

**CITY OF KALAMA
CITY COUNCIL MEETING
JANUARY 20, 2010**

1. OPENING

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m. Mayor Poulsen led those present in the Pledge of Allegiance.

Councilmembers present were Adam Smee, Dominic Ciancibelli, Chuck Hutchinson, Don Purvis, and Bud Gish. City staff present were Director of Public Works Carl McCrary and Clerk/Treasurer Coni McMaster. City Attorney Paul Brachvogel was also present. Members of the public present are listed on the sign-in sheet.

2. EXECUTIVE SESSION - None

3. CHANGES TO THE AGENDA - None

4. PRESENTATIONS & AWARDS

A. Certificate for Clerk/Treasurer Coni McMaster

Mayor Pete Poulsen presented a Certificate of Appreciation for 15 years of service to Clerk/Treasurer Coni McMaster. Ms. McMaster thanked the Mayor and Council stating it has been a good 15 years. City Hall staffers Sue Seay, Krystall Collins, and Bobbi Grey also presented Coni with a very creative and humorous poem and T-shirt.

B. Planning Commission Annual Report - Matt Herman & Don Mathison

City Planner Matt Hermen presented the Planning Commission's "Quarterly" report. The Commission has been working on updating the parking code for the last four to five months at the request of the City Council. The current standards are applicable to the entire City, and don't fit with all the areas including the downtown core. The Commission is proposing to use a 200 foot buffer in the downtown core which would allow any new construction to use on-street and existing parking when calculating parking requirements. The draft is ready for a public hearing in February. The Commission would like to know if the Council would want to have a workshop meeting to discuss the draft prior to considering at approving it. This would be after the public hearing. The Council agreed this would be a good idea, and late in February would be considered. The Council would also like to add to the workshop some discussion on architectural design standards for the downtown area. There are also some concerns that with the revitalization work in the downtown, the property owners need to be working to improve and maintain their buildings. Mr. Herman added that once the parking code has been completed, the Commission will move on to the sign code. He would like to have the Council's input as well.

Planning Commission Chairman Don Mathison voiced his appreciation of the Public Works and Finance staff who aid the Commission in their work, specifically Assistant Public Works Director Kelly Rasmussen and Secretary Susan Junnikkala. Both have provided valuable input and help to the Commission. Mr. Mathison also thanked KLTV cameraman Ben Purvis for his service which helps to provide the public access to the meetings. He added that the current Commission is made of citizens that are working hard for the Community. He is proud to work with them. Mr. Mathison expressed his thanks to City Planner Matt Hermen for his work on all the projects. Kalama citizen Jim Dickey stated that he has attended some of the Commission meetings and is impressed with the Commission's work. They have an attention to detail that is controlled by Mr. Mathison's leadership. Mr. Hermen does a superb job of putting all the information together. Mayor Poulsen noted that the current Council also appreciates and supports the Commission by working to implement the recommendations of the Commission. He thanked both Mr. Herman and Mr. Mathison for the report.

5. PUBLIC HEARINGS - None

6. PUBLIC COMMENTS/CONCERNS - None

7. UNFINISHED BUSINESS

A. Appoint a Representative to the Cowlitz/Lewis Economic Development District Board - 1st Meeting January 27 in Longview

These will be lunch meetings held several times a year. Mayor Poulsen and several Councilmembers noted that with other jobs, these meetings are difficult to attend. Clerk/Treasurer Coni McMaster offered to attend these meetings. These types of districts are eligible for certain grant funding, and the City does need to be involved. Mayor Poulsen stated that he and Ms. McMaster will attend the first meeting next week and get the details for future meetings, prior to making an appointment.

8. NEW BUSINESS - None

9. ORDINANCES & RESOLUTIONS

A. Resolution No. 542 - AWC Interlocal Agreement

Resolution No. 542 was read by Title – A Resolution of the City Council of the City of Kalama Approving the Interlocal Agreement with the Association of Washington Cities (AWC) Risk Management Service Agency (RMSA) and its Members.

The Council asked attorney Paul Brachvogel for his comments. Mr. Brachvogel stated that the agreement is fine. While the issues of reservation of rights is difficult, the City has little choice and no bargaining power. The City will be looking into alternatives for insurance coverage in the next few months to present to Council. Councilmember Bud Gish made a motion the City Council adopt Resolution No. 542 as read. Councilmember Adam Smee seconded, and the motion

carried.

10. CORRESPONDENCE – None

11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS

A. Mayor Pete Poulsen provided some information from KLTV about a new program called Local Matters which is available to all entities for presenting issues to the public. It was suggested that perhaps the parking code update or other such issues could be presented in this way. Mayor Poulsen noted that the Sustainable Business meetings are continuing, and he would like to see more of the Council attend. They may be reducing the meetings to one every three weeks.

B. Councilmember Adam Smee reported on the recent County Summit meeting. He noted that attendance is down, but the various committee groups do appear to be making headway. He is interested in seeing how the Fleet services and combined purchasing issues progress. Mayor Poulsen asked about the health insurance group. It appears that several entities have signed on to implement new plans. Councilmember Smee explained that this is to be a stabilization pool to help reduce costs. There will be plan choices available to the entities which will be able to possibly sign on later.

C. Councilmember Dominic Ciancibelli had no report.

D. Councilmember Chuck Hutchinson reported he would be working with the Chief on the surplusing of the vehicles. It was noted that this could be done over Ebay or through another auction site. He also noted that Absolute Concrete now has their website up and running for the Chamber.

E. Councilmember Donald Purvis reported the Health Board will meet on January 28th. He attended the Parks and Recreation Committee meeting where their goals and objections were discussed. They also have a plan for the downtown inner city signage for placement and design. The I-5 signage was also discussed. It has a price tag from the state of \$15,000. The one project in 2010 will be to pave the path to the basketball court on Water's Watch Road. Councilmember Purvis noted that the COG has received a County wide grant for tourism. This is to be used to develop a county-wide strategic plan and then begin some implementation of parts of that plan.

F. Councilmember Bud Gish had no report.

12. DEPARTMENT REPORTS

A. Director of Public Works Carl McCrary presented a written report. He added that he attended a Regional Transportation Board meeting. The County has several large projects on the table including some rail work in the port area of Kalama and the Longview Y improvements. There was also some discussion regarding the Kelso Airport and looking for

another managing agency. It is a valuable asset to the region, but is in need of maintenance. There may be more stimulus funding on the horizon. Mr. McCrary stated he is applying for a project to improve Old Pacific Hwy South just south of the City Shop to the south city limits. The downtown project was discussed. All the concrete has been poured, but there is section to be redone. The trees are being placed, and it is looking much nicer. The 2-million gallon reservoir is back on-line. While using the old reservoir the City was losing quite a lot of water everyday. It may be good to have it as a reserve, but the City wouldn't benefit from running both at the same time. The Sauer Road project has begun.

B. Police Chief Bruce Hall was absent.

C. Clerk/Treasurer Coni McMaster reported she has been working on the 2010 Budget document. The City has now switched to a semi-monthly payroll which was more work than anticipated. Also the City will be offering direct deposit of paychecks if the Council is interested.

D. City Attorney Paul Brachvogel had no report.

13. CONSENT AGENDA

Councilmember Bud Gish made a motion the City Council approve the Consent Agenda including Claims Vouchers totaling \$139,755.03 for January, Payroll Vouchers totaling \$47,047.59 for January 1st to 15th, the City Council minutes of January 6, 2010 and the Building Heating/Cooling System Maintenance Agreement w/ Denali Heating and Air Conditioning LLC - Low Bid - \$1780 annually for the City Hall-Police Buildings-Community Buildings. Councilmember Don Purvis seconded, and the motion carried.

14. EXECUTIVE SESSION - None

ADJOURNMENT

Mayor Poulsen adjourned the meeting at 8:01 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening.

Pete Poulsen - Mayor

Coni McMaster - Clerk/Treasurer