

**CITY OF KALAMA
CITY COUNCIL MEETING
NOVEMBER 17, 2010**

1. OPENING

Mayor Pete Poulsen opened the City Council meeting at 7:05 p.m. Mayor Poulsen led those present in the Pledge of Allegiance.

Councilmembers present were Adam Smee, Dominic Ciancibelli, Chuck Hutchinson, Don Purvis, and Bud Gish. City staff present were Director of Public Works Carl McCrary, Clerk/Treasurer Coni McMaster, and Police Chief Bruce Hall. City Attorney Paul Brachvogel was also present. Members of the public present are listed on the sign-in sheet.

2. EXECUTIVE SESSION – To be held later in meeting

3. CHANGES TO THE AGENDA

- A. Removed Park Board Appointments – Unfinished Business**
- B. Added Second CAP Request for Funding**

4. PRESENTATIONS & AWARDS

- A. Tina Day – Kalama Safe Community Coalition**

Ms. Day was not present. Councilmember Don Purvis noted that he is on the committee which is to help with keeping youth safe in our community.

5. PUBLIC HEARINGS

- A. 2011 Budget and 2011-2016 Capital Facilities Plan Hearing**

Mayor Pete Poulsen opened the public hearing. Clerk/Treasurer Coni McMaster gave an overview of the 2011 Budget which is for a total of \$4.7 million. The draft Capital Facilities Plan (CFP) was also presented. The CFP includes unfunded items for the Community Building and Police Department which will need to be addressed prior to finalization. Chief Bruce Hall noted that the items listed were included in the 2010 budget, and if not purchased this year he would like to include them in 2011. At the workshop held earlier the issue of increasing water and sewer rates was raised. Ms. McMaster asked if they wanted to discuss this further. It was the consensus of the Council to table the discussion for now and look at early in 2011. Councilmember Chuck Hutchinson noted that he sits on the Board for a small credit union and has seen a trend toward entities with large loan payment to look at renegotiating the loans for either lower interest rates or adjusting the terms of the loans or even consolidating loans. While the city has very low interest rates, this would be something the City could consider. With no

further comments, the Mayor closed the hearing. There will be a second Budget hearing on December 1, 2010.

6. PUBLIC COMMENTS/CONCERNS

A. Pathways 2020 - Paul Youmans

Mr. Paul Youmans, of the Pathways 2020 program presented the City with copies of two studies they have completed in 2010 - the Community Environmental Health Assessment of Cowlitz County and the Community Food Assessment of Cowlitz County. These cover two-year periods, and he hopes the City may find them useful.

7. UNFINISHED BUSINESS

A. Sauer Road Waterline Change Order

Director of Public Works Carl McCrary explained the change order is due to changed conditions which created material overruns and additional work for the contractor. After some negotiations with the contractor a final amount to complete the project was agreed to. The costs are being taken from the water reserve fund. There was a \$100,000 grant from USDA Rural Development that funded a portion of the total project costs. Councilmember Bud Gish made a motion the City Council authorizes the Mayor to sign the Change Order No. 1 with NorthFork Excavating for the Sauer Road Waterline Project and accept the project as complete. Councilmember Chuck Hutchinson seconded, and the motion carried.

8. NEW BUSINESS

A. Request from CAP for Letter of Support Rural Mobility Grant Application & CBDG Support of Grounds for Opportunity Grant - CAP Bus Funding & Funding for Senior Nutrition Programs

Clerk/Treasurer Coni McMaster explained that the Cowlitz Community Action Programs (CAP) has requested letters of support for two of their programs which are beneficial to Kalama residents. One is the transportation grant which funds the bus that comes through town and provides transportation north and south. The other is for a program that helps with the senior lunches at the Methodist Church and home delivered meals. This grant will also help to set up a café that will help the senior nutritional programs. There is no financial obligation for the City. Councilmember Don Purvis made a motion the City send the letters of support for the two programs. Councilmember Adam Smee seconded, and the motion carried.

9. ORDINANCES & RESOLUTIONS

A. Ordinance No. 1264 - An Ordinance of the City of Kalama, Washington amending the 2010 Budget to account for the unanticipated revenues and

expenditures incurred due to employee retirement and costs associated with water projects increasing the Budget in the amount of \$121,900.00

The Ordinance was read by title. Clerk/Treasurer Coni McMaster explained the amounts included covered the costs associated with the retirement of Danny Aumiller, the settlements on the Sauer Road and Reservoir Ceiling Painting projects, and the replacement of the damaged street light paid by insurance. Councilmember Bud Gish made a motion the City adopt Ordinance 1264 as read. Councilmember Don Purvis seconded, and the motion carried.

B Resolution No. 553 - A Resolution Of The City Of Kalama Establishing The Dollar Amount Of Tax Revenue For Ad Valorem Taxes Which Will Be Necessary To Meet The Financial Requirements Of The 2011 Budget Of The City Of Kalama.

Resolution No. 553 was read by title. This is the resolution setting the property tax levy for 2011 at 1.9277 per \$1000 of assessed valuation. Councilmember Don Purvis made a motion the City Council adopt Resolution No. 553 as read. Councilmember Bud Gish seconded and the motion carried.

C. Resolution No. 554 - A Resolution Of The City Of Kalama Establishing The Amount Of The Property Tax Increase To Meet The Requirements Of The 2011 Budget.

Resolution No. 554 was read by title. This resolution allows for carryover of any lost allowance of property taxes from prior years or carryover to future years. Councilmember Adam Smee made a motion the City Council adopt Resolution No. 554 as read. Councilmember Chuck Hutchinson seconded, and the motions carried.

D. Resolution No. 555 - A Resolution Of The City Council Of The City Of Kalama Replacing Resolution No. 538 Relating To Fees And Charges Imposed By The City Of Kalama And Establishing The Following Fees And Charges For The Services Set Forth Herein Beginning January 1, 2011.

Resolution No. 555 was read by title. Councilmember Chuck Hutchinson made a motion the City Council adopt Resolution as read. Councilmember Bud Gish seconded, and the motion carried.

E. Resolution No. 556 - A Resolution Of The Kalama City Council Adopting A Variation From The City's Public Works Standards For The Meeker Drive Sidewalk (Pedestrian Path).

Director of Public Works Carl McCrary confirmed with City Attorney Paul Brachvogel that this resolution was required. Resolution No. 556 was read by title. Councilmember Don Purvis made a motion the City Council adopt Resolution No. 556 as read. Councilmember Bud Gish seconded, and the motion carried.

10. **CORRESPONDENCE**– None

11. MAYOR’S REPORT & COUNCILMEMBERS’ REPORTS

A. Mayor Pete Poulsen reported he had met with a couple of artists regarding the possibility of placing some of the artwork in the downtown area. These are incredible artists right in our community. It was noted that the City should be sure that issues of liability are addressed.

B. Councilmember Adam Smee had no report.

C. Councilmember Dominic Ciancibelli had no report.

D. Councilmember Chuck Hutchinson had no report.

E. Councilmember Donald Purvis reported that he has upcoming meetings with Envision, and the Public Health Advisory Board.

F. Councilmember Bud Gish reported that the Community Building Committee for helping to fund the operating costs of the building next year met. They have some good plans beginning in April with a musical event. He will keep the Council updated on the progress of the committee.

12. DEPARTMENT REPORTS

A. Director of Public Works Carl McCrary presented a written report and noted the pre-construction meeting for the Meeker Drive Sidewalk project is set for Thursday at 1pm. He was asked if the State had removed the rocks that were creating problems at the Ranney Plant. Mr. McCrary replied that they had. He then noted that there had been two vehicle accidents damaging City property. One damaged the fence at the basketball court on Waters Watch Road. The other took out a fire hydrant and tree at the bulb out near the Laundromat on First Street. It was noted that the trees at the Post Office appear to be dead, and he will contact the supplier for replacement.

B. Police Chief Bruce Hall reported that he attended an Amalak meeting to update them on the Junior Academy which they helped with by providing treats. He added he is working on an agreement with the City of Longview for fuel which should help to cut down his fuel costs. Chief Hall then noted the upcoming meeting regarding Youth Suicide explaining that the local area really has nothing to handle this problem. In a recent case, the only facilities were found to be in Portland, and they were difficult to find room in. It was also noted Godfrey’s Pharmacy is participating with the Safe Community Committee to provide a prescription drug drop off site.

C. Clerk/Treasurer Coni McMaster had no report.

D. City Attorney Paul Brachvogel had no report.

13. CONSENT AGENDA

Councilmember Bud Gish made a motion the City Council approve the Consent Agenda including Claims Vouchers Totaling \$85,159.44, Payroll Vouchers totaling \$55,891.49 for November 1 through 15, 2010 and the City Council minutes of November 3, 2010. Councilmember Don Purvis seconded, and the motion carried.

14. EXECUTIVE SESSION

Mayor Poulsen announced the Council would go into executive session for 30 minutes to address issues of potential litigation at 7:56 pm. The meeting resumed at 8: 21 pm.

15. ADJOURNMENT

Mayor Poulsen adjourned the meeting at 8:22 pm. These minutes are not verbatim. A copy of the tape can be made available for listening.

Pete Poulsen - Mayor

Coni McMaster - Clerk/Treasurer