

# City of Kalama Planning Commission Meeting

DATE: April 9, 2015

TIME: 6:00 p.m.

OPENING: Call to Order

MINUTES: None

## PUBLIC HEARING:

1. Rezoning request from Hwy. Commercial to Industrial use -  
Continued

## PRESENTATION:

1. None

## UNFINISHED BUSINESS:

1. Comprehensive Plan

## NEW BUSINESS:

1. None

## STAFF REPORTS:

1. None

## ADJOURNMENT

Upcoming meetings  
May 14, 2015

# CITY OF KALAMA

# SIGN - IN SHEET

MEETING Planning Commission

DATE April 9, 2015

Do you wish  
to speak?          On What SUBJECT

NAME	ADDRESS	EMAIL	Do you wish to speak?	On What SUBJECT
BEN PURVIS	KCTV			

Please sign in for the record. Signing in does not mean you must speak but to address the Commission you must sign in for the record. When recognized please state your name and address. Your comment could be subject to a time limit at the discretion of the Chairperson. Please speak clearly enough for the tape to pick up your voice or step closer to the Commission Desk. Thank you.

**CITY OF KALAMA  
PLANNING COMMISSION  
APRIL 9, 2015**

**OPENING**

Chairperson Patrick Harbison opened the meeting at 6:00 p.m. Commissioners present were Kim Sullivan, Phil Fortuna, Don Mathison, Patrick Harbison and Kevin Wade. Commissioners Jim Hendrickson and Dan Ohall were absent. Staff present was: City Planner Matt Buchanan, City Administrator Adam Smee and Secretary Susan Junnikkala. Members of the audience are listed on the sign-in sheet.

**MINUTES**

1. Commissioner Kevin Wade made a motion to approve the minutes of March 12, 2015. Commissioner Phil Fortuna seconded the motion and the motion passed with all in favor.

**PUBLIC HEARINGS**

**1. Rezoning request from Hwy. Commercial to Industrial use - Continued**

Chairperson Harbison opened the continued public hearing at 6:05. Chairperson asked Planner Buchanan if he would give an overview of any new items.

Planner Buchanan explained to the commission that there are no new items. He is unsure of Mr. Laymon's plans.

City Administrator Smee suggested to the Commission that they close the public hearing. The applicant can come back at a later time.

Chairperson Harbison closed the public hearing at 6:10.

**UNFINISHED BUSINESS –**

**1. Comprehensive Plan – Urban Growth Plan Update**

Planner Buchanan informed the Commission that the urban growth plan needs to be updated every three years. Planner Buchanan proved a couple of maps for the Commission to review providing an analysis on vacant properties and critical areas. A map of the current UGB, water service area, and sewer service area was also provided. Planner Buchanan asked what criteria should be considered as part of the UGB update, as the City's policy does not specify. He suggested population projections, land use analysis, critical areas analysis, and vacancy should be considered as criteria. The Commission agreed that the Planner should use these items as criteria and return with recommendations for changes. Planner Buchanan said he would work with the Comprehensive Planning Committee to develop three options for consideration

The Commission gave some general guidance on which areas might be considered for inclusion in the UGB; however, the final decision would be based on the criteria.

Chairperson Harbison suggested that the Steelscape on Kalama River Road and areas around Modrow Road and Gore Road might be considered for inclusion. Parcels immediately south of Exit 27 were also mentioned as possible areas of expansion.

Commissioner Fortuna informed the commission that he has info on how to get the community involved in the overall planning process and he will share it with Planner Buchanan.

#### **NEW BUSINESS –**


1. None

#### **STAFF REPORTS –**

City Administrator Smee informed the Commission that the Shoreline Management Plan has been submitted to the Department of Ecology and hopefully it will be on the May agenda.

#### **ADJOURNMENT**

Chairperson Harbison adjourned the meeting at approximately 7:30 p.m. These minutes are not verbatim. They are a general overview of what took place. An audio tape or video may be made available for listening upon request at City Hall during normal business hours.

  
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Susan Junnikkala, Secretary