

**CITY OF KALAMA
CITY COUNCIL MEETING
AUGUST 3, 2011**

1. OPENING

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m. Mayor Poulsen led those present in the Pledge of Allegiance.

Councilmembers present were Adam Smee, Dominic Ciancibelli, Chuck Hutchinson, Don Purvis, and Bud Gish. City staff present were Director of Public Works Carl McCrary and Clerk/Treasurer Coni McMaster. City Attorney Paul Brachvogel was also present. Members of the public present are listed on the sign-in sheet.

2. EXECUTIVE SESSION

Mayor Poulsen called an executive session for 25 minutes to discuss a litigation issue inviting attorney Mr. John Kugler to attend. Two additional 10 minute extensions were called. The meeting resumed at 7:44 pm. City Attorney Paul Brachvogel was excused from the meeting.

3. CHANGES TO THE AGENDA - None

4. PRESENTATIONS & AWARDS - None

5. PUBLIC HEARINGS - None

6. PUBLIC COMMENTS/CONCERNS - None

7. UNFINISHED BUSINESS

A. Shoreline Management Plan Update

Clerk/Treasurer Coni McMaster explained that Mayor Poulsen, Director of Public Works Carl McCrary and herself had a meeting with the City Planner to clarify what exactly the Council needs to decide.

The update to the Shoreline Management Plan is mandated by the State. Department of Ecology has provided grant funding to all jurisdictions in Cowlitz County. The proposal will be whether to do the upgrade alone or to enter into an interlocal agreement to pool together. The advantage to coordinating the efforts is in the first two phases that involve inventory and mapping. This is easier done as one project county-wide. Once the drafting of the revisions to the actual plan begin, the City will be able to individualize the plan for Kalama's needs and maintain local control. Ms. McMaster noted that how this affects the costs is not completely clear, but she will attend a meeting next week to find out more. Councilmember Chuck Hutchinson made a motion the City Council approve the City entering into a coordinated effort for updating the City's Shoreline Management Plan along with the other cities in the county and Cowlitz County. Councilmember Don Purvis seconded. It was noted that a final interlocal agreement will be presented to the Council for approval.

The motion carried.

B. Eighth Street Repairs

Director of Public Works Carl McCrary explained that Eighth Street is in great need of repair. This is the area that accesses several of the school ball fields and is used by local residents frequently. There are some funds remaining that were budgeted for the China Garden Road shoulders plus additional funds from operating or reserves would be needed. The estimated cost is \$22,000. Councilmember Dominic Ciancibelli asked due to our economic constraints if there is enough traffic to warrant doing the repairs right now or if it might be better to close off the street. It was explained that with the ball fields in the area, and access from Tenth Street, this area does see a lot of traffic. Ms. Belinda Fowler of 829 Cedar Street noted that this area has a lot of traffic, but also a lot kids on bikes. She addressed a concern she has with the yield and stop signs not being sufficient as traffic doesn't always stop, let alone slow down. She would like to see a four-way stop in the area. Mr. McCrary noted that this would not be a full overlay, but about 80% of the existing pavement would be replaced. Councilmember Bud Gish made a motion the City Council approve the Eighth Street repair project and put it out to bid thereby adding it to the Capital Facilities Plan and amending the budget. Councilmember Adam Smee seconded, and the motion carried.

8. NEW BUSINESS

A. Budget Direction for 2012

Clerk/Treasurer Coni McMaster informed the Council that this is more as preparation for the upcoming budget period than wanting decisions tonight. Councilmember Chuck Hutchinson noted that he would like to see the City work on the Transportation Improvement District with funding either from the sales tax revenues or vehicle license fees. He continued that he sees the City remaining at status quo and all departments maintaining for at least another year. Mayor Poulsen also noted the budget for 2012 will be very restricted.

9. ORDINANCES & RESOLUTIONS - None

10. CORRESPONDENCE - None

11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS

A. Mayor Pete Poulsen reported the City will hold a town hall meeting on Thursday August 11, 2011 from 6 to 7:30 pm at the Community Building for the public to meet the five candidates for Police Chief. Then on Friday, August 12th, interviews will be held. The candidates will interview before a community panel made up of citizens and a panel of the City department heads. The consultant, Mr. Prothman and the Mayor will also do interviews. The five candidates will then be ranked and the list presented to the Civil Service Commission for certification. The Mayor will then choose the candidate to offer the position to.

B. Councilmember Adam Smee had no report.

C. Councilmember Dominic Ciancibelli noted he had received a call from City Planner Matt Hermen regarding costs for doing improvements on buildings downtown. He wasn't clear on why he was asking, but this would be difficult as it would depend on the building, its size, condition and needs. An estimate would produce a very broad range. Ms. McMaster noted that Mr. Hermen probably asked because the Commission and the City are hearing a lot of concerns regarding what it will cost building owners to comply under the new code. There is some confusion as to what will trigger improvements. This led to some discussion on the need for property owners to maintain their buildings.

D. Councilmember Chuck Hutchinson reported Sgt. Parker was in Texas training with the new police dog. He also noted that one of the businesses downtown was burglarized. The police may have a lead on who committed it and possibly some others in Kalama. He noted he still has the antique safe in storage if the City wants it. He added that the Police are outfitting the black Expedition for patrol and hope to have it on the road. Mayor Poulsen noted that the Expedition will remain the Chief's vehicle.

E. Councilmember Donald Purvis had no report.

F. Councilmember Bud Gish reported the Public Works Committee had met. They discussed the new emergency generator at the Shop, the informational (way-finding) signs, projects at the Community, an application for an AWC grant for more concrete work, projects to submit for TIB grants, a waterline break on Sauer Road, and possibly constructing a new waterline when RSG adds stormwater drain lines.

12. DEPARTMENT REPORTS

A. Director of Public Works Carl McCrary presented a written report. He added that the new cardboard recycling containers have been placed at the shop. He has posted some signs to help get the boxes broken down and not have garbage placed in the receptacles. The crew has been painting crosswalks utilizing a paint sprayer they were able to get from some unclaimed property the Police Department had in a case from several years ago. It helped save some costs for the City.

B. Acting Police Chief Steve Parker was absent.

C. Clerk/Treasurer Coni McMaster reported that she has been working on getting the way-finding signs for the City, as well as signs for the City Hall building. The City did not meet the deductible to receive any insurance reimbursement for the damages from the power surge. The funding for the Meeker Drive Sidewalk project has been held up due to the very specific and stringent conditions of the grant. There is a prevailing wage issue that has to be addressed prior to them releasing the funds. Councilmember Chuck Hutchinson asked about the building next to the Hardware Store's warehouse where a brew pub had been proposed to locate. He had heard they decided to not proceed due to requirements by the City to replace

the roof. Ms. McMaster explained that a building permit had not been obtained, but after a stop work order was placed an application was made. The application included hand-drawn plans which were not adequate. For a commercial building, professional plans are required. It could be that due to what they are planning which includes cooking that would require venting, that the roof was possibly not strong enough. This would be required by building codes if that is the case. All buildings have to adhere to code requirements. Ms. McMaster informed the Council that a pre-application conference had been held on Victoria Heights subdivision. This may be submitted shortly for preliminary plat approval.

D. City Attorney Paul Brachvogel was absent.

13. CONSENT AGENDA

Councilmember Bud Gish made a motion the City Council approve the Consent Agenda including Claims Vouchers Totaling \$37,908.62, Payroll Vouchers totaling \$70,238.50, and the City Council minutes of July 20, 2011. Councilmember Don Purvis seconded, and the motion carried.

14. **EXECUTIVE SESSION - None**

15. ADJOURNMENT

Mayor Poulsen adjourned the meeting at 8:38 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening.

Pete Poulsen - Mayor

Coni McMaster - Clerk/Treasurer