

**CITY OF KALAMA
CITY COUNCIL MEETING
SEPTEMBER 15, 2010**

1. OPENING

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m. Mayor Poulsen led those present in the Pledge of Allegiance.

Councilmembers present were Adam Smee, Dominic Ciancibelli, Chuck Hutchinson, and Don Purvis. Councilmember Bud Gish was absent. City staff present were Assistant Public Works Director Kelly Rasmussen, Clerk/Treasurer Coni McMaster, and Police Chief Bruce Hall. Members of the public present are listed on the sign-in sheet.

2. EXECUTIVE SESSION - None

3. CHANGES TO THE AGENDA - None

4. PRESENTATIONS & AWARDS

A. Cowlitz County Jail Annual Report

Director of Cowlitz County Corrections Marin Fox Hight provided the Council with an overview of the 2009 Jail Report. The Jail began with a higher population when booking restrictions were lifted shortly after it opened. The population did drop, but over the summer it has climbed back up again. They are dealing with a lot of mental health issues, and these are often repeat offenders. They have seen a drop in meth-related arrests, but a rise in heroin. Since Ms. Hight took over as Director 2 years ago it has been a challenge to meet the needs with budget and staffing cuts made by the County. When asked about the future, Ms. Hight noted that she did not believe they would be looking at rate increases for 2011. Chief Bruce Hall noted that the City has seen the bills become more stable due to the new prosecutor and defense counsel working together. He also noted that there is a school program run out of the juvenile facility that helps young offenders. Mayor Poulsen thanked Ms. Hight for her presentation.

5. PUBLIC HEARINGS - None

6. PUBLIC COMMENTS/CONCERNS

Janet Preheim asked the Mayor the status of appointing a new member to the Housing Authority Board. She noted that the regular meeting scheduled for this last Monday was not held due to lack of a quorum.

Mayor Poulsen stated he has not yet made a decision and will be reposting the opening for applications. Ms. Preheim asked why it would be reposted when there were several applications received. Mayor Poulsen replied he felt since it had been awhile, it should be reopened. Ms. Preheim then noted that she had been informed by a neighboring resident that a registered sex offender is frequently on the Housing Authority property, and she felt the director should have notified the residents. Clerk/Treasurer Coni McMaster responded that after the meeting on Monday, Director Rebecca Ambrose was informed

about this, and she said to that resident that she would take actions to address the problem. The next day Ms. McMaster was at the office and saw the notice was posted at the office. It was noted with "no trespass" Since the individual does not live on site, there is a question as to how much notification can be legally done. This person is a guest of a housing authority resident. Chief Bruce Hall reviewed the notice as well.

7. UNFINISHED BUSINESS - None

8. NEW BUSINESS

A. Parks & Recreation Committee - Resignation of Steve Wright

Clerk/Treasurer Coni McMaster informed the Council that the position has been posted.

9. ORDINANCES & RESOLUTIONS - None

10. CORRESPONDENCE - None

11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS

A. Mayor Pete Poulsen had no report.

B. Councilmember Adam Smee had no report.

C. Councilmember Dominic Ciancibelli had no report.

D. Councilmember Chuck Hutchinson reported that Mark Wilson from the Port of Kalama had come to the Lions Club meeting to talk about the County updating its Comprehensive Plan. He added that he has been placing signs for a new "Zumba" class to be held at the Community Building. Clerk/Treasurer Coni McMaster noted that they are renting the building under the same type of agreement as the Evergreen Dance Studio. Also LCC has brought in a Yoga class that will be starting in October.

E. Councilmember Donald Purvis reported he had attended the Parks & Recreation meeting where they are working on the wayfinding signs for downtown. It is hoped they will be finalized soon. There are funds being held from a grant at the Port. It was noted that tourism funds might also be available if additional funds are needed. Councilmember Purvis noted that Envision Kalama would meet tomorrow, and the Health Board would meet on September 28th.

F. Councilmember Bud Gish was absent.

12. DEPARTMENT REPORTS

A. Assistant Director of Public Works Kelly Rasmussen presented Director Carl McCrary's written report. He added that the Fifth Street generator is now in place and

functioning which should be good since it is predicted to be a very wet winter. If the Water Treatment Plant is shut down, this will pump water up to the Upper Taylor Road Reservoir. There is also a new light at Toteff Park which will help them to better monitor the creek and the culvert for debris which often creates high water during the winter. The crew worked to fill some holes along the bank on the property adjoining the Ranney Well facility. This is to correct issues where the bank has eroded away which could lead to flooding at the Ranney plant. The problem began when the State Department of Fish and Wildlife (WDFW) placed fish traps in the area. The City has been working with WDFW regarding how to fix the problem which includes how the traps were permitted. Mr. Rasmussen informed the Council that crewperson Chad Moon had figured a way to correct a valve problem at the Wastewater Treatment Plant that the engineers were struggling with, saving the City money in the process. It was asked if the project on Meeker Drive was proceeding. It appears the engineers have had surveyors out there in the last week. There was also a discussion regarding the edges around the windows on City Hall and getting them painted.

B. Police Chief Bruce Hall reported on the NIMS meeting he attended along with Director of Public Works Carl McCrary held at DEM. This has to do with emergency response. It is recommended that the Council members have some training as well as staff. There are on-line courses available, and he will provide more information later. Chief Hall informed the Council that while the Junior Police Academy was operating it was suggested by himself and one of the parents that it would be nice to have bus for field trips. When he proposed the idea to the Mayor, Mayor Poulsen told him it was not very practical or cost effective. The program was discussed by the Department, and in an effort to support the kids they formed a non-profit Kalama Police Association to look for donations to help with the youth programs. They raised money to purchase a van which they found from a transit system in California for \$3600 with the plan to donate it to the City. It was outfitted by the original owner with new tires and a battery when it was known it would be used for transporting kids. He offered anyone a tour or ride. Chief Hall added that he has met with the School and the Safe Schools funding source regarding a 2011 grant. It has been approved and will be used for a resource officer at the school for a couple of hours each day. It is hoped that the officers will participate and the overtime will be covered by the grant. It will be difficult to schedule, but he will try to make it happen.

Chief Hall noted an incident where a person was evicted and left behind a couple of adult dogs with puppies. He would like the City to give a big thank you to Gretchen at the phone company who helps the department with these kinds of situations. It has also been a very busy week for his department.

C. Clerk/Treasurer Coni McMaster reported she is working on the 2011 budget and has worked on the scheduling issues with the classes at the Community Building. She added that she is attending the WFOA conference in Vancouver this week so hasn't been in the office.

D. City Attorney Paul Brachvogel was absent.

13. CONSENT AGENDA

Councilmember Adam Smee made a motion the City Council approve the Consent Agenda including Claims Vouchers Totaling \$81,718.88 and the City Council minutes of September 1, 2010. Councilmember Don Purvis seconded, and the motion carried.

14. EXECUTIVE SESSION - None

15. ADJOURNMENT

Mayor Poulsen adjourned the meeting at 8:00 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening.

Pete Poulsen - Mayor

Coni McMaster - Clerk/Treasurer