

**CITY OF KALAMA
CITY COUNCIL MEETING
JULY 20, 2011**

1. OPENING

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m. Mayor Poulsen led those present in the Pledge of Allegiance.

Councilmembers present were Adam Smee, Dominic Ciancibelli, Don Purvis, and Bud Gish. Councilmember Chuck Hutchinson was absent. City staff present were Clerk/Treasurer Coni McMaster and Acting Police Chief Steve Parker. City Planner Matt Hermen was also in attendance. Members of the public present are listed on the sign-in sheet.

2. EXECUTIVE SESSION - None

3. CHANGES TO THE AGENDA - None

4. PRESENTATIONS & AWARDS - None

5. PUBLIC HEARINGS - None

6. PUBLIC COMMENTS/CONCERNS - None

7. UNFINISHED BUSINESS

A. Cowlitz County Tourism - The Big Idea

Cowlitz County Commissioner James Misner addressed the Council. He had presented the plan for all the cities and the County to work together on tourism several months ago to see if it would be supported. Since then he has received agreement from all the cities, and the agreement has been reviewed by all the attorneys. So he is now presenting the document for final approval of the various Councils. Commissioner Misner gave a brief overview of what the plan is and how he sees it benefiting all the communities. Mayor Poulsen stated he thinks this is a good plan and hopes it will help Kalama with re-establishing the Kalama Blues Festival in the future. His plan is to start rebuilding the event in 2012 and work up from there. Councilmember Adam Smee made a motion the City adopt the "Big Idea" for tourism with the County. Councilmember Dominic Ciancibelli seconded, and the motion carried.

B. Planning Commission Appointment

Mayor Poulsen informed the Council he had met with the two applicants, Michael Schreiber and David Brock. He believes both would be good choices to fill the position. He believes that Mr. Schreiber is more interested in the parks, so he would recommend Mr. Brock. Councilmember Bud Gish made a motion to appoint David Brock, but withdrew the motion when it was noted that Mr. Brock lives outside the

city limits. The open position on the Planning Commission is for a person living inside the City Limits. Councilmember Bud Gish made a motion the Council approve the Mayor's appointment of Michael Schreiber to the Kalama Planning Commission. Councilmember Don Purvis seconded, and the motion carried.

C. Elm Street Pedestrian Improvements - Draft Plans

Clerk/Treasurer Coni McMaster explained on behalf of Director of Public Works Carl McCrary that he wanted the Council to see the preliminary plans on the Elm Street project. These have not been approved by Washington Department of Transportation. He also wants the Council to see the engineer's estimate for costs as it exceeds the City's budget and grant funding. The bid will be broken out into several alternates. Mr. McCrary wanted to assure the Council that he will not recommend doing any of the add ons if the project will not be within the budget and the grant funding the City has received.

8. NEW BUSINESS

A. Shoreline Management Plan Code Update

City Planner Matt Hermen informed the City Council that in the final approved State budget there are funds for the updating of Shoreline Management Plans included. The update is mandated by the State. There are two ways the update can be handled. One is to do it ourselves, or we could pool the funding and do it with the County and other cities. Longview has opted to do it alone, as they feel they have very little shoreline. There are several steps in the process including an inventory and analysis. The inventory portion is one step that would be beneficial to do as a pool. Mayor Poulsen asked what is the timeline for making a decision? Mr. Hermen stated they have until September to approve the grant which includes how they will proceed. He is recommending pooling with the County. Mayor Poulsen wants to look at the issue further as the possibility of future annexation could add more shoreline to the City. The actual update process will take about 18 months with final implementation in June of 2013. Mayor Poulsen will meet with Mr. Hermen, and this will be included on the next agenda.

9. ORDINANCES & RESOLUTIONS

A. Ordinance No. 1274 - An Ordinance of the City of Kalama, Washington amending the 2011 Budget to account for the unanticipated revenues and expenditures for City wayfinding signs and equipment needs at the Kalama Library in the amount of \$5,500.00.

Ordinance No. 1274 was read by title. Councilmember Bud Gish made a motion the Council adopt Ordinance 1274 as read. Councilmember Don Purvis seconded, and the motion carried.

B Resolution No. 562 - Discharge of Utility Debt under Bankruptcy

Resolution No. 562 was read by title. Councilmember Don Purvis made a motion the City Council adopt Resolution No. 562 as read. Councilmember Bud Gish seconded. It was noted that this is the Cameron Glass account that under bankruptcy has had their debts discharged. It appears they did not have assets to cover the debts, so no payment on their debts will be made. The motion carried.

10. CORRESPONDENCE - None

11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS

A. Mayor Pete Poulsen reported he had been tracking the recent issues regarding the new marijuana laws. It is difficult to deal with issues when the laws enacted are unclear and conflicting. At this time he feels the City should not rush to take actions but wait until there are more clear guidance. There may need to be some zoning or criteria in the future. Mayor Poulsen informed the Council that he had a telephone conference with Mr. Prothman regarding the Police Chief applications. They have cut the 22 applications down to 9 for preliminary interviews. Mr. Prothman will handle these and cut the field down to 4 applicants. Those four will be invited to come to Kalama for interviews. A community meeting will also be held. The City will cover up to \$500 of travel costs for the candidates from out-of-state. Mayor Poulsen did note that he does have concerns with certification of the out-of-state candidates.

B. Councilmember Adam Smee had no report.

C. Councilmember Dominic Ciancibelli reported he had not been able to find any grant funding sources for the Library.

D. Councilmember Chuck Hutchinson was absent.

E. Councilmember Donald Purvis had no report.

F. Councilmember Bud Gish had no report.

12. DEPARTMENT REPORTS

A. Director of Public Works Carl McCrary was absent but presented a written report.

B. Acting Police Chief Steve Parker reported that at the end of the month he will be going to Texas for training with the new dog. He added that donations for the dog came from the Longview Kennel Club, Jim Dickey, Walt Bourdage, and various others. Sgt. Parker also reported that we had our first armed robbery in a long while out at the Rebel Truck stop.

C. Clerk/Treasurer Coni McMaster reported that the Library is working with

Envision on getting new computers. She noted that she had attended the last Planning Commission meeting. The new design code is moving forward. Planner Matt Hermen has done an excellent job of developing the documents including one the public can use once implemented. Mr. Hermen noted that the Commission will want to do a workshop with the Council prior to the revisions going to public hearing.

D. City Attorney Paul Brachvogel was absent.

13. CONSENT AGENDA

Councilmember Bud Gish made a motion the City Council approve the Consent Agenda including Claims Vouchers Totaling \$81,200.22, Payroll Vouchers totaling \$45,605.19, and the City Council minutes of July 6, 2011. Councilmember Don Purvis seconded, and the motion carried.

14. EXECUTIVE SESSION

At 7:52 p.m. Mayor Poulsen announced the City Council would be going to executive session for 30 minutes to discuss potential litigation issues. City Attorney Paul Brachvogel joined the session via conference call. The meeting resumed at 8:21 p.m.

15. ADJOURNMENT

Mayor Poulsen adjourned the meeting at 8:24 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening.

Pete Poulsen - Mayor

Coni McMaster - Clerk/Treasurer