

# City of Kalama Planning Commission Meeting

DATE: August 13, 2015

TIME: 6:00 p.m.

OPENING: Call to Order

MINUTES: July 9, 2015

PUBLIC HEARING:

1. None

PRESENTATION:

1. None

UNFINISHED BUSINESS:

1. Comp. Plan Review
2. Visual Preference Survey - Update

NEW BUSINESS:

1. None

STAFF REPORTS:

1. None

ADJOURNMENT

Upcoming meetings  
September 10, 2015

# CITY OF KALAMA

# SIGN - IN SHEET

MEETING Planning Commission

DATE August 13, 2015

NAME

ADDRESS

EMAIL

Do you wish  
to speak?

On What SUBJECT

NAME	ADDRESS	EMAIL	Do you wish to speak?	On What SUBJECT
BEN PURVIS	KLTV			

Please sign in for the record. Signing in does not mean you must speak but to address the Commission you must sign in for the record. When recognized please state your name and address. Your comment could be subject to a time limit at the discretion of the Chairperson. Please speak clearly enough for the tape to pick up your voice or step closer to the Commission Desk. Thank you.

**CITY OF KALAMA  
PLANNING COMMISSION  
AUGUST 13, 2015**

**OPENING**

Chairman Patrick Harbison opened the meeting at 6:00 p.m. Commissioners present were Dan Ohall, Phillip Fortuna, Kevin Wade, and Kimberly Sullivan. Commissioners absent were Jim Hendrickson and Don Mathison. Staff present were City Planner Matt Buchanan, City Administrator Adam Smee and Secretary Susan Junnikkala.

**MINUTES**

Commissioner Phillip Fortuna noted he had some minor changes to the July 9, 2015 minutes. Commissioner Fortuna made a motion to approve the minutes of July 9, 2015 as presented with the changes. Commissioner Dan Ohall seconded the motion and the motions carried unanimously.

**PUBLIC HEARINGS - None**

**UNFINISHED BUSINESS**

**1. Comprehensive Plan Update**

Chairperson Harbison asked Planner Buchanan if he would give a review on the existing condition for the Comprehensive Plan (comp. plan).

Planner Buchanan gave an outline of his progress with the comp. plan so far. The following is what was discussed:

**PURPOSE**

The purpose of this memo is to provide updated information on the existing conditions within the city of Kalama and it's Urban Growth Boundary (UGB), which serves as the planning area. Examining the existing conditions is an important early step in the process of updating a comprehensive plan. In order to establish the policies which will guide the community toward achieving our vision, we must first understand where we are today. When we can understand both our existing conditions as well as our vision, we can then perform an in depth analysis, identify gaps, and assess community needs.

The other areas that were reviewed were land use, vacancy, population and demographics and vacant housing over the years. Planner Buchanan also presented to the Commission a timeline of activities and accomplishments to the Commission. Chairperson Harbison thanked Planner Buchanan for all his hard work.

**2. Visual Preference Survey – Update**

Planner Buchanan presented to the Commission a vision exercise for the Comp. Plan. This is the exercise that he wants to present at the meeting that will be held at the community building with the public. The questions are:

1. Writing the needs/Aspirations for the community
2. Voting on the needs/aspirations for the community

At this public meeting the Commission would like to receive more input from the younger generation.

#### **NEW BUSINESS - None**

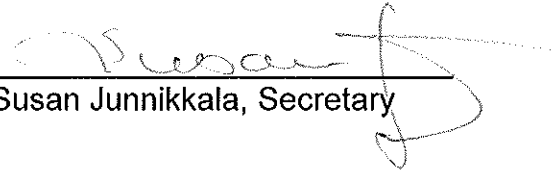
#### **STAFF REPORTS**

Commissioner Fortuna asked City Administration Smee how the process was going with the urban growth plan. Administrator Smee stated they have made very little progress.

#### **ADJOURNMENT**

Chairperson Harbison adjourned the meeting at approximately 7: 15 p.m.

These minutes are not verbatim. They are a general overview of what took place. An audio recording may be made available for listening upon request at City Hall during normal business hours.

  
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Susan Junnikkala, Secretary