

**CITY OF KALAMA
CITY COUNCIL MEETING
JANUARY 20, 2016**

1. OPENING

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m. Mayor Poulsen led those present in the Pledge of Allegiance.

Councilmembers present were Mike Truesdell, Dominic Ciancibelli, Mike Dennis Langham, Rosemary Brinson Siipola, and Mary Putka. City staff present were City Administrator Adam Smee, Superintendent of Public Works Kelly Rasmussen, Clerk/Treasurer Coni McMaster, and Police Chief Randy Gibson. Members of the public present are listed on the sign-in sheet.

2. EXECUTIVE SESSION - None

3. CHANGES TO THE AGENDA - None

4. PRESENTATIONS & AWARDS - None

5. PUBLIC HEARINGS - None

6. PUBLIC COMMENTS/CONCERNS - None

7. UNFINISHED BUSINESS

8. NEW BUSINESS

A. Kalama Housing Authority – Transfer to Kelso

Clerk/Treasurer Coni McMaster explained that early in 2015 the City was notified by the State Auditor of issues with the Kalama Housing Authority. Since that time having the City working with the HA staff many of the issues have been resolved. However administrative costs and the revenue limitation create financial issues as they are such a small facility of only 16 units. Kalama Housing Board Chairman Carrie Potts and Director Marcel Goulet along with City Administrator Adam Smee and Ms. McMaster met with the Kelso Housing Authority Board and discussed having them take over the operation of the Kalama facility. Mayor Poulson noted this is a much needed resource in our community. There have been various issues over the last 12 years since he has been Mayor and this includes a large debt to HUD. Transferring the Kalama facility to Kelso is not what we wanted to do, but he believes it is in the best interest of the Kalama HA. The City picks the board members but doesn't have any authority in the operations of the facility as it operates independently. Mr. William Canada asked if the Kalama units would be restricted for use by Kalama residents. KHA Chairman Carrie Potts explained that the units are open to anyone and not just Kalama residents now and that would not change. Mayor Poulsen added that the current Board and Director Marcel Goulet have done an exceptional job to keep it operating within the available funding. Director Goulet explained that they have done a lot to keep it functioning and get it back in

good standing but they can only do so much reducing. It becomes an issue of quality of service and the best use of public funds. Kalama personnel in discussions with Kelso have received assurances that tenants will be represented, and there may be a position added on the board. All efforts are being made to try to ensure the quality of service for the tenant.

9. ORDINANCES & RESOLUTIONS

A Resolution 632 – Kalama Housing Authority Transfer to Kelso

Resolution No. 632 was read by title: A Resolution of the City Council of the City of Kalama approving the transfer of the Kalama Housing Authority and its assets to the Kelso Housing Authority and providing authority to the Kelso Housing Authority to operate within the City of Kalama jurisdiction upon completion and HUD approval of the transfer. City Councilmember Mike Truesdell made a motion to adopt Resolution No. 632 as read. Councilmember Mike Langham seconded, and the motion carried.

10. CORRESPONDENCE - None

11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS

A. Mayor Pete Poulsen reported that next Sunday January 31, 2016 there will be a community dinner to thank all the volunteers that helped during the flood and for the business owners and community. It will be at 4pm in the Elementary School Multipurpose room.

B. Councilmember Mike Truesdell had no report.

C. Councilmember Dominic Ciancibelli had no report.

D. Councilmember Mike Langham had no report.

E. Councilmember Rosemary Siipola had no report.

F. Councilmember Mary Putka reported that she received a letter from Louise to thank the City for all the efforts which saved \$250,000 in books for the Library. She noted there is some concern with having to move again, but they are working on setting up the new collection system. The Port has some prospect to rent out the warehouse which could mean the Library could have to vacate the space, but they have said they might have an alternate location. Ms. Kathy Schmidt noted that the School held a book drive for books for the Library. Clerk/Treasurer Coni McMaster added that FOLK is still doing story time and the teen game time over at the Kalama Kids Resale warehouse area.

12. DEPARTMENT REPORTS

A. City Administrator Adam Smee reported he is making progress on the Bank building where the drywall is now going up. Orders for the carpet, flooring, and doors have been placed and hopefully it will be functional soon. The City is still in negotiations with insurance and their consultants, but have received no numbers at this time. He noted that he has heard from some citizens that things aren't happening fast enough, but mostly regarding

the Library and when it might be open even temporarily. Administrator Smee added that he attended a meeting at the Port regarding the planned improvements to the marina. They will be using a phased approach on improving the marina, boat launch, and guest dock. There was a question regarding any news on the Post Office. Clerk/Treasurer Coni McMaster noted that when she picked up the mail earlier, she was told two weeks. She did request the postmaster give her a call with an update, so she could get the information out to the public.

B. Superintendent of Public Works Kelly Rasmussen presented a written report. He has been working with BNSF on the project to loop south port water line under the railroad which involves coordinating with all the fiber optic companies. He is also preparing the China Garden TIB project for bid and it is projected to be completed by mid-August. Mayor Poulsen asked about Spencer Creek road which is closed. Superintendent Rasmussen explained that due to a major slide area that moved during the flood, exposing our transmission line the County has placed a barrier to close the road. Mr. Tony Curtis asked about the "flood" on Second Street at Juniper Street last week. Superintendent Rasmussen explained they ordered a jet truck which removed a hard plug inside the culvert and also built up the 3 foot sandbag wall for protection.

C. Police Chief Randy Gibson presented his statistical and year- end reports. The major items on the report included 2 stolen vehicles taken in 2 days from the same location one of which was recovered within 24 hours and the other 3 days later. Chief Gibson noted that they did arrest the vacuum sales person that was going door to door after 8:30 pm at night. The person was warned they needed a business license but failed to comply. Regarding a counterfeiting event at the Rebel Stop, after posting the suspect's photo on Facebook, the department was able to identify the person passing the counterfeit \$1 bills. In reviewing the year-end statistics, Chief Gibson noted no significant jumps overall. There were some ups and down but the only significant difference was the jump in stolen vehicles from 5 to 15. Other local entities also saw an increase in stolen vehicles. The DUIs are down but this usually fluctuates from year to year. The information on traffic stops increasing from 800 to 3000 plus is questionable. This comes from the Spillman Records system and Intergraph CAD system operated by the County, so he doesn't have direct access to determine what is included in this figure.

D. Clerk/Treasurer Coni McMaster reported that she had electronically sent the end of 2015 Cash and Investment Report. She does not yet have a full year end report for the Council, but will have it for the next meeting. All funds ended within budget. The staff is operating in the "fish bowl" and it is a challenge, but it works.

E. City Attorney was not present.

13. CONSENT AGENDA

Councilmember Mary Putka made a motion the City Council approve the Consent Agenda including:

End of 2015 Claim Warrants 35709- 35727 and ACH transactions for \$ 24,126.64, Warrants 35729 –35760 and ACH transactions for January 2016 for \$ 77,214.34, and Payroll

warrants 35694-35708 for Jan. 1-15, 2016 including ACH transactions for \$59,622.00 for a Grand Total of \$160,962.98,

Minutes of the January 6, 2016 City Council Meeting

Approve Mayor's Appointment of Mike Langham as Mayor Pro Tem.

Councilmember Dominic Ciancibelli seconded, and the motion carried.

14. EXECUTIVE SESSION - None

15. ADJOURNMENT

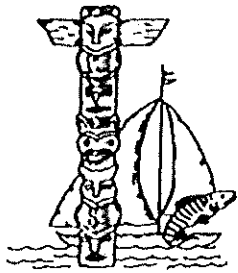
Mayor Poulsen adjourned the meeting at 7:33 p.m. These minutes are not verbatim. A copy of the recording for this meeting is available for review upon request.



Pete Poulsen - Mayor



Coni McMaster - Clerk/Treasurer



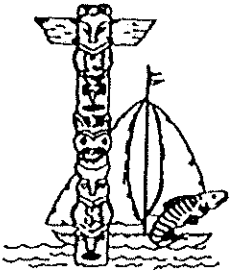
City of Kalama

320 N. First St.
Kalama, WA 98625



City Council Agenda January 20, 2016 @ 7 pm

1. OPENING - Mayor Pete Poulsen
 - A. Flag Salute
 - B. Roll Call
 - C. Changes to the Agenda
2. EXECUTIVE SESSION
3. PRESENTATIONS & AWARDS
4. PUBLIC HEARINGS
 - A.
5. PUBLIC COMMENTS & CONCERNS
6. UNFINISHED BUSINESS
 - A.
7. NEW BUSINESS
 - A. Kalama Housing Authority – Transfer to Kelso
8. ORDINANCES & RESOLUTIONS
 - A. Resolution 632 – Kalama Housing Authority Transfer to Kelso
9. CORRESPONDENCE
10. MAYOR & COUNCILMEMBER REPORTS
 - A. Mayor Pete Poulsen – Mayor’s Report – Cow Co Tourism
 - B. Councilmember Mike Truesdell – Finance Committee
 - C. Councilmember Dominic Ciancibelli – Public Works & Planning Committee
 - D. Councilmember Mike Langham – Police, COG Board & 911 Board Rep
 - E. Councilmember Rosemary Siipola - Parks, & Health Board Rep
 - F. Councilmember Mary Putka – Library Committee & Chamber Representative



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City Council Agenda January 20, 2016 @ 7 pm

11. DEPARTMENT REPORTS

- A. City Administrator Adam Smee
- B. Superintendent of Public Works Kelly Rasmussen
- C. Police Chief Randy Gibson
- D. Clerk/Treasurer Coni McMaster
- E. City Attorney Paul Brachvogel

12. CONSENT AGENDA - *I move the City Council approve the consent agenda as presented.*

A. Approved for payment are:

B. Approval of Minutes:

- 1. Minutes of the January 6, 2016 City Council Meeting

C. Other Consent Agenda Items

13. EXECUTIVE SESSION

14. ADJOURNMENT

CITY OF KALAMA

SIGN - IN SHEET

MEETING Kalama City Council

DATE January 20, 2016

Name	Address	Phone/Email	Do you wish to Speak?	Subject
BEN PURVIS				
William	115 Stepping Stone St	673-67878	YES	
Bob Bowers	333 TODD RD KAL	673-5658	YES	
Cunnie Potts	462 N 5th St	673-2149		
Sybil Hughes	109 Stepping Stone	673-5454		
Diana Johnson	360 Birch St.	623-4033	NO	
Maed Cowley	446 Sunset Way NW	747-4709		
John Schmitt	6931 OPAS	957-2738	NO	
Kathy Schmitt	-	957-3220	NO	
Luis Flores		600-6673	NO	
Mike Taylor	596 N 3rd Pl	360-673-0499	NO	

Please sign in for the record. Signing in does not mean you must speak but to address the Council you must sign in for the record. When recognized please state your name and address. Your comment could be subject to a time limit at the discretion of the Mayor. Please speak clearly enough for the tape to pick up your voice or step closer to the Council Desk. Thank you.