

**CITY OF KALAMA
CITY COUNCIL MEETING
AUGUST 5, 2009**

1. OPENING

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m. Mayor Poulsen led those present in the Pledge of Allegiance.

Councilmembers present were Adam Smee, Dominic Ciancibelli, Chuck Hutchinson, Don Purvis, and Bud Gish. City staff present were Director of Public Works Carl McCrary, Clerk/Treasurer Coni McMaster, and Police Chief Bruce Hall. City Attorney Paul Brachvogel was also present. Members of the public present are listed on the sign-in sheet.

2. EXECUTIVE SESSION - None

3. CHANGES TO THE AGENDA - None

4. PRESENTATIONS & AWARDS

A. Mosquito Control Board Presentation

Mr. Dan Ohall, Kalama's representative on the Mosquito Control Board introduced Mr. Del Gilkenson of the Mosquito Control District. Mr. Gilkenson introduced Mr. Mike Olsen who does the mosquito work for them in the Kalama area. Mr. Gilkenson provided a 15 minute presentation on the work the Mosquito Control District does. Their objective is to reduce the mosquito population in an effort to reduce disease. They have 10 employees who work throughout the County. They treat for mosquito larva starting in March in areas where they have found them before. Catch basins in all areas are treated once a month. It takes about 6 hours to do Kalama's 450 catch basins. They work with property owners to clean up areas that create breeding places for mosquitoes, including hauling away tires. The County has a plan of action in place to deal with mosquitoes and an outbreak of West Nile Virus should it occur. They are proactive and work to avoid any outbreaks of the disease with a focus on public areas such as campgrounds, golf courses, or parks. Mr. Gilkenson noted that citizens with concerns about mosquitoes or standing water can call the hotline number, and they will respond to take care of the issues.

5. PUBLIC HEARINGS

A. Six-Year Street Plan Amendment

Mayor Poulsen opened the public hearing. Director of Public Works Carl McCrary explained that the original plan was adopted on July 1st and included the First Street Project with the stimulus funding. Since then the engineer's estimate has come in at \$700,000 which meant the City was short in its funding on the project. Mr. McCrary approached the RSTP committee, and they ranked Kalama's project number one for funding. The project was put to bid at the end

of June. With several pots of funding involving federal monies, the City has to be very careful how the funding is managed. Usually additional federal funds cannot be added to a project after it has been put to bid. Mr. McCrary explained he and Ken Hash of the Department of Transportation (DOT) have been working with the state to get the funding issues worked out. At this time it appears the City will be able to use the stimulus and the STP funding for the project, provided it amends its Six-Year Street Plan (STIP) and submits that to the County who will submit it to the State. There is a small risk that some snag could make the City lose the RSTP funding, but all agencies are working to make the project happen. Mr. Hash noted that DOT would hate to lose this project. He has received assurances from other officials that this is a done deal as long as we follow all these steps. Councilmember Chuck Hutchinson asked what would happen if the City awards the bid for the full amount and then the City doesn't get the grant award? Mr. Hash explained that should that happen, the City could do a change order to the contract and reduce the scope of work. Mr. McCrary noted that the draft motion for the bid award does include wording addressing the funding of the project. Mayor Poulsen closed the public hearing.

6. PUBLIC COMMENTS/CONCERNS

A. Kalama Lions Club - Community Building Space

Mr. Darrell Thomas, Lions Club Board Member, addressed the Council with concerns the Lions Club has regarding the Community Building. Other Lions members in attendance were Patrick Ham, Gene Hutchinson, and Lions President Mike Hendryx. Mr. Thomas noted that over many years the Lions have contributed funds, time and labor to the Community Building. Recently the storage area the club has had for forty years was reduced to provide some space for the church to store their amplifiers. Carl McCrary thought he had gotten permission by talking to a couple of members, but the issue should have been brought to the board for approval. Now the storage area is no longer secure, and anyone could access the area. They would like to have the area made secure again. Director of Public Works Carl McCrary noted he thought that it was to have been secure, but he will go up and take a look. Mr. Thomas noted that the stage the church puts up and takes down is also damaging the floor which was just refinished. Councilmember Dominic Ciancibelli noted he has heard concerns that the type of finish that was put on the floor is not appropriate and should have been a heavier finish. Mr. Thomas noted it isn't just the finish but the stage is gouging the floor and he would suggest they put carpet underneath it to protect the floor. There is also the issue of the storage area for the church's stage is where the tables used to be stored, and now this isn't available. The church is also using the south end stage area for storage, plus they use the old Headstart room for classes. It seems like they have expanded beyond what the original agreement for the use of the building was. Mayor Poulsen noted the Community Building is for the whole community and is not a church. Clerk/Treasurer Coni McMaster noted she has been talking with the Church group about some of these issues. The Church provides between \$500 and \$700 a month for the building use. Mr.

Thomas asked that the City deal with the issues. The City agreed they would be talking with the Church again. Mr. Thomas noted the Lions have replaced the wheels on the chair caddies in hopes that they will not damage the floor. They will also be replacing the windows in the very near future.

9. ORDINANCES & RESOLUTIONS - Out of Order

C. Resolution No. 535 - WHEREAS, pursuant to the requirements of R.C.W. 35.77.010, Laws of the State of Washington, the City of Kalama has prepared a revised and extended Six Year Transportation Improvement Program for the ensuing six calendar years, 2010 through 2015.

Resolution No. 535 was read by Title. Councilmember Bud Gish made a motion the Council adopt Resolution No. 535 as read by the Clerk. Councilmember Chuck Hutchinson seconded, and the motion carried.

7. UNFINISHED BUSINESS

A. Award Bid for the First Street Improvement Project Phase 2

Director of Public Works Director Carl McCrary explained that when the bids were opened he gasped when the first one was read at over one million dollars. When the next bid was at \$584,052.00 he breathed a little easier. Integrity Excavating are the contractors that did Phase 1 and they have met all the requirements for doing the job. Councilmember Bud Gish made a motion the City Council award the bid for the N. First Street Improvement Project Phase 2 and authorize the Mayor to sign the agreements with the low bidder Integrity Excavating for the amount of \$584,052.00 contingent upon WSDOT approval and available funding. Councilmember Dominic Ciancibelli seconded. Kalama Resident Jim Dickey asked if this project would use any City tax dollars. The project, including the first phase, has been completely funded by grants, except for \$100,000 which is a loan with the County. Mr. Dickey thanked Carl and the Council for all their efforts in getting projects funded by grants to avoid increasing taxes and fees. The motion carried. It was noted the project should begin in about 3 weeks.

8. NEW BUSINESS

A. WA State Department of Health - Sanitary Survey - Report

Director of Public Works Carl McCrary explained this is a report on the City's entire water system. The report is very positive, while providing input on areas that could be improved. It commends Carl and his staff for their work.

9. ORDINANCES & RESOLUTIONS

A. Ordinance No. 1242 - An Ordinance of the City Council of the City of Kalama, Washington, amending Ordinance No. 1228 on the subjects of establishing a small public works roster process to award public works contracts and a consulting services roster for architectural,

engineering and other professional services to update the ordinance to comply with new State Laws.

Ordinance No. 1242 was read by Title. Clerk/Treasurer Coni McMaster explained this amends the code to conform with changes in the bidding limits set by state laws with wording that should keep the City in compliance if the limits were to be changed again and avoid having to amend the ordinance again. Councilmember Don Purvis made a motion to adopt Ordinance No. 1242 as read. Councilmember Bud Gish seconded, and the motion carried.

B Resolution No. 534 – A Resolution of the City Council of the City of Kalama adopting City Policies and Procedures for handling Public Works Projects.

Resolution No. 534 was read by title. Councilmember Bud Gish made a motion the City adopt Resolution No. 534 as read. Councilmember Dominic Ciancibelli seconded, and the motion carried.

10. CORRESPONDENCE

A. Fire District #5 Commission Letter to City & Letter of Response from Mayor

11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS

A. Mayor Pete Poulsen thanked the Councilmembers that served on the committee that interviewed the engineers. Their recommendations have been very good, and this process works well.

B. Councilmember Adam Smee had no report.

C. Councilmember Dominic Ciancibelli had no report.

D. Councilmember Chuck Hutchinson had no report.

E. Councilmember Donald Purvis reported that the County Summit Tourism meeting had been canceled. He did meet with Commissioner Swanson to discuss where the Committee is and how it would affect Kalama. Everything is still a work in progress. He also noted he would like to see the City using a new form for the spending of tourism funds he and Coni have been working on. It will be ready to be used with preparing for 2010.

F. Councilmember Bud Gish reported the Public Works Committee had met and discussed many of the items on the Public Works Report. He noted the work on the underpass by a local Eagle Scout candidate. They have painted it for the base and worked up a design for the mural. Carl McCrary added that they have submitted a formal application to get approval from the State. He will provide a preview to the Council.

12. DEPARTMENT REPORTS

A. Director of Public Works Carl McCrary voiced his appreciation of the community response to the water conservation order issued last week. The City was pumping at capacity, but still water levels were falling. The railroad construction project down at the Harvest States grain elevator was also drawing a lot of water. The community took the order seriously, and it made a difference. The City crew has been very busy, and he appreciates the tremendous efforts they make. There has been a problem with the electrical connection at the Meeker Drive Lift Station, but it is close to being completed. Mr. Jim Dickey noted that the reverse 911 calls worked very well.

B. Police Chief Bruce Hall provided an activity report for the department. He noted that there have been less problems with kids this summer, plus less than the normal amount of accidents. Mr. Dickey noted he and his wife feel safe leaving windows open during the recent hot weather due to the local police presence.

C. Clerk/Treasurer Coni McMaster provided the July Treasurer's report, noting that the sales taxes for July came in close to what we had received last year, so the City is holding at this point. We have also received the state reimbursement for the costs for sending the officer to the Academy which was a little over \$22,000. That is 68% of what it cost the City. Streets and water/sewer have received FEMA funds. Ms. McMaster noted that the store next to City Hall is reopening and has applied for a liquor license. There are three special event permits this month, the car show, the bicycle safety day, and the street dance with a beer garden.

Ms. McMaster informed the Council that they all should have received a memo by email from the Auditor inviting them to the exit audit on Monday at 10:30. She asked how many might attend as if more than a quorum is going to be present she will have to post or advertise the meeting. Councilmembers Bud Gish and Don Purvis said they would be attending. Ms. McMaster also asked the Council to note the article in the Daily News on the budget issues facing Castle Rock.

D. City Attorney Paul Brachvogel reported he will be going to Kalama, Hawaii in December and will take any messages the City might want to send.

13. CONSENT AGENDA

Councilmember Chuck Hutchinson asked if he should be abstaining from the votes on the vouchers as the City bills do include one to his Hardware Store. City Attorney Paul Brachvogel stated it is always good to abstain if there is a question.

Councilmember Bud Gish made a motion the City Council approve the Consent Agenda including Claims Vouchers Totaling 114,705.43, Payroll Vouchers totaling \$113,807.48 for July 2009 and the City Council minutes of July 15, 2009.

Councilmember Dominic Ciancibelli seconded, and the motion carried with a vote of four in favor and one abstention.

14. EXECUTIVE SESSION - None

15. ADJOURNMENT

Mayor Poulsen adjourned the meeting at 8:28 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening.

Pete Poulsen - Mayor

Coni McMaster - Clerk/Treasurer