

**CITY OF KALAMA  
CITY COUNCIL MEETING  
MAY 19, 2010**

**1. OPENING**

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m. Mayor Poulsen led those present in the Pledge of Allegiance.

Councilmembers present were Adam Smee, Dominic Ciancibelli, Chuck Hutchinson, Don Purvis, and Bud Gish. City staff present were Director of Public Works Carl McCrary, Clerk/Treasurer Coni McMaster, and Police Chief Bruce Hall. Members of the public present are listed on the sign-in sheet.

**2. EXECUTIVE SESSION - None**

**3. CHANGES TO THE AGENDA - None**

**4. PRESENTATIONS & AWARDS - None**

**5. PUBLIC HEARINGS - None**

**6. PUBLIC COMMENTS/CONCERNS**

**Willis Nixon** - Mr. Nixon, member of the Housing Authority Board, addressed the Council regarding the costs of the City's new police station and concerns with zoning and bidding limits. He stated that since Councilmember Hutchinson feels that the Housing Authority is not following the proper regulations, he would like the City to show it has followed the regulations it is required to. Mayor Poulsen informed Mr. Nixon that he will not allow a Councilmember to be maligned, and Mr. Nixon needs to stay on subject. Mr. Nixon requested information on the costs of the Police Station. Mayor Poulsen told him the information is available at City Hall during regular business hours and assured him that Chief Hall would also meet with him.

**Jim Dickey** - Mr. Dickey of 448 S. Second, noted the passing of long time resident and Port Commissioner Fred Swanstrom. He was a good man who worked to do good things for the community. He was instrumental in the Port not implementing taxes on the residents of Kalama. He will be missed. Mayor Poulsen and the Council echoed this sentiment.

**7. UNFINISHED BUSINESS**

**A. Gray & Osborne Contract Supplement for First St.  
Improvements Phase 2**

Director of Public Works Carl McCrary explained that due to the delays in the project the engineers and on-site inspector were required to perform more work on the project resulting in added costs of service. The extra work was done and needs to be paid. When

asked what caused the delays, Mr McCrary replied that it was basically the issues with the concrete sub-contractor. The additional STP funding will cover the added costs. Several Councilmembers asked if liquidated damages would cover the costs since the work went beyond the time limits and when the City would receive them. The City should recover damages which should include these costs, but until the project can be accepted and finalized it is unclear when the damages can be assessed. Currently there are issues regarding the quality of the sidewalk that was poured. Councilmember Dominic Ciancibelli noted that the City contracts with Gray and Osborne, so they would have to pay them and then collect from the contractors. Gray and Osborne can't go after the contractor themselves. There is a lot of concern about whether the City will be able to recover the costs. Councilmember Adam Smee asked if the City can get a legal opinion on if the City pays this can it be recovered either from the retainage or the liquidated damages. He does not want to see the City lose this if forced to go to arbitration to settle the damages. It was noted that the payment to engineers is due and cannot be dependent on the recovery of damages. Councilmember Dominic Ciancibelli made a motion the City Council pay Gray & Osborne an additional \$13,200 for unanticipated expenses for engineering construction management of the North First Street Phase 2 project. Councilmember Adam Smee seconded. Councilmember Smee requested that legal be asked to bring back an opinion on whether the City can pursue the bond or retainage to cover these additional costs. It was noted that these should be above the recovery of any damages. Mayor Poulsen assured the Council he will have the City Attorney address the issues. The motion carried.

#### **B. Park Board Vacancies - Appointments**

This was tabled by Mayor Poulsen until he could interview the applicants.

#### **C. City Hall Exterior Paint Colors**

The different color renditions that Councilmember Ciancibelli had produced were reviewed as well as a drawing done by resident Jim Bain which included three colors. After much discussion of the different options, it was suggested that we request the architect chose 4 options and do some test patches on the building. Discussion continued, and most of the Council had a preference for option number 1. Members in the audience liked option number 5. With a consensus of the Council it was decided to go with option number 1.

### **8. NEW BUSINESS**

#### **A. Appoint Committee for Contracting for Engineering & Surveying Services**

Director of Public Works Carl McCrary noted that the contract of engineering services will be up at the end of May. The City will need to have engineering in place in order to complete projects including the Meeker Drive sidewalk for which they have approved federal grant funding. The City will need to go through the selection process

again, and he would like to this by committee. Councilmembers Adam Smee and Dominic Ciancibelli agreed to be on the committee again. Councilmember Chuck Hutchinson volunteered as an alternate.

**B. Housing Authority - Term Expired - Post for applications**

Mayor Poulsen noted that Glen Munsey's term on the Housing Authority Board has expired. Since it is required that a resident of the Housing Authority be on the Board, he plans to fill this position with a resident rather than re-appoint Mr. Munsey. The position will be posted for the next two weeks out at the Housing Authority to give all the residents a chance to apply. Mayor Poulsen also noted that he is working to set up a joint workshop with the Council and the Housing Board to review the functions and needs of the Housing Authority. He plans to include another local Housing Authority and is working with Melissa Taylor of the Council of Government to facilitate the meeting. He hopes the Board and residents will participate to address the issues. He hopes to have this set up in the very near future. Mayor Poulsen noted that Glen Munsey has been a very dedicated Board member as are all the other Board members. Notices of the open position will be posted at the Housing Authority.

**C. CAP - Homeless & Housing Committee**

Mayor Poulsen informed the Council that he had been requested to appoint someone to serve on this committee by Melissa Taylor. Since the meetings are at 1pm in the afternoons, and he knows the Councilmembers have obligations during regular business hours, he has looked elsewhere for a volunteer. He would like to appoint Sheila Thomas who has agreed to serve on the Committee if the Council will approve. Ms. Thomas is long time resident of Kalama and was recently appointed to the Library Board. She will serve the City well even though she lives outside the City limits. Councilmember Bud Gish made a motion the Council accept the Mayor's recommendation and appoint Sheila Thomas to represent the City on the Homeless and Housing Committee. Councilmember Don Purvis seconded, and the motion carried.

**9. ORDINANCES & RESOLUTIONS - None**

**10. CORRESPONDENCE - None**

**11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS**

**A.** Mayor Pete Poulsen reported he has been working on a ribbon cutting ceremony for the new First Street to coincide with the annual Fair Parade in July. He has invited federal, state and local dignitaries. Mayor Poulsen noted that the City will be losing a long-time employee, Bobbi Grey, the Community Building caretaker and facility custodian. After fifteen years with the City, she will be moving to Vancouver and no longer able to do the job. She will be a great loss as this will be a difficult position to fill. There was some discussion of the Community Building and keeping it self-supporting.

**B.** Councilmember Adam Smee had no report.

**C.** Councilmember Dominic Ciancibelli had no report.

**D.** Councilmember Chuck Hutchinson asked about the building next door. He noted that the recent letter had requested the police report, and he asked if that was completed. Chief Hall noted that as an active investigation, he cannot discuss it. Mayor Poulsen noted it would be nice to at least get the building painted before the event in July. Chief Hall volunteered to help with that, and Councilmember Hutchinson offered to provide some paint.

**E.** Councilmember Donald Purvis noted the Open House/Chamber After Hours event held at the City last night. While the public did not turn out, the staff did a really nice job. There was a video of the City's facilities which was well received. He noted he will attend the next Public Health Advisory Board meeting.

**F.** Councilmember Bud Gish had no report.

## **12. DEPARTMENT REPORTS**

**A.** Director of Public Works Carl McCrary thanked Ben Purvis for producing the video on the City's facilities, noting all the time and effort he put into it. He provided his written report. Mr. McCrary asked about the construction management of the re-roof project at City Hall. This was included in the contract with the architect for design and project management.

**B.** Police Chief Bruce Hall reported the Safe Community Coalition met on Monday. This group is working to address possible drug and alcohol use and problems in the community. It was attended by a number of middle school students. They have volunteered to work on several projects over the summer. A prescription drug drop-off program was also discussed. Another item is a county wide "party patrol" where all the law enforcement entities will work together to address the parties that occur in all areas in an effort to avoid accidents and other incidents. Chief all added that it is dog bite season, and they are working on a case involving a dangerous dog.

**C.** Clerk/Treasurer Coni McMaster thanked her staff, Sue Seay and Susan Junnikkala, the entire Public Works crew, Mayor Poulsen and Councilmember Ciancibelli for all the help in getting the City offices and the library painted and ready for the new carpeting. The work of the Jail crew at the Library was also appreciated. The building is looking fresh and warm, giving it a nice uplift. She also thanked Carl for all his efforts in helping with the Open House on Tuesday. Ms. McMaster noted that they have received some additional new home permits, so building is picking up a little. She informed the Council that the AWC Annual Conference will be held in Vancouver, Washington this year, so the City may be able to afford for members to attend. She has the schedule if anyone is interested.

**D.** City Attorney Paul Brachvogel was absent.

**13. CONSENT AGENDA**

*Councilmember Bud Gish made a motion the City Council approve the Consent Agenda including Claims Vouchers Totaling 62,122.31, Payroll Vouchers totaling 43,690.77 and the City Council minutes of May 5, 2010. Councilmember Don Purvis seconded, and the motion carried.*

**14. EXECUTIVE SESSION - None**

**15. ADJOURNMENT**

Mayor Poulsen adjourned the meeting at 8:13 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening.

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**Pete Poulsen - Mayor**

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**Coni McMaster - Clerk/Treasurer**