

**CITY OF KALAMA  
CITY COUNCIL MEETING  
APRIL 21, 2010**

**1. OPENING**

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m. Mayor Poulsen led those present in the Pledge of Allegiance.

Councilmembers present were Adam Smee, Dominic Ciancibelli, Chuck Hutchinson, Don Purvis, and Bud Gish. City staff present were Director of Public Works Carl McCrary, Clerk/Treasurer Coni McMaster, and Police Chief Bruce Hall. City Attorney Paul Brachvogel was also present. Members of the public present are listed on the sign-in sheet.

**2. EXECUTIVE SESSION - None**

**3. CHANGES TO THE AGENDA - None**

**4. PRESENTATIONS & AWARDS**

**A. Proclamation - Municipal Clerks Week - May 2-8, 2010**

Mayor Pete Poulsen read the proclamation which designates the week of May 2<sup>nd</sup> through the 8<sup>th</sup>, 2010 as Municipal Clerks Week.

**5. PUBLIC HEARINGS - None**

**6. PUBLIC COMMENTS/CONCERNS - None**

**7. UNFINISHED BUSINESS - None**

**8. NEW BUSINESS**

**A. Fifth Street Auxiliary Generator Project**

Director of Public Works Carl McCrary explained that the City has an older generator from the old Wastewater Treatment Plant he would like to move and set up to be used at the Fifth Street Pump Station for auxiliary power. This would improve the services out to the Spencer Creek area in the times of power outages or water shortages like the one that occurred last year during the flooding. Councilmember Adam Smee asked what % of the water reserves would Carl be using? Clerk/Treasurer Coni McMaster answered that there is a little over \$500,000 in the water reserves, so this \$25,000 plus the \$50,000 for the Green Mountain Reservoir project would be about 15% of the total. Mr. McCrary indicated he is not planning on other projects for 2010. The worst case scenario would be having people out of water. The generator was operating when it was put in storage several years ago. It will have to be overhauled, and this cost is included in the cost estimate of \$25,000. Councilmember Bud Gish made a motion the City Council authorizes public works to spend up to \$25,000 to install an auxiliary generator at the Fifth Street

Pump Station. Councilmember Dominic Ciancibelli seconded, and the motion carried.

## **9. ORDINANCES & RESOLUTIONS**

**A. Ordinance No. 1257** - An Ordinance of the City of Kalama, Washington amending the 2009 Budget to include unanticipated expenditures increasing the 2009 Budget in the amount of \$600.00.

Clerk/Treasurer Coni McMaster informed the Council that while preparing the 2009 annual report, she discovered that the Criminal Justice Fund and the Library Fund had over spent the budgeted expenditures by \$300 each. They had money to cover all the expenditures made, so the funds are not in the red, but the City is required to amend the budget and make note of the over expenditure in the annual report. Ms. McMaster read the Ordinance by title. Councilmember Don Purvis made a motion the City Council adopt Ordinance No. 1257 as read. Councilmember Bud Gish seconded, and the motion carried.

**B. Ordinance No. 1258** - An Ordinance of the City of Kalama, Washington amending the 2010 Budget to account for the unanticipated revenues and expenditures for re-roofing and re-carpeting City Hall and the ARRA Grant for the Live Scan Project increasing the 2010 Budget in the amount of \$ 91,000.00.

Clerk/Treasurer Coni McMaster read Ordinance No. 1258 by title. Councilmember Chuck Hutchinson made a motion the City Council adopt Ordinance No. 1258 as read. Councilmember Adam Smee seconded, and the motion carried.

## **10. CORRESPONDENCE - None**

## **11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS**

**A.** Mayor Pete Poulsen reported that last week he had participated in the KLTV local program called Local Matters.

**B.** Councilmember Adam Smee noted he would be attending the up coming County Summit.

**C.** Councilmember Dominic Ciancibelli reported the downtown architectural design committee had met again. Pulling all the information together is proving to be challenging. They are using information and samples from many cities. Once they have a draft pulled together, it will have to mesh with the current code and be further refined.

**D.** Councilmember Chuck Hutchinson had no report.

**E.** Councilmember Donald Purvis noted that when the information on the downtown design code is closer to being in draft form, the committee will need to get the downtown property owners involved. It will probably be a hot topic of discussion. The committee is hoping they will see that the purpose is to make the downtown a comfortable

place that will draw business and customers. There was some discussion regarding getting property owners to take responsibility for maintaining their properties.

F. Councilmember Bud Gish had no report.

## 12. DEPARTMENT REPORTS

A. Director of Public Works Carl McCrary provided his written report. He noted that it is Department of Transportation's Public Safety Week and they are "going orange" in support. Mr. McCrary informed the Council that Waste Control has generously donated cameras to be used at the recycle area at the City Shop. They should be installed soon. He reported that a letter has been sent to Integrity Excavating stating that the City will not accept the downtown sidewalks. Integrity and the sub-contracting are working it out and will be on-site next week to see what can be done to correct the irregularities and fix the problems. The sidewalk has many discolorations that look almost like oil stains in many areas.

B. Police Chief Bruce Hall reported that the City had received a Toughbook laptop computer for the police vehicles from a Clark County jurisdiction. He had gone there to discuss the possibility of purchasing a used one he had heard was to be surplus and that Chief gave him the equipment on a "permanent loan." The City has not been able to make the purchases in the last couple of years to upgrade the vehicle computers as these cost \$4500. Chief Hall noted he has some concerns with the lack of fencing on the West Frontage Road to keep pedestrians off the railroad tracks. There was a recent death on those tracks. With the Council's approval he will approach the railroad to discuss the issues. The Council agreed.

C. Clerk/Treasurer Coni McMaster reported she has been working on the annual report. She added that Clerk Krystall Collins had Levi James last Thursday weighing in at 9 pounds.

D. City Attorney Paul Brachvogel had no report.

## 13. CONSENT AGENDA

*Councilmember Bud Gish made a motion the City Council approve the Consent Agenda including Claims Vouchers Totaling \$157,739,36, Payroll Vouchers totaling \$48,339.23, the City Council minutes of the April 7, 2010 meeting, and the minutes of the April 13, 2010 special City Council meeting. Councilmember Don Purvis seconded, and the motion carried.*

14. EXECUTIVE SESSION - None

## 15. ADJOURNMENT

Mayor Poulsen adjourned the meeting at 7:55 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening.

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**Pete Poulsen - Mayor**

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**Coni McMaster - Clerk/Treasurer**