

**CITY OF KALAMA
CITY COUNCIL MEETING
AUGUST 6, 2008**

1. OPENING

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m.

A. Flag Salute

Mayor Poulsen led those present in the Pledge of Allegiance.

B. Roll Call

Councilmembers present were Adam Smee, Dominic Ciancibelli, and Bud Gish. Councilmembers Chuck Hutchinson and Don Purvis were absent. City staff present were Director of Public Works Carl McCrary, Clerk/Treasurer Coni McMaster, and Police Chief Bruce Hall. City Attorney Paul Brachvogel was absent. Members of the public present are listed on the sign-in sheet.

2. EXECUTIVE SESSION

3. CHANGES TO THE AGENDA

The appointment to the Kalama Housing Authority was removed from the agenda as the applicant has withdrawn the application.

4. PRESENTATIONS & AWARDS

A. Director of Public Works Carl McCrary introduced the City's new Wastewater Treatment Plant trainee, Butch Owen and his family.

5. PUBLIC HEARINGS – None

6. PUBLIC COMMENTS/CONCERNS

A. Kalama Chamber – Heritage Days

Ms. Kristine Fitzpatrick informed the City Council about the vendors that have been lined up for the event. They include woodcarvers, quilters, FOLK, basketweavers, chain saw sculptors, and the Desperados from last year's Western Days. Also there will be Iron Rail Races (bed races) on Saturday. They are accepting teams of five. These events will be taking place here in town.

B. Jim Bain – Relay for Life

Mr. Jim Bain informed the Council that the event is this Saturday and the Kalama United Team will be there. The event could use help on Saturday with parking control for the event beginning at 6 am. Mr. Bain also voiced his support for moving forward with the Facilities Plan and encouraged the forming of a committee to work towards those goals.

7. UNFINISHED BUSINESS

A. Public Works Standard Update

Director of Public Works Carl McCrary and Engineer Mike Johnson of Gray & Osborne reviewed the changes to the Public Works Standards regarding sidewalk construction, street standards, street lighting, stormwater standards, ADA requirements, and mail box placement. Most of the revisions are housekeeping, dealing with issues that have been raised while using the existing document. These revisions eliminate conflicts with the City's municipal code and address issues that are unique to developing on the hills in Kalama. An ordinance for adopting the new standards is on the agenda.

B. Police Department Relocation Options

Police Chief Bruce Hall noted that the City has been working on the Facilities issues for over 18 months now which has included the need for the Police Department to relocate. Several different options have been raised including relocating to the Community Building. Chief Hall presented information to the Council regarding all the options including costs associated with each as well as the pros and cons. His preference would be the renting of a modular unit to be placed on City property near the wastewater plant. This is the best cost option as well. Mayor Poulsen suggested as another option, that it may be possible to place a modular on the current site as an alternative once the current structure was demolished. Chief Hall stated that he is looking for direction from the Council as to which option to pursue for getting more firm information. He would look at the current site to see if that option is feasible.

Councilmember Dominic Ciancibelli voiced his preference for locating the modular in the downtown area rather than at the City's wastewater plant on the other side of the freeway and railroad tracks. He believed that this would be a better option. It was discussed that there is some fear that the momentum for getting a new police facility would get lost if they are placed downtown. If they are less convenient the project will stay on track. Councilmember Adam Smee noted that placing a modular unit in the downtown even temporarily would not fit with the downtown beautification project. Councilmember Bud Gish noted that he didn't feel the existing site looked big enough to use. He reminded everyone that this is a "temporary" move to get the staff out of the building which

has some real environmental issues for the occupants. Clerk/Treasurer Coni McMaster noted that costs for rent and connection fees could be applicable even if the City uses its own property. Past practice has been for City departments to pay other departments for usage or costs associated with projects. She added that the timing of anything permanent is at least a year or a year and a half out, so it is long-term temporary. Local resident Mr. Doug Sessions suggested that they consider adding a modular unit onto the existing building, provided the building problems could be addressed adequately. He was not aware of the problems with the existing building. It was explained that after several floods the building has mold and decay problems that are beyond what a remodel could fix. There is no way to get into the concrete block walls. There is also the space deficiency to address. Mr. Jim Dickey made a suggestion the modular be placed near the City Shop, but this property does not belong to the City.

Councilmember Bud Gish made a motion the Police Chief proceed with getting information on implementing Option C-1, the modular located at the sewer plant. Councilmember Adam Smee seconded. The motion passed with a vote of 2 to 1 with Councilmember Dominic Ciancibelli voting against.

C. Memo of Understanding - Chamber & City for Heritage Days Festival Funding

This is the agreement the Council requested be drafted at the last meeting to approve the Chamber's request for funding for the Heritage/Days of Discovery Event. It includes allowing the use of the Community Building at one-half the usual non-profit organization rent with the City covering the other half with the stipulation that should any extraordinary maintenance or damage occur the Chamber would cover those costs. Councilmember Adam Smee made a motion the Council authorize the Mayor to sign the memorandum of understanding with the Chamber of Commerce for funding of the Heritage Days/Days of Discovery event. Councilmember Bud Gish seconded, and the motion carried.

8. NEW BUSINESS

A. 2009 Budget - Direction

Mayor Poulsen noted the items listed on the information sheet that will be discussed during the budget and asked the Council to bring forward any they might have. Those listed are:

- a. Utility Rate Increases - Will they be necessary - Finance will be doing an update to rate study.
- b. Teamster Contract for Public Works & Finance Employees - expires 6/30/09
- c. Stormwater issues - Should the City be looking at implementing fees?

- d. Staffing & Equipment Needs for all Departments - Major Equipment will be addressed in the Capital Facilities Plan
- e. Improvement/Maintenance Projects - Which ones we should do?
- f. Facility Needs - How do we proceed?

There was much discussion on the stormwater issues and how the City needs to proceed. While the City is under many of the thresholds where new regulations will affect them, they still need to be addressing the effects new developments have on the City. New developments are required to address stormwater, and in doing so the City then acquires the facilities along with the future maintenance costs. Mayor Poulsen voiced his desire to implement any kind of fee very slowly, starting as low as twenty-five or fifty cents per month. Engineer Mike Johnson of Gray & Osborne, Inc. stated that the City will need to establish a stormwater utility which can then be funded in several different ways. With the limitations on funding for streets and general fund monies, cities are struggling with funding stormwater requirements to meet state regulations. This results in many cities implementing a stormwater utility and fees. Some fees are based on square footage of impervious surface, and some are just a flat rate to all citizens. The City needs to look at what problems they currently have, along with maintenance needs now and in the future to begin to determine what kind of a fee may be needed. There was some discussion regarding those stormwater systems that are suppose to be managed by homeowner associations, but are not maintained. Once problems occur the City usually has to step in. It was suggested this be discussed with the attorney.

Councilmember Bud Gish requested that staff compile information on what the needs are for all items related to the upcoming budget including prioritizing projects and provide the information to the Council as part of the budget process. Mayor Poulsen noted that addressing the facility needs should be at the top of the list as the City's space needs are critical. Staff would proceed with the studies and pull together information for the Council.

9. ORDINANCES & RESOLUTIONS

Ordinance No. 1223 - An Ordinance of the City Of Kalama, Washington adopting a new Kalama Municipal Code Section 9.14 Public Disturbance Noises to address noise nuisances within the City.

Mayor Poulsen tabled this ordinance to a future meeting to allow for additional review time.

B. Resolution No. 515 - A Resolution of the City Council of the City of Kalama formally adopting the usage policies addressing the use of

the Kalama Community Building.

Councilmember Bud Gish made a motion the Council adopt Resolution No. 515 adopting polices for the use of the Kalama Community Building. Councilmember Dominic Ciancibelli seconded, and the motion carried.

C. Ordinance No. 1220- An Ordinance of the City Council of the City Of Kalama adopting the City of Kalama Development Guidelines and Public Works Standards Book as revised and dated August 2008 developed by City Engineers Gray And Osborne, Inc.

Councilmember Adam Smee made a motion the Council adopt Ordinance No. 1220 as read. Councilmember Dominic Ciancibelli seconded, and the motion carried.

10. CORRESPONDENCE – None brought forward for discussion.

11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS

A. Mayor Pete Poulsen requested any volunteers to serve on the Facilities Committee contact the City. Mr. Jim Bain and Ms. Kimi Alexander both volunteered.

B. Councilmember Adam Smee had no report.

C. Councilmember Dominic Ciancibelli had no report.

D. Councilmember Chuck Hutchinson was absent.

E. Councilmember Donald Purvis was absent.

F. Councilmember Bud Gish had no report.

12. DEPARTMENT REPORTS

A. Director of Public Works Carl McCrary provided a written report, adding that the work on Todd Road continues. The downtown striping is now done and looks good. The center line at the north end of town will be moved to the east when striped to address the angle parking within the narrow right-of-way. The street lights will not be in until around September 1st.

B. Police Chief Bruce Hall reported the drug dog Bati is now a certified drug dog. The certification was done through Oregon as Portland is the closest large city with training available and will be recognized by Washington State. The Oregon standards are actually higher than Washington's. The Civil Service Commission has completed all the testing of the applicants and will certify a list soon. It appears that only three applicants

made it through the entire testing process.

C. Clerk/Treasurer Coni McMaster reported the State Auditor has been here for the last two weeks, but will be completing the on site work tomorrow. It appears to be going well. She informed the Council that architect Rob Barrantine had submitted his bill for the work he performed for the City. His services ran \$4000 over what we budgeted, and he has not billed for that. The reimbursable expenses also went over in the amount of \$1271.90 which included the printing of the documents, the plan boards and his travel. He has requested these costs be approved for payment. These costs had not been clearly defined during the amendment for the additional services. Councilmember Dominic Ciancibelli made a motion the Council authorize the payment of the additional costs to the architect. Councilmember Adam Smee seconded, and the motion carried.

D. City Attorney Paul Brachvogel was absent.

13. CONSENT AGENDA -

Councilmember Bud Gish made a motion the City Council approve the Consent Agenda including the Claims Vouchers totaling \$140,409.85 for July, 2008, the Payroll Vouchers totaling \$114,533.20 for July, 2008, and the minutes of the July 16, 2008 City Council meeting. Councilmember Adam Smee seconded, and the motion carried.

14. EXECUTIVE SESSION - None

15. ADJOURNMENT

Mayor Poulsen adjourned the meeting at 8:20 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening.

Pete Poulsen - Mayor

Coni McMaster - Clerk/Treasurer