

# CITY OF KALAMA PLANNING COMMISSION AGENDA

**DATE:** June 9, 2016

**TIME:** 6:00 P.M.

**OPENING:** Call to Order

**MINUTES:** May 12, 2016

**PUBLIC HEARING:**

**UNFINISHED BUSINESS:**

1. None

**NEW BUSINESS:**

1. Kalama Comprehensive Plan Update

**STAFF REPORTS:**

1. None

**ADJOURNMENT**

**UPCOMING MEETINGS**

**Next Meeting will be on July 14, 2016**

**CITY OF KALAMA  
PLANNING COMMISSION  
JUNE 9, 2016**

**OPENING**

Chairperson Patrick Harbison opened the meeting at 6:00 p.m. Commissioners present were Dan Ohall, Phil Fortuna, Mike Reuter, Don Mathison and Sue Dennis Langham. Commissioner Jim Hendrickson was absent. Staff present was: City Administrator Adam Smee, City Planner Mark Person of McKenzie Group and Secretary Susan Junnikkala. Members of the audience are listed on the sign-in sheet.

**MINUTES**

Commissioner Langham made a motion to approve the minutes of May 12, 2016 as presented. Commissioner Mathison seconded the motion and the motion passed with all in favor.

**PUBLIC HEARINGS** – None presented.

**UNFINISHED BUSINESS –**

**1. Urban Growth Update.**

Commissioner Fortuna asked about the progress for the Urban Growth Plan. City Administrator Smee stated that there really has not been any progress on this issue. Commissioner Fortuna did inform the Commission that the one-year time line is almost up and it needs to be addressed soon. The consensus of the Commission is that they finalize the comp plan and then address the Urban Growth issue.

**2. Kalama Comprehensive Plan.**

Chairperson Harbison ask Planner Person if he would give an overview of the items to be discussed. The outline for tonight will be the review of transportation and economic/commercial chapter plus updated demographics.

The following items were discussed:

Chapter 6 – Transportation

Chapter 6 - Goals

1. Ensure that adequate transportation networks exist to support future commercial and residential development. – Commissioner Fortuna suggested adding the wording industrial.

## Chapter 6 - Policies

1. Require adequate off-street parking for future developments and discourage on-street parking in existing developments whenever feasible alternatives exist. Commissioner Fortuna asked if we want this to be in polices if it is already in the Kalama Municipal Code (KMC)?
2. Prohibit residential on-street parking of large recreational vehicles except by special permit. Since this is already in the KMC it should be removed.
3. Partner with the WSDOT rail office to ensure continued pedestrian access across the Burlington Northern Santa Fe (BNSF) railroad mainline. Tabitha Reeds of the Port of Kalama suggested adding the wording Port of Kalama.
4. The city shall not approve any development that creates future conditions that will reduce the capacity of existing public facilities and services from meeting adopted minimum level of service standards. It was suggested to make the wording clearer and move it to Goals.

The Commission suggested adding something to do with a car charging station. Ms. Reeds stated that the Port of Kalama has been discussing this issue.

## Chapter 7- Economic & Commercial

Ms. Reeds suggested adding in Industrial and Mixed use in the opening paragraph.

Planner Person asked about the second paragraph and if this was a good place to add in the Spencer Creek development?

There was other discussion on various section of this chapter and most changes were for changing words around.

Planner Person stated that at the July meeting the Commission will have a draft to review.

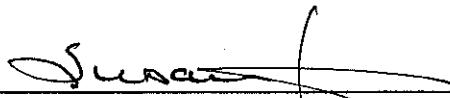
**NEW BUSINESS** – None presented.

## **STAFF REPORTS –**

1. **None**

**ADJOURNMENT**

Chairperson Harbison adjourned the meeting at approximately 7:35 p.m. These minutes are not verbatim. They are a general overview of what took place. An audio tape or video may be made available for listening upon request at City Hall during normal business hours.

  
Susan Junnikkala, Secretary

