

**CITY OF KALAMA
CITY COUNCIL MEETING
APRIL 1, 2009**

1. OPENING

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m. Mayor Poulsen led those present in the Pledge of Allegiance.

Council members present were Adam Smee, Dominic Ciancibelli, Chuck Hutchinson, and Don Purvis (arrived at 7:03). Councilmember Bud Gish was absent. City staff present were Director of Public Works Carl McCrary and Clerk/Treasurer Coni McMaster. City Attorney Paul Brachvogel was also present. Members of the public present are listed on the sign-in sheet.

2. EXECUTIVE SESSION – Held at the end of the meeting

3. CHANGES TO THE AGENDA - None

4. PRESENTATIONS & AWARDS - None

5. PUBLIC HEARINGS

A. Amendment to the 6-year Transportation Improvement Plan

Mayor Pete Poulsen opened the public hearing. Director of Public Works Carl McCrary explained the amendment is to move the First Street Project, Phase 2 which is the Downtown Streetscape Project to fund and show the federal funding the City will receive. The grant is for \$416,000 and the City has \$90,000 plus left on the project. The total available will be \$506,000.00. The federal funding requirements require that the plan be amended. Action to adopt the amended plan will be taken under Resolutions. Mayor Poulsen closed the public hearing.

6. PUBLIC COMMENTS/CONCERNS - None

7. UNFINISHED BUSINESS

A. Planning Commission Recommendations for Adopting the International Fire Code

Director of Public Works Carl McCrary informed the Council that the staff has reviewed the fire code appendices and applicable City codes and developmental guidelines to ensure that both the fire code and City requirements are compatible. A question regarding the cul-de-sac radius and street widths was asked. The City's current developmental guidelines are more stringent than the fire code. Clerk/Treasurer Coni McMaster noted that this will require an ordinance which she will need to work with the City Attorney to draft.

8. NEW BUSINESS - None

9. ORDINANCES & RESOLUTIONS

A. Ordinance No. 1237 - An Ordinance Of The City Of Kalama, Washington Amending The 2009 Budget And The 2009-2014 Capital Improvement Plan To Include Unanticipated Revenues And Expenditures Increasing The Total 2009 Budget In The Amount Of \$495,050.00.

The Ordinance was read by title. Clerk/Treasurer Coni McMaster provided the Council with an explanation of the amendment which includes a cash flow shortage in Streets requiring a transfer, the federal funding for the Downtown Streetscape project, and adjusting for the expenditures for the Police Building not spent in 2008 but will be expended in 2009. The City's Capital Facilities Plan is amended to move the Streetscape project to the funded portion of the plan.

Councilmember Chuck Hutchinson made a motion the Council adopt Ordinance No. 1237 as read. Councilmember Adam Smee seconded, and the motion carried.

B. Resolution No. 528 - Amendment to 6-year Transportation Improvement Plan

The Resolution was read by Title. Councilmember Don Purvis made a motion the Council adopts Resolution No. 528 as read. Councilmember Dominic Ciancibelli seconded, and the motion carried.

10. CORRESPONDENCE - None

11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS

A. Mayor Pete Poulsen reported he attended the Joint Entity meeting. Mayor Poulsen informed the Council that Chief Hall's father had passed away, and this was one reason for some delays on the new facility. The other reason for the delay is that the project has gone over the Council's not to exceed budget. He has authorized some of the work to continue as the City is too far into it to not finish. There is more to do. It appears that the Chief had a misconception regarding the labor costs associated with using the City's crew, and this led to him underestimating the budget. Once a complete projection of the costs to complete the construction is prepared it will be presented to the Council. The question was asked if the building was too extravagant. Mayor Poulsen stated no, but there were items required that were not anticipated. Mayor Poulsen told the Council he blamed himself for the overrun as he should have held construction meetings on a regular basis to oversee the project. With the overrun in costs, the facility may have to be occupied for more than the proposed three years. He added that Chief Hall is looking for volunteers to help with finish work at the building. Director of Public Works Carl McCrary stated Chief Hall has specifically asked for help to install the doors.

B. Councilmember Adam Smee reported the statements of qualifications for the

engineers should be in by the end of the week, and they will set interviews. Councilmember Smee then reported on the County Summit meeting he had attended. It was very interesting and he believes the City needs to be involved to protect their interests. He stated he believes the City is better prepared for the economic downturn than some of the other entities. There were a lot of creative ideas presented on ways to provide services throughout the County in a joint effort. Committees are being formed to deal with a handful of the ideas presented. These included looking at combining services for libraries, building departments, legal services, parks and recreation, fleet services, purchasing, and health insurance. He plans to participate in the building issues, as he does not want to see the City inherit the problems from other jurisdictions. Clerk/Treasurer Coni McMaster noted that she has recruited volunteers for the library and parks and recreation issues as well.

C. Councilmember Dominic Ciancibelli had no report.

D. Councilmember Chuck Hutchinson had no report.

E. Councilmember Donald Purvis reported the Parks and Recreation Committee will not be meeting for a couple of months.

F. Councilmember Bud Gish was absent.

12. DEPARTMENT REPORTS

A. Director of Public Works Carl McCrary noted that Chief Hall should be commended for taking on the management of the new facility's construction on top of his regular duties. He then informed the Council that due to the unavailability of a part for the water plant, the City's water is not currently being fluoridated. The part has been ordered but is not kept in stock by the suppliers. It should be here in a couple of weeks and then they will start putting fluoride in the water again. Mr. McCrary added that the Council's decision from several years ago to develop a building department has been good for the City.

B. Police Chief Bruce Hall was absent.

C. Clerk/Treasurer Coni McMaster reported the auditors are here and so far things are going well. They have found a few things that need some tightening up, but no problem areas.

D. City Attorney Paul Brachvogel reported he will be attending a municipal conference next week.

13. CONSENT AGENDA

Councilmember Chuck Hutchinson made a motion the City Council approve the Consent Agenda including Claims Vouchers totaling \$75,931.47 for March, Payroll Vouchers totaling \$117,026.31 for March and the City Council minutes of March 18, 2009. Councilmember Adam Smee seconded, and the motion carried.

14. EXECUTIVE SESSION

Mayor Poulsen announced at 7:55 p.m. the Council would be going into executive session to discuss a real estate issue for about 30 minutes. They returned at 8:25 p.m.

15. ADJOURNMENT

Mayor Poulsen adjourned the meeting at 8:25 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening.

Pete Poulsen - Mayor

Coni McMaster - Clerk/Treasurer