

**CITY OF KALAMA  
CITY COUNCIL MEETING  
MAY 18, 2011**

**1. OPENING**

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m. Mayor Poulsen led those present in the Pledge of Allegiance.

Councilmembers present were Adam Smee, Dominic Ciancibelli, Chuck Hutchinson, Don Purvis, and Bud Gish. City staff present were Director of Public Works Carl McCrary, Clerk/Treasurer Coni McMaster, and Acting Police Chief Steve Parker. Members of the public present are listed on the sign-in sheet.

**2. EXECUTIVE SESSION - None**

**3. CHANGES TO THE AGENDA - None**

**4. PRESENTATIONS & AWARDS**

**A. Kalama Lion's Club & Amalak - Report on Community Building Fundraiser**

Mrs. Sheila Thomas, representing the Lions and Mrs. Shirley Lowman, representing the Amalak Women's Club, gave a report on the Blues, Wine & Chocolate Fundraiser. Mrs. Thomas stated the event was successful; a lot of fun, and it grossed over \$6000. After all the costs were covered she presented a check to the City for the amount of \$3,083.72 to be used for the maintenance of the Community Building. She added that there were over 140 volunteer hours put in on the event. Mrs. Lowman presented a check to the City in the amount of \$1,500.00 for the Community Building from the Amalak, who provided the chocolates for the event. She noted that the Amalak had provided an earlier donation of \$2000 to go towards building improvements, including some much-needed doors. Mayor Poulsen and the Council thanked both the ladies and their associated organizations for the donations, the work on the event, and for all they do throughout the community all year long. This spirit represents what makes Kalama a great place to live. Mayor Poulsen noted that the event was great.

**B. Officer Justin Taylor - Oath of Office**

Mayor Poulsen introduced Police Officer Justin Taylor who has been hired to fill the vacancy at the department. It was a long process, but he believes that Justin will be a good fit for Kalama. He has experience after working in both Woodland and Castle Rock. Officer Taylor noted that he lives in Ridgefield with his wife and daughter. Clerk/Treasurer Coni McMaster administered the oath of office to Officer Taylor.

**5. PUBLIC HEARINGS - None**

**6. PUBLIC COMMENTS/CONCERNS - None**

**7. UNFINISHED BUSINESS**

**A. Final Acceptance of the City Hall Re-Roof Project**

Clerk/Treasurer Coni McMaster noted that the project has been completed and the issue of the time overage has been resolved between the City and contractor. The architect has signed off on the completed project. Once the City accepts the project the final paperwork can be filed for the release of the retainage. Councilmember Chuck Hutchinson made a motion the City accept the City Hall Re-roof Project, No 09083.00.V as complete. Councilmember Bud Gish seconded, and the motion carried.

**8. NEW BUSINESS**

**A. Cowlitz County - Rural Development Grant - Freeway Signage**

Director of Public Works Carl McCrary explained he had applied to the County for an Economic Development Grant along with the request that the County write off the street project loan. The County was clear that they wouldn't write off the loan, so that was withdrawn. The County did approve the grant application for providing Freeway signage on I-5. Signs will be installed that notify travelers of Kalama's multiple exits further down the Freeway. Directional signs at the exits and city limit signs will also be installed. This should help to pull people off the freeway and into town. It is believed that the entire project should be covered by the grant funding. All the work will be done by Washington State Department of Transportation.

**B. 6-Year Street Plan - Review**

Director of Public Works Carl McCrary presented last year's Six-year Transportation Improvement plan to be reviewed. He stated he does not believe there will be many changes on the plan for next year. The funded projects are the Elm Street Beautification and the Military Road Sidewalk projects. Grant funding has been obtained for both. The next priority project is getting the guardrails installed along Meeker Drive, noting the recent rollover accident that occurred out there. The draft of the 2012 - 2017 plan will be presented at the next meeting for public hearing and adoption.

**9. ORDINANCES & RESOLUTIONS - None**

**10. CORRESPONDENCE - None**

**11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS**

**A.** Mayor Pete Poulsen reported that he is pleased with the profile presented by the Prothman group for the Police Chief position. He hopes the Council will review it and comment as well. He explained his plan to put together a committee to evaluate the applications and do interviews. The Council and the Police Department staff will also be

allowed to review and make comments. Later, Mayor Poulsen informed the Council that he would like to propose bringing back the old Kalama Blues Festival and will be looking at using some of the Tourism funds for that purpose. He wants to start planning this summer and fall for an event in 2012.

**B.** Councilmember Adam Smee reported he had participated on a committee to review the junior/senior high School Handbook which is being updated. He is impressed with the work that has been done, and found it interesting.

**C.** Councilmember Dominic Ciancibelli had no report.

**D.** Councilmember Chuck Hutchinson complimented the Mayor and voiced his appreciation for all the Mayor's efforts to have the search for a new Chief done right. He believes that in the end expending the City's funds will prove to be the right thing to do. Councilmember Hutchinson noted that Officer Cody Traub was out checking doors at the downtown businesses. He had found that the Hardware Store door was unlocked after closing one night and immediately took care of it.

**E.** Councilmember Donald Purvis reported he would be attending the training at the COG for the Google mapping. He reminded everyone of the Railroad event at the Community Building this Saturday. He will also be working with the Health Advisory Board as they look at survey results to determine how the department will proceed after the staffing and budget cutbacks.

**F.** Councilmember Bud Gish had no report, but noted he had a good time in Holland.

## **12. DEPARTMENT REPORTS**

**A.** Director of Public Works Carl McCrary presented a written report.

**B.** Acting Police Chief Steve Parker reported that with Officer Taylor's previous experience, his training has already been completed. He will be on duty for a regular shift beginning on Monday. Sgt. Parker informed the Council that he has heard from the Longview/Kelso Kennel Club that they will be making a donation to the Police Dog fund. If that happens, the fund will reach its goal of \$5000.

**C.** Clerk/Treasurer Coni McMaster requested Councilmembers bring in their City Code Books for updating, as the codification has been completed. She added, that retainage on the Reservoir Ceiling Painting project has been released to HCl. The City has also received 47% of the annual budgeted property taxes, which is normal. Sales tax revenues are holding steady with last year, but have not increased. She noted that the Public Works; former Police Blazer had sold for \$1125. Ms. McMaster informed the Council that the Audit exit conference materials were available for them to review if they had not attended. Mayor Poulsen noted it was a clean audit. He and the Council commended Ms. McMaster for a job well done.

D. City Attorney Paul Brachvogel was absent.

**13. CONSENT AGENDA**

*Councilmember Bud Gish made a motion the City Council approve the Consent Agenda including Claims Vouchers Totaling \$56,554.61, Payroll Vouchers totaling \$40,911.84, the City Council minutes of May 4, 2011, and set a Public Hearing for the Six-Year Transportation Plan for June 1, 2011. Councilmember Don Purvis seconded, and the motion carried.*

**14. EXECUTIVE SESSION - None**

**15. ADJOURNMENT**

Mayor Poulsen adjourned the meeting at 8:47 p.m. The tape recorder was not working properly at the beginning of the meeting and it was not corrected until during the discussion of the Re-Roofing project. These minutes are not verbatim. A copy of the tape can be made available for listening.

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**Pete Poulsen - Mayor**

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**Coni McMaster - Clerk/Treasurer**