

**CITY OF KALAMA
CITY COUNCIL MEETING
SEPTEMBER 3, 2008**

1. OPENING

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m. Mayor Poulsen led those present in the Pledge of Allegiance.

Councilmembers present were Adam Smee, Dominic Ciancibelli, Chuck Hutchinson, Don Purvis, and Bud Gish. City staff present were Director of Public Works Carl McCrary, Clerk/Treasurer Coni McMaster, and Police Chief Bruce Hall. City Attorney Paul Brachvogel was also present (left at 7:20 p.m.). Members of the public present are listed on the sign-in sheet.

2. EXECUTIVE SESSION

Mayor Poulsen announced the Council would be going into executive session to discuss a litigation issue for ten minutes. At 7:15 p.m. another five minutes was added. The meeting resumed at 7: 20 p.m.

3. CHANGES TO THE AGENDA - None

4. PRESENTATIONS & AWARDS

A. Veterans Stand Down 2008 – Proclamation

Members of the Veterans Stand Down Committee Vern Klump, Sherod Nichols, Bernie Newell, and Randy Hahn requested the City endorse the upcoming event with a proclamation. Mr. Hahn explained that this event is to help the veterans and their families by providing information on all available services in one place at one time. Mayor Poulsen read and signed the proclamation. Councilmember Dominic Ciancibelli suggested that the City's Goodwill Club make a donation to this cause.

5. PUBLIC HEARINGS - None

6. PUBLIC COMMENTS/CONCERNS - None

7. UNFINISHED BUSINESS

A. Police Department Relocation

Mayor Poulsen asked the Council to reopen the discussion and to reconsider their motion of August 6, 2008 to locate the Police Department to the Port side of the freeway. He has received a lot of feedback from the public, and they would prefer the police stay in the downtown. The Port also has some concerns regarding

the location. Mayor Poulsen suggested that the lot near the Burger Bar be considered. He and Chief Hall had looked at different modular units and what may be available. Chief Bruce Hall noted that he has looked at the costs for both leasing and purchasing. It may be more feasible for the City to look at purchasing the unit rather than a lease. He provided the Council with photos of different units and what they could look like. They can be set up to look nice and less like a trailer. Costs to purchase can range from \$30,000 to \$40,000. Councilmember Dominic Ciancibelli noted this was his preference. He added that any work on a modular unit would be subject to permits through Labor and Industries. Councilmember Bud Gish commented that his reasons for supporting the Port site was to expedite the Police Department's move as soon as possible. ***Councilmember Gish made a motion to rescind the motion to locate the Police Department near the Wastewater Treatment Facility made on August 6, 2008. Councilmember Adam Smee seconded.*** Councilmember Smee noted that the City needs to purchase something that will be of sufficient size, at least 2000 square feet. He is supportive of the idea if the dollars will work. Mr. Jim Dickey pointed out that the Port site required no lease costs and asked what the costs of the new site would be. Mayor Poulsen noted that this had not yet been determined. The motion to rescind the previous motion carried.

Now the City will look at the options available downtown rather than only the Port. Chief Hall noted that the current location is not suitable for placing a unit on as it is too small to meet setbacks. The Community Building space will also be difficult to restructure and provide any space improvements. *Councilmember Smee made a motion to authorize the Mayor and Chief Hall to enter into negotiations with the property owners for lease - lease/option - purchase of the property. Councilmember Gish seconded.* Councilmember Smee noted that he would like to see all the options addressed along with the costs for improvements, setup, hookups, site development, and how the City will finance or fund. The motion carried.

B. Planning Commission Appointment

Mayor Poulsen stated he would appoint Mr. Jeremy Somogye to the Planning Commission opening if the Council approved. Councilmember Bud Gish made a motion the Council approve the Mayor's appointment of Jeremy Somogye to the Kalama Planning Commission. Councilmember Chuck Hutchinson seconded, and the motion carried.

8. NEW BUSINESS

A. Kalama Zoning Code Update - Residential Code - Recommendations from Planning Commission

Mayor Poulsen noted the Council would not be taking action

on this tonight as he would like additional time to review the information. Several of the Councilmembers agreed they would like more time as well. Councilmember Dominic Ciancibelli asked Planning Commission Chairman Don Mathison about a portion of the code referring to the Comprehensive Plan and allowing for public facilities within the residential zones. Mr. Mathison explained that this more for infrastructure construction like electrical boxes or stormwater facilities rather than actual public facilities. Space for these uses needs to be allowed in order for residential development to take place. It was suggested that a workshop be held to discuss the code changes. The Council set a workshop for 6 pm on September 17, 2008.

B. Laine Quit Claim Deed

Director of Public Works Carl McCrary explained that many years ago a portion of the Taylor Road right-of-way was vacated.

In 1989 the City purchased back a ten-foot strip to make road improvements. The property description for this transaction was incorrect so the City owns a portion of the Laine's yard rather than the street while the Laines own the street. The Laine's have quit claimed the street back to the City, and this will deed the portion of their yard back to them. Councilmember Dominic Ciancibelli made a motion the Mayor be authorized to sign a quit claim deed to property adjacent to the Taylor Road right-of-way in exchange for property adjacent to the Taylor Road right-of-way centerline. Councilmember Chuck Hutchinson seconded, and the motion carried.

C. Bicycles on the Sidewalk

Mayor Poulsen asked that signs be put along First Street that bicycles are not to be ridden on the sidewalks. The new sidewalk is being scarred by tire marks from kids riding on the sidewalks. The City has an ordinance, and he would like to see it enforced. Staff will review the code and see what actions need to be taken.

9. ORDINANCES & RESOLUTIONS

A. Ordinance No. 1224 - An Ordinance of the City of Kalama, Washington amending Kalama Municipal Code Chapter 7.08 Garbage Collection And Disposal to add an exemption request and criteria to allow for exemption to areas where access is limited.

Ordinance No. 1224 was read by title. Councilmember Chuck Hutchinson made a motion the City Council adopt Ordinance No. 1224 as read by the City Clerk. Councilmember Don Purvis seconded, and the motion carried.

B. Ordinance 1225 - An Ordinance of the City of Kalama, Washington

amending Kalama Municipal Code Chapter 11.24 Construction, Repair And Maintenance Of Public Rights-Of-Way clarifying the definition of right-of-way and addressing planting within the City of right-of-way.

Ordinance No. 1225 was read by title. Councilmember Don Purvis made a motion the City Council adopt Ordinance No. 1225 as read by the City Clerk. Councilmember Bud Gish seconded, and the motion carried.

C. Ordinance 1226 - An Ordinance of the City of Kalama, Washington amending the 2008 budget to include adjustments for correcting REET fund expenditures creating unanticipated revenues and expenditures increasing the total 2008 budget in the amount of \$19,733.00.

Ordinance No. 1226 was read by title. Councilmember Bud Gish made a motion the City Council adopt Ordinance No. 1226 as read by the City Clerk. Councilmember Adam Smee seconded, and the motion carried.

D. Resolution No 516 - A Resolution of the City Council of the City of Kalama canceling warrants not presented for payment within one year of issue date.

Resolution No. 516 was read by title. Councilmember Bud Gish made a motion the City Council adopt Resolution No. 516 as read by the City Clerk. Councilmember Chuck Hutchinson seconded.

It was clarified that these were very old outstanding warrants and State law requires the Council to officially void them. The motion carried.

10. CORRESPONDENCE - No comments on any items

A. Notice of Kelso/Longview Chamber Luncheon - State of the Cities

B. AWC Training - 08 Regional Meeting - Oct, 28th in Woodland

11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS

A. Mayor Pete Poulsen had no report

B. Councilmember Adam Smee had no report.

C. Councilmember Dominic Ciancibelli had no report.

D. Councilmember Chuck Hutchinson reported the Police Department has had a

couple of successful drug finds.

E. Councilmember Donald Purvis reported he would be attending the Kelso/Longview Chamber Lunch.

F. Councilmember Bud Gish had no report.

12. DEPARTMENT REPORTS

A. Director of Public Works Carl McCrary submitted a written report. He offered to provide a tour of the work on Todd Road should anyone like to see the work being done out there. The work should be completed in a couple weeks. Mr. McCrary added that he has been in touch with the contractor, Integrity Excavating, about the street lights for downtown, and they have been shipped.

B. Police Chief Bruce Hall reported a conditional offer of employment was made to the top candidate. The background checks and other requirements are being completed and then a final interview will be set.

C. Clerk/Treasurer Coni McMaster informed the Council that the exit audit conference was held today. The City completed the audit with no issues to be addressed. Councilmembers Don Purvis and Adam Smee, as well as Kalama citizen Jim Dickey voiced their appreciation to Ms. McMaster and her staff for their work. Ms. McMaster provided the Council and staff with information from bond council Cynthia Weed on what the Councilmembers and staff are allowed to do during a bond election. The July treasurer's report was also provided.

D. City Attorney Paul Brachvogel had no report.

13. CONSENT AGENDA -

Councilmember Bud Gish made a motion the City Council approve the Consent Agenda including the claims vouchers totaling \$ 395,173.69 for August, 2008, the payroll vouchers totaling \$ 111,513.95 for August, 2008 and the minutes of the City Council meeting of August 6, 2008. Councilmember Don Purvis seconded, and the motion carried.

14. EXECUTIVE SESSION

15. ADJOURNMENT

Mayor Poulsen adjourned the meeting at 8:27 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening.

Pete Poulsen - Mayor

Coni McMaster - Clerk/Treasurer