

**CITY OF KALAMA
CITY COUNCIL MEETING
JUNE 1, 2011**

1. OPENING

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m. Mayor Poulsen led those present in the Pledge of Allegiance.

Councilmembers present were Adam Smee (7:04p.m.), Dominic Ciancibelli , Chuck Hutchinson, and Bud Gish. Councilmember Don Purvis was absent. City staff present were Director of Public Works Carl McCrary, Clerk/Treasurer Coni McMaster, and Acting Police Chief Steve Parker. City Attorney Paul Brachvogel was also present. Members of the public present are listed on the sign-in sheet.

2. EXECUTIVE SESSION - None

3. CHANGES TO THE AGENDA - None

4. PRESENTATIONS & AWARDS

A. Paul Youmans - Cowlitz County Community Report Card

Mr. Paul Youmans, Director of Pathways 2020, presented the 2010 Community Report Card to the Council. He noted that overall the County is doing well. There have been increases in high school graduations, and the crime rates have dropped. There is still a high percentage of some diseases and smoking during pregnancy. He did note that people in living in Kalama have a longer life expectancy by about 4 years than the other parts of the County. He is available to provide a longer presentation if the Council would like. Mayor Poulsen and the Council thanked him for his time.

5. PUBLIC HEARINGS

A. Six-Year Transportation Improvement Plan

Mayor Poulsen opened the public hearing on the City of Kalama's Six-Year Transportation Improvement Plan. Director of Public Works Carl McCrary reviewed the projects as they are placed on the report.

- 1 Meeker Drive Rehab Phase 2 - Guardrail & Road work - Not Funded
2. Elm Street Beautification & Mural Phase 1 - Funded - Timeline 2011-2012
3. Military Road Sidewalk - Funded - Timeline 2011-2012
4. Old Pacific Hwy South - Chipseal - Unfunded
5. N. Fourth Street/N. Third Place Phase 1- Unfunded
- 6 N. Fourth Street/N. Third Place Phase 2- Unfunded
7. West Frontage - Overlay - Unfunded
8. Downtown Side Streets - Overlay - Unfunded
9. Various Streets

Carl emphasized the need for the guardrail along Meeker, noting the recent accident that occurred at the curve on the road. It is the top project to look at funding. The City will be seeking grant funding from TIB and other sources for the projects that are unfunded. He noted that many of the street improvements will include storm drainage and sidewalk improvements. The storm drain improvements will help to reduce future maintenance. This is not a full list of all the streets needing work. Many of the smaller projects are listed on the City's Capital Facilities Plan. Carl added that while this focuses on the areas in need of work, the City has many streets and sidewalks that have been updated and improved.

Mayor Poulsen suggested that the City needs to look at ways of finding some sustainable funding for the maintenance of city streets. He was thinking an increase to the sales tax would be the most fair and not overly burdensome to the taxpayers. There are many kinds of sales taxes that can be implemented and many will take a vote of the people to enact. Not all could be dedicated for street projects. Mayor Poulsen noted that he had read that Woodland is establishing a Transportation Benefit District and looking to raise the taxes for funding. Cowlitz County Commissioner Mike Karnofski commented that Woodland had a consultant do a plan as part of establishing a district. Kalama may be able to get some information from them. He added that there are also fees to car tabs that can be added for these districts. Kalama citizen Jim Dickey commented that a sales tax would spread the cost out to the taxpayers more fairly.

Mayor Poulsen took the opportunity to thank Commission Karnofski for the funding for the freeway signs. Commissioner Karnofski replied that the Commissioners are looking at promoting all parts of the County and encouraging people to come here. He also reported that the new dump site is being pursued and should be finalized in the next few months. He added that due to the census numbers, the district boundary lines will be adjusted, but it will not change the number of commissioners or the representation for Kalama.

Mayor Poulsen closed the public hearing.

6. PUBLIC COMMENTS/CONCERNS - None

7. UNFINISHED BUSINESS - None

8. NEW BUSINESS

A. Spillman Records Management System

Mayor Poulsen informed the Council that he is taking a different view on the Spillman program than in many past discussions. When it was first proposed to the City by the County, the City did not have funds available to participate. While it is still a costly system, the things that it will provide access to will greatly benefit our officers and the Police Department as a whole. It addresses the on-going Access and after hours records issues. Since all the other jurisdictions in the County use it and it connects us to them, there are safety factors that

are very beneficial. Sgt Steve Parker noted that these issues are very important, and the program will save the officer's time in the field providing better communication. Mayor Poulsen stated he recommends the City go forward with putting Spillman into operation at the Police Department. Councilmember Adam Smee asked if there would be any additional costs for equipment or anything else other than the annual fee being presented. Clerk/Treasurer Coni McMaster noted that both she and Sgt. Parker have questioned that over and over with the County and received the same answer, that no additional hardware or software would be required to bring Spillman on line for Kalama. She added that the cost of the current reporting system used by Kalama is going up. It appears that Spillman will be less costly than the RIMS system annual maintenance fees and the cost for the Access coverage with Forks, WA. The interlocal agreement with the County for Spillman includes the after hours coverage and addresses the Access issues. Councilmember Chuck Hutchinson noted that Spillman will be better for our officers, and the City needs to support it. Councilmember Adam Smee made a motion the City Council adopt the Spillman records system for the Kalama Police Department and adopt the interlocal agreement with the County. Councilmember Dominic Ciancibelli seconded, and the motion carried.

B. NoaNet Franchise Draft Ordinance

Director of Public Works Carl McCrary explained he has been working in conjunction with Castle Rock, Kelso and other entities on the request from NoaNet for a franchise agreement to run their broadband through the cities. They are working under grant funding that is to bring broadband services to smaller rural areas that don't have it available with a focus on providing services to libraries and schools. Clerk/Treasurer Coni McMaster noted that Kalama's Library has been involved in the grant process, but has had little information provided on exactly what new or better services it will be provided and what the costs associated will be. They are looking at going with broadband through Kalama Telephone.

A franchise will be required for them to place the lines along the PUD poles. Mayor Poulsen indicated that he would like more information on the issue. Carl would have someone from NoaNet attend the next meeting.

9. ORDINANCES & RESOLUTIONS

A. Resolution No. 561 - Adopting the 6-Year Transportation Improvement Plan

Resolution No. 561 was read by title. Councilmember Bud Gish made a motion the City Council adopt Resolution No. 561 as read. Councilmember Chuck Hutchinson seconded, and the motion carried.

10. CORRESPONDENCE

A. Cowlitz County Health Department - Tobacco Free Zones

11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS

A. Mayor Pete Poulsen reported on the Joint Entity meeting. The Port is working on a new playground. The School has a new coach and new vice-principal. The Fire District

is discussing leasing its Mountain View Station to Department of Natural Resources.

B. Councilmember Adam Smee reported he has continued working on the committee reviewing and update the junior/senior school handbook for the School District.

C. Councilmember Dominic Ciancibelli had no report.

D. Councilmember Chuck Hutchinson had no report.

E. Councilmember Donald Purvis was absent.

F. Councilmember Bud Gish had no report.

12. DEPARTMENT REPORTS

A. Director of Public Works Carl McCrary presented a written report. He noted that the crew has been working on installing new lighting at the City Shop and Community Building through PUD energy grants. These lights are operating on motion sensors and should provide considerable savings on our energy bills.

B. Acting Police Chief Steve Parker reported he attended a Homeland Security meeting for Region 4. He has secured funding for one laptop computer and docking station for the black Expedition which will make it function as a full police unit. It is a possibility that he may get a second one as well. These are the tough book computers that run 4-5 thousand dollars. Sgt Parker noted that they are still working on securing a new dog for the Department. It looks like they have the funding for the dog, but are not sure of the travel costs.

C. Clerk/Treasurer Coni McMaster provided the May Treasurer's Report. The City is still maintaining and holding its own in this economy.

D. City Attorney Paul Brachvogel had no report.

13. CONSENT AGENDA

Councilmember Bud Gish made a motion the City Council approve the Consent Agenda including Claims Vouchers Totaling \$74,449.14, Payroll Vouchers totaling \$69,480.00, and the City Council minutes of May 18, 2011. Councilmember Chuck Hutchinson seconded, and the motion carried.

14. EXECUTIVE SESSION

Mayor Poulsen announced the Council would go into executive session for 15 minutes to discuss potential litigation issues. An additional 15 minutes was requested. The meeting resumed at 8:40 pm.

15. ADJOURNMENT

Mayor Poulsen adjourned the meeting at 8:40 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening.

Pete Poulsen - Mayor

Coni McMaster - Clerk/Treasurer