

**CITY OF KALAMA
CITY COUNCIL MEETING
DECEMBER 16, 2009**

1. OPENING

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m. Mayor Poulsen led those present in the Pledge of Allegiance.

Councilmembers present were Adam Smee, Dominic Ciancibelli, Chuck Hutchinson, Don Purvis, and Bud Gish. City staff present were Director of Public Works Carl McCrary, Clerk/Treasurer Coni McMaster, and Police Chief Bruce Hall. City Attorney Paul Brachvogel was also present. Members of the public present are listed on the sign-in sheet.

2. EXECUTIVE SESSION

Mayor Poulsen announced the Council would be going into executive session for 15 minutes to discuss possible litigation items. The Council returned, and the meeting resumed at 7:18 p. m.

3. CHANGES TO THE AGENDA - None

4. PRESENTATIONS & AWARDS

A. Administer Oaths of Office to Mayor & Councilmembers

Clerk/Treasurer Coni McMaster administered the oath of office to Councilmembers Adam Smee, Dominic Ciancibelli, and Mayor Pete Poulsen who were re-elected to serve an additional term beginning January 1, 2010.

5. PUBLIC HEARINGS - None

6. PUBLIC COMMENTS/CONCERNS - None

7. UNFINISHED BUSINESS

A. Library Board - Applications from 5 applicants

The City of Kalama received applications for the opening on the Library Board from Shanara Schmidt, Diane Roberts, Betty Bates, Philip Fortuna, and Sheila Thomas. Ms. Schmidt withdrew her application as it appears she will be traveling in 2010. The open position is for a person living outside the city limits and this disqualifies Ms. Roberts. Mayor Poulsen informed the Council he would like to appoint Sheila Thomas from the remaining applicants. Councilmember Bud Gish made a motion the City Council approve the Mayor's appointment of Sheila Thomas to the Kalama Library Board position. Councilmember Chuck Hutchinson seconded, and the motion carried.

B. 2010 Budget - Final Draft updates

Clerk/Treasurer Coni McMaster provided the final draft of the budget to the Council. She explained the changes to the budget from the previous draft were due to adjustments for the ongoing projects, how much would be completed in this year and how much would carry forward to 2010. She also noted there were additions to the Criminal Justice Fund as requested by Chief Bruce Hall. Chief Hall explained that the funding for a car had been removed from the General Fund, but there is an urgent need for another vehicle for the Sergeant. He is looking at used vehicles and has added \$7500 for that plus \$2500 for outfitting the vehicle. He has also included another rifle for the department for \$1100. These were all items he had requested within his proposal presented in October.

8. NEW BUSINESS

A. Municipal Court Judges Pro Tem - Annual Authorization for Appointments

This is the annual authorization requested by District Court for the appointment of certain attorneys to act as Judge Pro Tem when the regular Judges are unavailable. City Attorney Paul Brachvogel and Chief Bruce Hall had no issues with the list provided by the Court. The Council agreed, and the Mayor would sign the authorization.

9. ORDINANCES & RESOLUTIONS

A. Ordinance No. 1249 - AN ORDINANCE OF THE CITY OF KALAMA approving and adopting the budget for the CITY OF KALAMA for the calendar year 2010 in the amount of \$5,174,890.00 and the Capital Facilities Plan for years 2010 through 2015.

Ordinance No. 1249 was read by Title. Councilmember Bud Gish made a motion the City Council adopt Ordinance 1249 as read by the City Clerk. Councilmember Chuck Hutchinson seconded, and the motion carried.

B. Resolution No. 541 - Replacing the second Resolution numbered 537 - A Resolution of the City of Kalama, Washington declaring a 2001 police Crown Victoria and certain office furniture and equipment belonging to the City surplus and authorizing disposal in the City of Kalama's best interest.

Clerk/Treasurer Coni McMaster explained this Resolution is being represented as the previous resolution was mis-numbered, and there are two Resolutions numbered 537. Resolution No. 541 was read by title. Councilmember Don Purvis made a motion the City Council adopt Resolution No. 541 replacing the duplicated numbered Resolution 537 adopted on November 4, 2009. Councilmember Dominic Ciancibelli seconded, and the motion carried.

10. CORRESPONDENCE – None

11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS

A. Mayor Pete Poulsen presented his state of the City and Budget message in which he noted the difficulties the City faced in 2009 with all departments taking cuts, the nearing completion of the downtown street upgrade funded by grants, and that going into 2010 the City has a balanced budget with the Council and staff working to hold costs down and continue to provide the services expected by the citizens. Mayor Poulsen thanked the Council for working as a team. He wished more of the citizens really knew what efforts the Council and staff make. Mayor Poulsen announced it was also time to elect a new Mayor Pro Tem. Councilmember Adam Smee nominated Councilmember Chuck Hutchinson. Councilmember Don Purvis seconded. Councilmember Hutchinson was appointed Mayor Pro Tem by a unanimous vote.

Mayor Poulsen reported on the joint effort of the City, Chamber and Envision Kalama towards marketing the City. The current focus is on the movie Twilight connection and how we can work with that. Many businesses are participating.

B. Councilmember Adam Smee had no report.

C. Councilmember Dominic Ciancibelli had no report.

D. Councilmember Chuck Hutchinson reported he is working with the Chamber on the radio spots which are currently on KUKN in Longview.

E. Councilmember Donald Purvis had no report.

F. Councilmember Bud Gish reported the Pubic Works Committee had met and discussed the ongoing public works projects and the electrical problem at the water plant. As a retired electrician, Councilmember Gish explained that the capacitor in the electrical panel had preformed as it was meant to and saved the City from extensive damage in the panel from a power surge. He also noted that the contract for the reservoir project may be requesting additional funds. Councilmember Gish wished everyone a Merry Christmas and a Happy New Year.

12. DEPARTMENT REPORTS

A. Director of Public Works Carl McCrary reported on the recent water outage. He explained that we are currently operating on the one-million gallon reservoir instead of the two-million, the alarm failed, and the pipe above the Kalama River burst. In this location, the break was very difficult to locate. He called in the crew, contacted the Fire District and everyone was ready and willing to help including several of the Council. Councilmember Hutchinson noted that the City's engineer Mike Johnson came down in the middle of the night from Olympia to help as well. The Office of Emergency Management was notified and helped get the press releases out to the radio and television right away. Once the exact situation was known, the Emergency Management did a reverse 911 call to advise the

residents of the situation and the boil water order. Director McCrary reported to the State Department of Health what was happening and had the boil order in place before they required it. He also reported the water spill to the State Department of Ecology. Once the water tests came back, the City had everything ready to lift the boil order including another reverse 911 call. Councilmember Dominic Ciancibelli asked about what fail safes are in place. Mr. McCrary explained that there are valves that will shut down services to different areas and these were used to help locate the break as well as to divert the water around the problem once it was found.

Councilmember Don Purvis asked about the reservoir painting and the contractor possibly wanting more money. Mr. McCrary explained that the contractor feels the original surface was not prepared adequately, and they were not prepared for the amount of mill scale they have found. This may be an issue that could go to litigation.

Mr. McCrary reminded the Council of the City Christmas gathering on this Friday.

B. Police Chief Bruce Hall presented the Council with a statistical report for November.

C. Clerk/Treasurer Coni McMaster reported she had been working on the Budget.

D. City Attorney Paul Brachvogel had no report.

13. CONSENT AGENDA

Councilmember Bud Gish made a motion the City Council approve the Consent Agenda including Claims Vouchers Totaling \$207,333.99, and the City Council minutes of December 2, 2009. Councilmember Don Purvis seconded, and the motion carried.

14. EXECUTIVE SESSION - None

15. ADJOURNMENT

Mayor Poulsen adjourned the meeting at 8.18 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening.

Pete Poulsen - Mayor

Coni McMaster - Clerk/Treasurer