difficult year and it will be nice to wrap things up.

Superintendent of Public Works Kelly Rasmussen presented a written report. He recapped the projects completed in 2016 which included:

- China Garden Road Project creating a safer traffic pattern and lighting in the area of the school at a cost of \$ 501,000 with \$466000 from TIB (Transportation Improvement Board) grant funds and the City paid \$35,000;

- City Center Pavement project made improvements to East Frontage from Elm to Kingwood paid for by federal grant funds of \$447,000 and City funds of \$54,000;
- Local Streets repaved were N.5th Street between Fir and the School Parking lot, N.4th Street from N.3rd Street and Ivy Street, N.3rd Street from N.4th to Juniper Street, and Juniper Street from N.2nd to N.2nd PL, all funded with \$81,000 of TBD funds.
- the City crew did culvert work at locations on 2<sup>nd</sup> Street and at 10<sup>th</sup> Street for a total cost of \$28,000 which came from FEMA funding;
- City owned Street lights were retrofitted to LED from high pressure sodium with 100% funding from TIB and PUD grant funds of \$34,000;
- the study of the Meeker Drive slide area included the placement of ground monitors paid in part by federal grant funds of \$33,000.
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It has been a productive year with the City receiving grants of over \$1,008,000 toward improvement projects.

Kelly noted that he missed out on the snow as he was in Mexico, but noted the crew handled the storm well. The crew worked late last night repair a couple of water main leaks last as well. Councilmember Dominic Ciancibelli that his section of Second street has never been plowed in the past but was done twice during the recent snow.

**B.** Police Chief Randy Gibson presented his statistical report which included 62 calls for service and 12 requiring additional investigation and actions. Most were the normal type of routine issues. Chief Gibson reported on the Shop with a Cop held at Woodland Walmart with 13 Kalama children participating in the total of 142 kids from all agencies in the South Cowlitz and Clark County area. He noted he did not actively seek donations for 2016 as he had surplus from previous years. Walmart does help by providing a grant to Woodland and providing employees to participate and help during the event.

**D.** Clerk/Treasurer Coni McMaster reported she is working on final 2017 Budget document, closing out 2016 projects that Kelly reported on, and getting ready to close out 2016 financials. She noted that the City also opened the Chemical Bids for 2017 which came from the City's regular suppliers and the costs will be at a minimal increase.

**E.** City Attorney Erin Hillier was absent.

### **13. CONSENT AGENDA**

*Councilmember Mary Putka made a motion the City Council approve the Consent Agenda including:*

1. *Claims and Payroll warrants 37007-37063 and ACH-Electronic transactions in the amount of \$270,891.26, for a total amount of \$353,759.48,*
2. Minutes of the December 7, 2016 City Council Meeting.

3. Approval of the District Court Judge Pro Tem List

*Councilmember Mike Langham seconded, and the motion carried.*

**14. EXECUTIVE SESSION – None**

**15. ADJOURNMENT**

Mayor Poulsen adjourned the meeting at 7:29 p.m. These minutes are not verbatim. A copy of the recording for this meeting is available for review upon request.

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**Pete Poulsen - Mayor**

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**Coni McMaster - Clerk/Treasurer**

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