

**CITY OF KALAMA
CITY COUNCIL MEETING
FEBRUARY 4, 2009**

1. OPENING

Mayor Pro Tem Bud Gish opened the City Council meeting at 7:00 p.m.

A. Flag Salute

Mayor Pro Tem Gish led those present in the Pledge of Allegiance.

B. Roll Call

Councilmembers present were Adam Smee, Chuck Hutchinson, Don Purvis, and Mayor Pro Tem Bud Gish. Mayor Pete Poulsen and Councilmember Dominic Ciancibelli were absent. City staff present were Director of Public Works Carl McCrary, Clerk/Treasurer Coni McMaster, and Police Chief Bruce Hall. Members of the public present are listed on the sign-in sheet.

2. EXECUTIVE SESSION

Mayor Pro-Tem Gish announced the Council would hold a 20 minute executive session to discuss litigation and real estate issues. Clerk Treasurer Coni McMaster and Director of Public Works were asked to attend. The City Attorney Paul Brachvogel was in attendance by telephone. An additional 5 minutes was requested at 7:20 and the meeting resumed at 7:24 p.m.

3. CHANGES TO THE AGENDA

Clerk/Treasurer Coni McMaster noted that the Payroll Voucher amount should be \$119,652.34.

4. PRESENTATIONS & AWARDS - None

5. PUBLIC HEARINGS - None

6. PUBLIC COMMENTS/CONCERNS - None

7. UNFINISHED BUSINESS - None

8. NEW BUSINESS

A. Cowlitz County Jail Contract

Police Chief Bruce Hall requested that this be tabled to the next meeting as the local Police Chiefs are reviewing it. He noted that this has been under review for many months and contains several changes regarding services that are being incorporated into the daily rates. The Council tabled this to February 18, 2009.

B. Special Services Contracts-Planning Assistance/Land Use Code Update- CWCOG

Clerk/Treasurer Coni Mc Master explained that these are contracts for the services of the City Planner through the Cowlitz/Wahkiakum Council of Governments (COG). The amounts are included in the budget, but the COG has requested formal agreements this year. One agreement is for Land Use Planning which includes the current zoning code update project. The other is for planning services which includes work on various land use applications. Councilmember Chuck Hutchinson made a motion the City Council authorize the Mayor to sign the agreements with COG. Councilmember Don Purvis seconded, and the motion carried.

C. Request to Limit Parking at CAP Bus Stop

Mayor Pro Tem Bud Gish explained that this request is to limit parking at the area on Geranium Street where the CAP bus stops at various times of day. The site has not been designated by code as a bus stop, but has been signed and in use for several years. This area is near the core of downtown where parking is already at a premium, so to further limit parking would be difficult. Mayor Pro Tem Gish suggested a site along the Ivy Street right-of-way near the old ReMax building. This would be a good site as there is little traffic, and it is very open. Clerk/Treasurer Coni McMaster asked if the bus would be able to access this area without using the Post Office parking lot. It was believed that this would not be possible.

It was suggested that perhaps the area on the street in front of the Post Office parking lot be considered. It is between the two curb cuts that access the parking lot. The area is very accessible, well lighted and would not remove a lot of parking. There is also reasonable handicap access. The Council asked that all members take a look and consider the site. CAP will also be contacted to get their input on the site. The issue will be readdressed at the next meeting.

D. Approve Mayor to sign Contract with Ron Williams to provide IT support for PW

Director of Public Works Carl McCrary explained that with the hiring of Cody Traub at the Police Department he no longer has anyone to work on the computers. Mr. Ron Williams has many year's experience and is very capable. The cost will be \$50 per hour with a minimum of \$200 per month. The first order of business will be to address security issues. Councilmember Don Purvis made a motion the Council authorize the Mayor to sign the Independent Contractor Agreement with Ron Williams for updating and repairing the Public Works computers. Councilmember Adam Smee seconded, and the motion carried.

E. Authorize the application for grant/loan funds for the Lower Green Mountain Reservoir Project.

Director of Public Works Carl McCrary explained that this is for the Economic Stimulus funding and will need to be applied for very soon. The project application will be for the Lower Green Mountain

Reservoir. He would like authorization to make the applications, but any acceptance would have to have Council approval. The funding may be grants or loans or a combination, but the applications will be under the current loan programs already in place with the State. Councilmember Adam Smee made a motion the Council authorize Director of Public Works Carl McCrary to sign the grant and loan applications related to the economic stimulus packages. Councilmember Don Purvis seconded, and the motion carried.

9. ORDINANCES & RESOLUTIONS

A. Ordinance No. 1234 - 2008 Budget Amendment

Ordinance No. 1234 was read by Title. **An Ordinance of the City of Kalama, Washington amending the 2008 Budget to include unanticipated revenues and expenditures to adjust ending fund balance estimates but not increasing the overall total of the 2008 Budget.** Councilmember Adam Smee made a motion the City Council adopt Ordinance No. 1234 as read. Councilmember Chuck Hutchinson seconded. This ordinance is required even though it doesn't increase the budget, as it does reduce an ending fund balance estimate. The motion carried.

B. Resolution No. 524 - Readopt the Building fees for 2009

Resolution No. 524 was read by Title. **A Resolution of the City of Kalama, Cowlitz County, Washington, setting fees for building permits and related matters.** This resolution is to correct an error found in the table calculation of the new fees. Councilmember Chuck Hutchinson made a motion the City Council adopt Resolution No. 524 as read. Councilmember Adam Smee seconded, and the motion carried.

10. CORRESPONDENCE - None

11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS

- A. Mayor Pete Poulsen was absent.
- B. Councilmember Adam Smee had no report.
- C. Councilmember Dominic Ciancibelli was absent.

D. Councilmember Chuck Hutchinson reported he had been able to attend several Chamber events, but not the regular meeting yet. The business community is coming together at these after-hours events. A bit later Councilmember Hutchinson noted that the Lions Club and Amalak are putting on a fund raiser for the Community Building floor restoration and hope the community will attend. It will be a fashion show with entertainment, and Councilmember Hutchinson will be one of the models. It should be a fun event.

- E. Councilmember Donald Purvis had no report.

F. Councilmember Bud Gish reported the Public Works Committee had met and discussed several items including the work on the new police location, the recent snow and flood events, the reservoir ceiling painting, and the Community Building sidewalk replacement, plus items that were on the agenda earlier.

12. DEPARTMENT REPORTS

A. Director of Public Works Carl McCrary reported the letter about the dangerous trees was sent and the deadline was yesterday. He has heard nothing from the property owner. He has a new trainee at the sewer plant. The current trainee, Butch Owen, will be taking his test this week.

B. Police Chief Bruce Hall reported that the City should have a contract with a new prosecutor soon. His department is providing support to the interim prosecutor at this time. Mr. Fred Johnson was appointed when the former prosecutor resigned back in November. The City has actually taken some cases to court since that time. In looking back through the files, it doesn't appear that many cases ever went that far. It is nice to have the cases the department files taken seriously. Plus the City is requesting that fines, fees and other court costs be passed on to the defendants. They are also requesting that Community Service be completed in Kalama if possible. Chief Hall noted that Community Service workers have been working on the police building site this week. New Officer Cody Traub is at the Academy and doing well. He will graduate in May. Chief Hall noted that the recent dog rescue story seems to have gone worldwide as there was a request from an Australian radio station for an interview with Officer Skeie. Councilmember Chuch Hutchinson requested a report or some statistics on the cases the department handles and their outcome.

C. Clerk/Treasurer Coni McMaster presented the final 2009 budget document and the 2008 end of year Treasurers Report. She added that they had some issues with the new Payroll software, so the totals being presented tonight may be revised and re-presented at a future meeting.

D. City Attorney Paul Brachvogel was absent.

13. CONSENT AGENDA -

Councilmember Chuck Hutchinson made a motion the City Council approve the Consent Agenda including Claims Vouchers Totaling \$246,212.09; Payroll Vouchers totaling \$119,652.34; and the City Council minutes of January 21, 2009. Councilmember Don Purvis seconded, and the motion carried.

14. EXECUTIVE SESSION - None

15. ADJOURNMENT

Mayor Pro Tem Gish adjourned the meeting at 8:15 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening.

Pete Poulsen - Mayor

Coni McMaster - Clerk/Treasurer