

**CITY OF KALAMA
CITY COUNCIL MEETING
SEPTEMBER 21, 2016**

1. OPENING

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m.

Councilmembers present were Mike Truesdell, Dominic Ciancibelli, Mike Dennis Langham, and Rosemary Brinson Siipola. Councilmember Mary Putka was absent. City staff present were City Administrator Adam Smee, Superintendent of Public Works Kelly Rasmussen, Clerk/Treasurer Coni McMaster, and Police Chief Randy Gibson. City Attorney Erin Hillier was also present. Members of the public present are listed on the sign-in sheet.

2. EXECUTIVE SESSION - None

3. CHANGES TO THE AGENDA - None

4. PRESENTATIONS & AWARDS

Superintendent of Public Works Kelly Rasmussen introduced “new” Public Works Technician Bryce Drabek. Bryce has worked as summer help for the last three years and is a lifelong resident of Kalama.

5. PUBLIC HEARINGS - None

6. PUBLIC COMMENTS/CONCERNS

Mr. John Flynn, Kalama resident on Taylor Road state that he has attended several meetings where the Council has declined to declare either support or not support for the proposed Methanol Plant. At the most recent Port of Kalama meeting a letter was read from Councilmember Ciancibelli supporting the project. Mr. Flynn asked if this is a voicing of a Council opinion or only Mr. Ciancibelli’s? It was presented in such a way as many have construed it to be a change in the Council’s position. Councilmember Dominic Ciancibelli stated that the letter was his opinion only and it should not have been presented as from “councilmember” Ciancibelli. He explained that this must have happened through a succession of handling of the letter and it was not a message of the Council. He apologized that it was presented that way. Mr. Flynn said he would take that message back to his group, that is was individual support only so there is not a misunderstanding in the community.

Mr. Dan Ohall, Kalama resident thanked Council and Public Works for the great job done paving the streets this summer. The City is putting the TBD money put to good use as promised. It was noted that the Frontage Road project will be completed soon. He added that it is great to see the City moving forward with plans in spite of all the challenges there have been since last December.

7. UNFINISHED BUSINESS

A. Department of Ecology Funding Agreement – Wastewater Facilities Plan

City Administrator Adam Smee stated that this is from a grant application submitted in 2015 for financial assistance to update the City's Sewer System plan. The plan was last updated in 2002. There is no action required tonight as the finer details are being worked through. The funding is a combination of a 50% forgivable loan/grant and a 50% low interest loan. It is a good deal for the City. The Water System Plan update is almost completed and it is a great tool to help plan for the system sustainability and future improvements. This should work the same for Sewer system planning. The \$100,000 is the total cost. It will come back to the Council again in another couple of months. Administrator Smee added that he is looking at 18 to 24 months for completion so the end of 2018.

B. City of Kalama Accept the China Garden Road Project as Complete

Superintendent Kelly Rasmussen noted that contractor Lakeside has completed the project and the new lighting has been corrected so the Council can accept the project. Clerk/Treasurer Coni McMaster noted there is some additional paperwork needed from the contractor for State purposes and once received staff can complete the final paperwork to close out the project. Councilmember Mike Truesdell made a motion the City Council accept the China Garden Road Improvements as complete and upon receipt of all the State and City required documentation, authorize staff to close out the project. Councilmember Mike Langham seconded, and the motion carried.

8. NEW BUSINESS

A. Interlocal Agreement with AWC – Updated Bylaws

Clerk/Treasurer Coni McMaster stated this is from the City's insurance pool, AWC. It is a new interlocal agreement with updated bylaws that have been working on for at least two years. In her review, she did not see any changes that would be objectionable to the City. The City will need to approve it by resolution. City Attorney Erin Hillier had also reviewed the document and noted there were no material changes, only updated to fine tune based on experiences. It fulfills the needs of the City as the insured.

9. ORDINANCES & RESOLUTIONS

A. Resolution No. 642 – Adoption of Interlocal Agreement with AWC

Resolution No. 642 was read by title: A Resolution of the City of Kalama Approving the Interlocal Agreement with the Association of Washington Cities (AWC) Risk Management Service Agency (RMSA) and its Members. Councilmember Mike Truesdell made a motion the Council adopt Resolution No. 642 as read. Councilmember Rosemary Siipola seconded, and the motion carried.

10. CORRESPONDENCE - None

11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS

- A.** Mayor Pete Poulsen had no report.
- B.** Councilmember Mike Truesdell had no report.
- C.** Councilmember Dominic Ciancibelli reported that Lakeside will be 90% done on the Frontage Road project by Thursday afternoon. The City crew is doing some culvert work on 2nd and Juniper to upsize the pipe, increasing the flow, in an effort to address the stormwater issues.
- D.** Councilmember Mike Langham had no report
- E.** Councilmember Rosemary Siipola noted that the Kalama School Facility Assessment Committee is moving forward with ideas and plans.
- F.** Councilmember Mary Putka was absent.

12. DEPARTMENT REPORTS

A. City Administrator Adam Smee stated he and the staff will be happy to be done with street projects once the Overlay project is completed including all the paperwork required to completed in order to get all funding the City is entitled to. He noted it is Budget time and he is hoping for money at end of year. The City is seeing more development coming in, including the application for the McMenamins' permits.

B. Superintendent of Public Works Kelly Rasmussen presented a written report. He informed the Council that Stone Forest Phase 2 will be completing street, curb and gutter work next week, so we can expect a flood of new home permits next month. The crew is working hard and noted that Bryce has been taking good care of the parks. He is hoping for a new person to take on grounds keeping in 2017. There are vacations as hunting season is upon us so that keeps everyone hopping. He is working in his spare time on a Flood fight program in an effort to get a call system in place if volunteers are willing to help during an emergency situation. The City staff is not available during an emergency to make calls, so he hopes to look at how the City can use the public's help during such an emergency. Chief Randy Gibson noted that there is nexell system at the Police Department and a contact system through DEM. There have only been a few signups at the department. He noted that reverse 911 can be requested at any time by Police and the cost is covered by our participation with DEM and those quarterly payments. DEM has this and a contact system already in place, so a whole new system is not needed, but rather the information on these systems that are already available needs to get out.

C. Police Chief Randy Gibson presented his statistical report noting there were 13 investigable incidents. The lost child was almost a repeat of the incident from the last report as the child came from the same apartment with only a diaper, but it was entirely different family. The assault incident involved a 72-year old woman and an arrest was made due to there being a gun involved. This may not be prosecuted, but addressed as a mental health issue. It is a sad situation. The social media gang shooting report came through a family

friend that reported facebook account being hacked. The investigation totally discredited the report as a hoax. Chief Gibson noted that pro and con methanol rallies went off without incident and traffic was somewhat disrupted.

D. Clerk/Treasurer Coni McMaster reported auditors are still here and will be here through the end of the month. She is working with the Department Heads on the budget. The Council can expect to see the first pieces at the next meeting. Then there will be a Revenue Public Hearing and then two Budget hearings. City Administrator Adam Smee noted that if workshops are wanted staff can set those up or anyone wanting information directly is welcome to come and ask questions. Ms. McMaster noted that the office is busy and her staff is doing well. She reported that it appears the Police modular units have been sold. She added that tomorrow Kalama Telephone will be holding their annual customer appreciation Barbeque.

E. City Attorney Erin Hillier had no report.

13. CONSENT AGENDA

Councilmember Rosemary Siipola made a motion the City Council approve the Consent Agenda including:

- A. Claim and Payroll warrants 36652 -36699 and ACH transactions of \$28,177.20 totaling \$118,936.31 and
- B. Minutes of the September 7, 2016 City Council Meeting

Councilmember Mike Langham seconded, and the motion carried.

14. EXECUTIVE SESSION - None

15. ADJOURNMENT

Mayor Poulsen adjourned the meeting at 7:40 p.m. These minutes are not verbatim. A copy of the recording for this meeting is available for review upon request.

Pete Poulsen - Mayor

Coni McMaster - Clerk/Treasurer