

**CITY OF KALAMA
CITY COUNCIL MEETING
MAY 6, 2009**

1. OPENING

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m. Mayor Poulsen led those present in the Pledge of Allegiance. Councilmembers present were Adam Smee, Dominic Ciancibelli, Don Purvis, and Bud Gish. Councilmember Chuck Hutchinson was absent. City staff present were Director of Public Works Carl McCrary, Clerk/Treasurer Coni McMaster, and Police Chief Bruce Hall. Members of the public present are listed on the sign-in sheet.

2. EXECUTIVE SESSION - None

3. CHANGES TO THE AGENDA - None

4. PRESENTATIONS & AWARDS

A. Swear In Police Officer Cody Traub - Completion of Academy

Mayor Poulsen congratulated Officer Cody Traub on his graduation from the Criminal Justice Training Academy. Clerk/Treasurer Coni McMaster administered the oath of office to Officer Cody Traub.

B. Proclamation - National Mental Health Awareness Month - May 2009

Mr. Eric Yakovich thanked the Council for recognizing the need in addressing mental health issues. Mayor Poulsen read the proclamation designating May as National Mental Health Awareness Month.

C. Proclamation - National Police Week - May 10- 16, 2009

Cowlitz County Police Chaplin Steve White gave an annual update on nationwide, State and County crimes statistics, including the number of officers lost in the line of duty. He congratulated new Officer Traub. He requested that the flags be flown at half-mast on May 15, 2009 in honor of the fallen police officers throughout the country. Mayor Poulsen read the proclamation designating the week of May 10 -16, 2009 as National Police Week and requesting the flags be flown at half-mast on May 15th.

D. Waste Control - Invitation to the new Transport Center

Mr. Joe Willis of Waste Control invited the Mayor and City Council to "Dinner at the Dump" on June 5, 2009. This will be to show the new transfer station and site which will be utilized once the County landfill is no longer available. At that point, the area's trash will be transported by rail to the east side of the state for

disposal. Waste Control is hosting the catered dinner to also thank the public and private entities that partner with them throughout the County.

E. Presentation on the Vegetation Plan for the Downtown Streetscape Project

Mr. Mark Wilson an Envision Kalama Board member explained that in conjunction with last years' fund raiser for providing the trees for downtown, there was enough funding for them to contribute to completing the landscaping along the street. To complete this, Envision hired a landscape architect to finalize the design and provide plant suggestions for the planting strips downtown. During the "Clean up Day" on May 1st many volunteers worked to plant over 900 plants downtown, so it has truly been a community effort. Mr. Wilson noted that Envision is excited to see the next phase of the project moving forward. The landscape plan includes the next phase as well, so that the street will be consistent all the way to Kingwood. Councilmember Dominic Ciancibelli noted that some business owners have placed their sign boards directly in the newly planted strips. Clerk/Treasurer Coni McMaster stated that the staff is addressing this issue.

5. PUBLIC HEARINGS - None

6. PUBLIC COMMENTS/CONCERNS

A. Pathways 2020 - Annual Report Card

Mr. Paul Youmans of Pathway 2020 provided the Mayor and Council with the Community Report Card for Cowlitz County. He thanked Kalama for their continued support through the Council of Governments. As with all report cards, there is good and bad. The County is working on providing ways to improve the quality of life. One step in this direction is the new trail map he also presented to the Council. It is very detailed and shows different trails throughout the County. Mr. Mark Wilson noted that Pathways 2020 partners with Envision Kalama acting as their financial administrator.

B. Mr. Richard Merz - Downtown Project

Mayor Poulsen recognized local business owner Mr. Richard Merz who was in attendance hoping to hear more about the downtown street improvements. Mr. Merz voiced some concerns that the project this year would be as disruptive to the businesses as the project the year before. Mayor Poulsen and the Council assured him that they were working to reduce the effects on the local businesses. There will be a meeting held with the business owners prior to the project starting. During the interview process for the engineers the concerns for the business owners was number one in items that were to be addressed.

7. UNFINISHED BUSINESS

A. Set a Budget Workshop Date

The City Council set a Budget Workshop for 5:30 on May 20, 2009 prior to the Council meeting.

B. Authorize Mayor to sign contracts with the Engineering Firm for General Services and Surveyor

Councilmember Adam Smee made a motion the City Council authorize the Mayor to sign the contracts with Gray & Osborne for general engineering services and with Bluhm and Associates for general surveying services. Councilmember Dominic Ciancibelli seconded, and the motion carried.

C. Authorize Mayor to sign contract with Prosecuting Attorney

Councilmember Bud Gish made a motion the City Council authorize the Mayor to sign the contract with prosecutor Fred Johnson. Councilmember Adam Smee seconded. Police Chief Bruce Hall noted the improved service the City is receiving. The motion carried.

8. NEW BUSINESS

A. Summer Advertising - Valley Bugler - \$100 per month - Tourism Funds

Ms. Julie Nelson of the Valley Bugler is requesting the City consider advertising in the travel section of the paper during the summer. It has a circulation area from Woodland to Chehalis and is published monthly. The City can do its own ad or help to supplement a larger size ad with several other businesses from Kalama. The cost would be \$100 per month for three months. The content of the ad can be changed on a monthly basis. The tourism funds could be used for this purpose. Councilmember Dominic Ciancibelli made a motion the City Council authorize the expenditure of Tourism funds at \$100 for 3 months. Councilmember Don Purvis seconded, and the motion carried.

B. Re-appoint Willis Nixon to serve on the Housing Authority Board

Councilmember Bud Gish made a motion to re-appoint Willis Nixon to the Housing Authority Board. Councilmember Adam Smee seconded, and the motion carried.

C. Post openings on the Parks and Recreation Advisory Committee

These openings will be posted for applications.

D. Appointment to the County Mosquito District Board for Kalama

Mayor Poulsen announced his intention to appoint Mr. Dan Ohall to replace Mr. Don Mathison as the City's representative on the County

Mosquito Control Board. Councilmember Don Purvis made a motion to approve the Mayor's appointment of Dan Ohall to the County Mosquito Control Board. Councilmember Bud Gish seconded, and the motion carried.

9. ORDINANCES & RESOLUTIONS

A. Ordinance No. 1238 – An Ordinance granting to Cascade Natural Gas Corporation, a Washington Corporation, its successors and assigns, the right and privilege to use and occupy the streets, avenues, lanes alleys, highways and other public places of the City of Kalama, State of Washington, for the purpose of supplying, distributing and selling gas to the inhabitants of the city, and elsewhere; and the right and privilege of constructing, and thereafter maintaining a gas works, mains, service pipes and other necessary equipment in said city, for the distribution of gas for fuel, power, heat and other purposes.

Ordinance No. 1238 was read by title. Councilmember Adam Smee made a motion the City adopt Ordinance No. 1238. Councilmember Bud Gish seconded, and the motion carried.

B Resolution No. 529 – A Resolution of the City Council of the City of Kalama approving and adopting an Identity Theft Protection Program as required by the Federal Trade Commission

Resolution No. 529 was read by title. Clerk/Treasurer Coni McMaster explained that in 2008 laws were passed requiring adoption of an identity theft program to protect the information the City has on its utility customers. Councilmember Bud Gish made a motion the City Council adopt Resolution No. 529 as read. Councilmember Don Purvis seconded, and the motion carried.

C. Ordinance No. 1239 – An Ordinance of the City of Kalama, Washington amending Kalama Municipal Code Section 10.08.035 Restricted Parking to designate an area on the south side of Elm Street in front of Toteff Park from the corner of South First Street west to the middle of the block as a bus stop and prohibit parking in this area at all times .

Ordinance No. 1239 was read by title. Councilmember Don Purvis made a motion the City Council adopt Ordinance No. 1239. Councilmember Bud Gish seconded. Director of Public Works Carl McCrary noted that the bus stop will begin service at this location as of June 1st. The motion carried.

10. CORRESPONDENCE – None brought forward for discussion

11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS

A. Mayor Pete Poulsen had no report.

B. Councilmember Adam Smee reported he has attended a couple of committee meetings from the County Summit.

C. Councilmember Dominic Ciancibelli reported that the Envision Kalama event for the library was very successful. It drew people from all over the northwest to the writing workshops, many of whom had never been to Kalama before. They had many good comments about the town and community.

D. Councilmember Chuck Hutchinson was absent.

E. Councilmember Donald Purvis had no report.

F. Councilmember Bud Gish reported the Public Works committee had met and discussed many items including the crew's work on the new police building, the downtown project, the reservoir ceiling painting, the waterline at the Port industrial area, the removal of the Gwynne Road Reservoir (which was purchased long ago but has not been taken down as promised), and the Lower Green Mountain Reservoir project. Carl can elaborate more on these items.

12. DEPARTMENT REPORTS

A. Director of Public Works Carl McCrary presented a written report. He informed the Council that the City should receive \$35,000 in FEMA funds for storm recovery. The sanding and plowing during the snow storm will not be fully covered, but streets will still see some reimbursement of the expenses. Mr. McCrary added that the surveying for the downtown project was started today. The engineers are looking at ways to address potential problem areas before the construction begins.

B. Police Chief Bruce Hall presented statistical reports for March. He added that there is a pit bull up for adoption in the City's kennel. Also, the police building is coming along nicely. The floor tile, which was donated, was just completed, and he hopes to have the carpet laid soon.

C. Clerk/Treasurer Coni McMaster provided the April Treasurer's report. She noted that this is the first month the Community Building has had to be supplemented by the reserve fund. The City received \$122,000 in property taxes for April. Sales taxes are down about 25% from 2008, but only 4% if you take an average of the last five years. She will have more information for the budget workshop.

Ms. McMaster informed the Council of a request from Amalak to have the fee waived for the upcoming Sock Hop event at the Community Building. They plan to use the funds to cover the replacement of the windows. She added that FOLK is also waiting on a decision regarding their events and having the fees waived. This had been put on hold until after the costs of operating the building had been determined. The Mayor had also held a meeting with the Community Building users to discuss its usage. This was a good meeting, and all

the users will work together to cut the heating costs. Several of the Councilmembers stated they thought this should be addressed as a policy that when a local non-profit group holds an event that directly benefits either the building or the City, the fee for the building rental can be waived. Ms. McMaster will draft this into a resolution for the Council to adopt.

D. City Attorney Paul Brachvogel was absent.

13. CONSENT AGENDA

Councilmember Bud Gish made a motion the City Council approve the Consent Agenda including Claims Vouchers Totaling \$105,987.96, Payroll Vouchers totaling \$115,141.46 for April and the City Council minutes of April 15,2009 and the special meeting minutes of April 29, 2009. Councilmember Adam Smee seconded, and the motion carried.

14. EXECUTIVE SESSION - None

15. ADJOURNMENT

Mayor Poulsen adjourned the meeting at 8:25 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening.

Pete Poulsen - Mayor

Coni McMaster - Clerk/Treasurer