

**CITY OF KALAMA
CITY COUNCIL MEETING
SEPTEMBER 16, 2015**

1. OPENING

Mayor Pro-Tem Mike Truesdell opened the City Council meeting at 7:00 p.m. and led those present in the Pledge of Allegiance.

Councilmembers present were Dominic Ciancibelli, Mike Dennis Langham, Don Purvis and Mary Putka. City staff present were City Administrator Adam Smee, Police Chief Randy Gibson, City Planner Matt Buchanan, and Acting Deputy Clerk Sue Seay. Sargent Steve Parker arrived after the meeting started. Members of the public present are listed on the sign-in sheet.

2. EXECUTIVE SESSION - None

3. CHANGES TO THE AGENDA - None

4. PRESENTATIONS & AWARDS - None

5. PUBLIC HEARINGS - None

6. PUBLIC COMMENTS/CONCERNS - None

7. UNFINISHED BUSINESS

Kalama Visioning Workshop – Priorities for the Future

As a result of the joint workshop with the City Council and Planning Commission, Planner Buchanan distributed a summary of items determined to be important.

- A. Maintain small town atmosphere
- B. Seek outside public and private investment
- C. Seek synergy
- D. Enhance historic character
- E. Present unified image of Kalama
- F. Protect and enhance natural resources
- G. Accommodate and attract multiple generations
- H. Facilitate stronger civic engagement communitywide and in neighborhoods
- I. Encourage new forms of housing, including multi-family housing

There was discussion regarding applying some of the mixed-use standards to the downtown area, such as having stores on the first floor and apartments upstairs. Under the current code this is not allowed. Planner Buchanan pointed out the code could be structured to allow this.

Mayor Pro-Tem Truesdell asked about design standards for big box stores at Kalama River Road. City Administrator Smee pointed out that the Port's approval is vested under the current code. Planner Buchanan stated design standards could be developed that would require a commercial builder to apply a specific number of design standards, while residential builders could be required to apply additional standards. The question is, do we want to explore design standards.

Planner Buchanan asked the Council to prioritize the summary of items and narrow it down to five that would be considered most important. The top five were identified as:

1. Maintain small town atmosphere
2. Seek outside public and private investment
- 3 Enhance historic character
4. Encourage new forms of housing, including multi-family housing
5. Present unified image of Kalama
6. Protect and enhance natural resources and Facilitate stronger civic engagement communitywide and in neighborhoods
7. Seek synergy

Everyone was reminded of the community-wide meeting on Wednesday, September 23 at 6:30 p.m. The online survey results will be discussed.

8. NEW BUSINESS - None

9. ORDINANCES & RESOLUTIONS - None

10. CORRESPONDENCE - None

11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS

- A. Mayor Pete Poulsen was absent.
- B. Councilmember Mike Truesdell had no report.
- C. Councilmember Dominic Ciancibelli had no report.
- D. Councilmember Mike Langham said he has collected all the necessary information for the 911 issue and will vote accordingly on the 21st.
- E. Councilmember Donald Purvis stated the funding for the Kelso/Longview Safe Communities is at the end of its granting phase, so they are no longer in operation. For those in Kalama who are still interested in safe communities, we still have an unofficial group that will continue to have a voice in what is going on.

- F. Councilmember Mary Putka indicated she will be attending the forum the Chamber is holding October 1, 2015.

12. DEPARTMENT REPORTS

- A. City Administrator Adam Smee informed the Council there has been a lot of building activity especially on in-fill lots. He is encouraged by the amount of activity. Spencer Creek Business Park is moving along. The Port's Shoreline application has been approved so the Port can begin working on the boat launch parking lot. Clerk/Treasurer Coni McMaster and he recently held a conference call with HDR, the people doing the rate study.
- B. Superintendent of Public Works Kelly Rasmussen was absent.
- C. Police Chief Gibson went over the Department's statistical report which included 135 calls for service. Of particular concern is the robbery at Godfrey's Pharmacy, the second one since last December. There was discussion regarding cameras, alarms, and possibly keeping certain drugs in a safe. Chief Gibson indicated he will be looking at model ordinances for business owners.
- D. Acting Deputy Clerk Seay stated all meters have now been changed out and Utility Clerk Kiley Mirenta is excited that monthly billing will begin soon. There have been 14 building permits issued for new homes since the beginning of the year according to Building Clerk Susan Junnikkala. In addition, there have been placement permits for four manufactured homes, two of which are located at Columbia Terrace Estates.
- E. City Attorney Paul Brachvogel was not present.

13. CONSENT AGENDA

Councilmember Mary Putka made a motion the City Council approve the Consent Agenda including:

- 1. Approve for payment:

Claim Warrants 35217-35258	\$103,667.53
Electronic Claim Payments	\$ 9,925.83
Payroll & Benefit Warrants 35259-35270	\$ 42,717.56
Payroll Electronic Payments	<u>\$ 21,405.47</u>
Grand Total	\$177,716.39

- 2. Approve the minutes of the September 2, 2015 City Council Meeting, and Minutes of the September 9, 2015 City Council Joint Meeting with the Planning Commission.

3. Affirm the Mayor's re-appointment of Dan Ohall to the Mosquito Control Board for a two-year term from May 2015 through April 2017.

Councilmember Mike Langham seconded, and the motion carried.

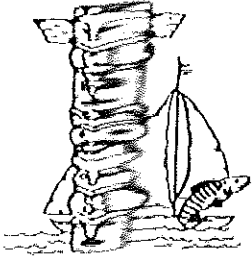
14. EXECUTIVE SESSION - None

15. ADJOURNMENT

Mayor Pro-Tem Truesdell adjourned the meeting at 8:00 p.m. These minutes are not verbatim. A copy of the recording for this meeting is available for review upon request.


Mike Truesdell – Mayor Pro-Tem


Sue Seay – Acting Deputy Clerk



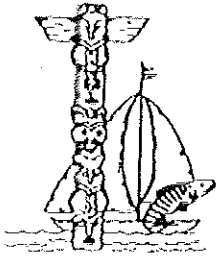
City of Kalama

320 N. First St.
Kalama, WA 98625



City Council Agenda September 16, 2015 @ 7 pm

1. OPENING - Mayor Pro-Tem Mike Truesdell
 - A. Flag Salute
 - B. Roll Call
 - C. Changes to the Agenda
2. EXECUTIVE SESSION
3. PRESENTATIONS & AWARDS
4. PUBLIC HEARINGS
 - A.
5. PUBLIC COMMENTS & CONCERNS
6. UNFINISHED BUSINESS
 - A. Kalama Visioning Workshop – Priorities for the Future
7. NEW BUSINESS
8. ORDINANCES & RESOLUTIONS
 - A.
9. CORRESPONDENCE
10. MAYOR & COUNCILMEMBER REPORTS
 - A. Mayor Pete Poulsen - Mayor's Report - Cowlitz County Tourism
 - B. Councilmember Mike Truesdell - Finance Committee
 - C. Councilmember Dominic Ciancibelli - Public Works & Planning Committee
 - D. Councilmember Mike Langham - Police, COG Board & 911 Board Rep
 - E. Councilmember Donald Purvis - Parks, KSCC Rep & Health Board Rep
 - F. Councilmember Mary Putka - Library Committee & Chamber Representative



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City Council Agenda September 16, 2015 @ 7 pm

11. DEPARTMENT REPORTS

- A. City Administrator Adam Smee
- B. Superintendent of Public Works Kelly Rasmussen
- C. Police Chief Randy Gibson
- D. Clerk/Treasurer Coni McMaster
- E. City Attorney Paul Brachvogel

12. CONSENT AGENDA - *I move the City Council approve the consent agenda as presented.*

A. Approved for payment are:

Claim Warrants 35217 - 35258	\$103,667.53
Electronic Claim Payments	\$ 9,925.83
Payroll & Benefit Warrants 35184-3521	\$ 42,717.56
Payroll Electronic Payments	\$ <u>21,405.47</u>
 Grand Total	 \$177,716.39

B. Approval of Minutes:

- 1. Minutes of the September 2, 2015 City Council Meeting
- 2. Minutes of the September 9, 2015 Council Joint Meeting with Planning Commission

C. Other Consent Agenda Items

- 1. Affirm the Mayor's re-appointment of Dan Ohall to the Mosquito Control Board for a two-year term from May 2015 through April 2017.

13. EXECUTIVE SESSION

14. ADJOURNMENT

CITY OF KALAMA

SIGN - IN SHEET

MEETING Kalama City Council

DATE September 16, 2015

Name	Address	Phone/Email	Do you wish to Speak?	Subject
BEN PURVIS	KLTV			

Please sign in for the record. Signing in does not mean you must speak but to address the Council you must sign in for the record. When recognized please state your name and address. Your comment could be subject to a time limit at the discretion of the Mayor. Please speak clearly enough for the tape to pick up your voice or step closer to the Council Desk. Thank you.