

**CITY OF KALAMA
CITY COUNCIL MEETING
NOVEMBER 5, 2008**

1. OPENING

Mayor Pro Tem Adam Smee opened the City Council meeting at 7:00 p.m.

A. Flag Salute

Mayor Pro Tem Smee led those present in the Pledge of Allegiance.

B. Roll Call

Councilmembers present were Adam Smee acting for the Mayor, Dominic Ciancibelli, Chuck Hutchinson, Don Purvis, and Bud Gish. Mayor Pete Poulsen was absent. City staff present were Director of Public Works Carl McCrary and Clerk/Treasurer Coni McMaster. City Attorney Paul Brachvogel was also present. Members of the public present are listed on the sign-in sheet.

2. EXECUTIVE SESSION

Mayor Pro Tem Smee announced the Council would be going into executive session for 10 minutes to discuss litigation issues. They would be taking action when they return. At 7:12 an additional 5 minutes was called for. At 7:17 an additional 5 minutes was added. The meeting resumed at 7:21. City Attorney Paul Brachvogel excused himself from the meeting.

3. CHANGES TO THE AGENDA - None

4. PRESENTATIONS & AWARDS - None

5. PUBLIC HEARINGS - None

6. PUBLIC COMMENTS/CONCERNS - None

7. UNFINISHED BUSINESS

A. 2009 Draft Budget

Clerk/Treasurer Coni McMaster explained that the new spreadsheets being presented have been updated and brought into balance as explained at the workshop on October 27, 2008. The public hearings on the Revenues and on the full budget have been set for November 19, 2008 at 7 and 7:30 pm respectively.

B. Kalama Chamber Report on Heritage Days Event

Mayor Pro Tem Smee stated that while he did not know what Mayor Poulsen was expecting in the report from the Chamber, but that he was expecting something more along the lines of a profit and loss statement showing how the event did. The other Councilmembers agreed that a balance sheet was more the type of information they were hoping to receive. Councilmember Don Purvis noted that the actual grant amount the Chamber and the Port of Kalama received for the event from the County Tourism was \$2500 and not the \$4500 as stated in the letter. They may have included the matching funds in the total. Since there was no one in attendance from the Chamber, the Council tabled the discussion until additional information could be provided. Clerk/Treasurer Coni McMaster will contact the Chamber and make the request.

8. NEW BUSINESS

A. Rosemary Whinton – Feral Cats – City Policy

Mrs. Whinton was not present. Clerk/Treasurer Coni McMaster noted that Police Chief Bruce Hall had requested that any discussion of additional services regarding this be held until he could be present. She added that she spoke with Kim Sullivan a local resident very active with the Feral Cat Coalition. Ms. Sullivan has a lot of knowledge regarding the subject and would like to make a presentation to the Council if they want added information. It was explained that a feral cat is a domesticated cat that has gone wild and lives wild. These cats can seldom be adopted and are usually put down when turned in to the local Humane Society. The Council tabled this discussion to a future date.

B. Authorize Mayor to sign Agreement with Perkins, Coie, LLP

Councilmember Chuck Hutchinson made a motion the City Council authorize the Mayor to contract with the legal firm of Perkins Coie regarding the Bethune and Helping Homes litigation issues. Councilmember Dominic Ciancibelli seconded. The City will hire and pay these attorneys to represent the City regarding a current litigation. The motion carried.

C. Authorize Mayor to Sign 2 Lease Agreements for Rental of Community Building - Evergreen Dance & Kalama New Life Community Church

Clerk/Treasurer Coni McMaster explained that the first lease is for the Evergreen Dance to hold classes at the building which they did several years ago. The fees would be the same as the current fees being charged to the church class and Chamber for their use of the building at \$10 per hour. The second lease is for a church to use the building for Sunday services on Sunday mornings. The fee would be \$125 per Sunday. The Council had some concerns whether the fees charged the dance class

would be sufficient to cover the cost of heating the building. It was explained that several years ago the expenses were calculated to determine the current rate being charged. The church group is contracting for use of the building with the understanding that there will be community events that may preclude them from using the building on some Sunday's during the year. Copies of the leases will be provided to the Council. Councilmember Dominic Ciancibelli made a motion the City Council authorize the Mayor to sign the leases with Evergreen Dance and the New Life Community Church for use of the Community Building provided he finds that the fees will cover the operating costs of the building. Councilmember Don Purvis seconded, and the motion carried.

9. ORDINANCES & RESOLUTIONS – None

10. CORRESPONDENCE

A. CAP Letter – Community Voice Mail Service

11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS

A. Mayor Pete Poulsen was absent.

B. Councilmember Adam Smee had no report.

C. Councilmember Dominic Ciancibelli had no report.

D. Councilmember Chuck Hutchinson reported he had attended the after hours meeting of the Kalama Chamber as the new City Council representative to the Chamber. It was a good event.

E. Councilmember Donald Purvis had no report.

F. Councilmember Bud Gish reported the Public Works Committee had met and discussed many of the items on the Capital Facilities Plan.

12. DEPARTMENT REPORTS

A. Director of Public Works Carl McCrary presented his written report. He added that the playground equipment has finally been installed at Horizon Park and looks good. The City should plan a ribbon cutting ceremony in the future. Mr. McCrary noted he is looking at some different options for the sidewalks at the Community Building due to the large tree roots that create problems for a conventional sidewalk. The trees are in fair condition, and it is not recommended that they be removed at this time. The SOMAT system at the Wastewater Treatment Plant has been a source of problems since the plant went on line, but it appears that working with the engineers and an electrician, the problems may be resolved soon. The permits for the site work at the Green Mountain

Reservoir have been applied for. The old one million gallon reservoir has not been able to be sealed well enough to hold water, so the plan to use it while the 2-million gallon reservoir is off-line for the ceiling painting is not proceeding well. Since the plan is to abandon the old reservoir in the future, it is not wanted to spend a lot of money on the re-sealing of it. Mr. McCrary made a point of thanking Councilmember Gish and the other members of his Public Works Committee for the efforts they make to attend and the help they provide to him even as a sounding board.

B. Police Chief Bruce Hall was absent.

C. Clerk/Treasurer Coni McMaster reported she had been working on the 2009 Budget, and the staff has been getting use to the new financial software program. It is working well, and she believes it will be more efficient once all the modules are in place.

D. City Attorney Paul Brachvogel had no report.

13. CONSENT AGENDA -

Councilmember Bud Gish made a motion the City Council approve the Consent Agenda including the Claims vouchers totaling \$234,911.87 and Payroll vouchers totaling \$115,389.48 for October, 2008 and the minutes of the October 15, 2008 City Council Budget Revenue Workshop, the minutes of the October 15, 2008 City Council Meeting, and the minutes of the October 27, 2009 City Council Budget Workshop. Councilmember Chuck Hutchinson seconded, and the motion carried.

14. EXECUTIVE SESSION - None

15. ADJOURNMENT

Mayor Pro Tem Smee adjourned the meeting at 8:08 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening.

Adam Smee- Mayor Pro Tem

Coni McMaster - Clerk/Treasurer