

**CITY OF KALAMA  
CITY COUNCIL MEETING  
AUGUST 19, 2015**

**1. OPENING**

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m. Mayor Poulsen led those present in the Pledge of Allegiance.

Councilmembers present were Mike Truesdell, Dominic Ciancibelli, Mike Dennis Langham, and Don Purvis. Councilmember Mary Putka was absent. City staff present were City Administrator Adam Smee, Clerk/Treasurer Coni McMaster, and Police Officer Justin Taylor. Members of the public present are listed on the sign-in sheet.

**2. EXECUTIVE SESSION - None**

**3. CHANGES TO THE AGENDA - None**

**4. PRESENTATIONS & AWARDS - None**

**5. PUBLIC HEARINGS - None**

**6. PUBLIC COMMENTS/CONCERNS - None**

**7. UNFINISHED BUSINESS - None**

**8. NEW BUSINESS**

**A. Non-Discrimination Policy of the City**

City Administrator Adam Smee explained to the Council that is a formal adoption of the policy the uses and is required by several of the grant funding sources the City has agreements with. This will update the policy with latest language and will be applicable to all transactions. Councilmember Dominic Ciancibelli made a motion the City adopt the policy as presented. Councilmember Mike Truesdell seconded and the motion carried.

**9. ORDINANCES & RESOLUTIONS**

**A. Ordinance No. 1362- Helmet Ordinance**

Ordinance No. 1362 was read by Title: An Ordinance of the City of Kalama, Washington adding a new Chapter 9.30 Bicycle, Skateboard, Roller Skate, and Scooter Helmets to the Kalama Municipal Code. Councilmember Don Purvis made a motion the City adopt Ordinance No. 1362 as read. Councilmember Dominic Ciancibelli seconded. It was clarified that this applies to those 18 years and younger. The motion carried.

**B. Resolution No. 625 - Surplus Property to be sold "as is"**

Resolution No. 625 was read by Title: A Resolution of the City of Kalama, Washington declaring the 1991 Chevrolet Blazer, two computer servers and three desktop computers; two Whelen strobe light bars, halogen directional arrow sticks, and items from the new city hall building including old safety deposit boxes, a safe, and the steel vault door surplus and authorizing disposal in the City of Kalama's best interest. Councilmember Mike Langham made a motion the City adopt Resolution No. 625 as read. Mike Truesdell seconded. Staff explained how the different items would be sold, either by auction or direct sales or disposed of. Citizens and staff members have shown interest in the safety deposit boxes, some of which are very heavy. The vault door has been set at a minimum sale of \$10,000 as it is valuable to the right user. The motion carried.

**10. CORRESPONDENCE - None**

**11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS**

A. Mayor Pete Poulsen reported thanked Mike Truesdell for leading the last Council meeting. He reported the music festival was a great event but not well attended. The heat was a factor, but there was some great music. He will be rethinking the event and how to make it better. He added that last night it was a nice City picnic. Mayor Poulsen also noted they will be doing a fund raiser for the Community building which will include a salmon feed. It was suggested the City have some of the salmon smoked and raffle it off. He noted that the Community Building roof replacement is looking good.

- B. Councilmember Mike Truesdell had no report.
- C. Councilmember Dominic Ciancibelli had no report.
- D. Councilmember Mike Langham had no report.
- E. Councilmember Donald Purvis had no report.
- F. Councilmember Mary Putka was absent.

**12. DEPARTMENT REPORTS**

City Administrator Adam Smee informed the Council he met with the City's consultants on the Spencer Creek Business Park Master Plan application. The City has some additional questions to discuss with the Port of Kalama before SEPA determination is issued. The consultants are still reviewing the application. He added there are other applications being processed including the Port marina area shoreline application which should be coming before the Council soon. The Port is updating the marina area parking and travel paths, as well as their old administration building which will be getting a face lift. There is a fill permit on the Bond property which would include a critical area as they are in the floodplain area but that property is looking better. Adam reported he is making progress on the bank building. USDA officials will be in the area next week to look at local projects and discuss funding options for

future projects. He will be participating in another meeting with the Department of Commerce regarding grant funding for an downtown economic growth plan. He will be putting together a project wish list. One area that has been identified is the shortage of multi-family homes not only in Kalama, but other cities, and the need to address the lack of availability for people coming to area for new jobs. He and others will be exploring options. Through the Department of Commerce he's hoping to find a way to get a plan to incentivize business for the downtown and what kind of business we should target. He is working on applications for additional transportation monies for future projects which are due Friday

A. Superintendent of Public Works Kelly Rasmussen was absent. It was noted that a written report was submitted but misplaced by the Clerk.

B. Police Office Justin Taylor presented the Department's statistical report which included 96 calls for service. He noted that Police parking area has been paved and will be striped next week.

D. Clerk/Treasurer Coni McMaster reported they have been busy and covering vacations. She will be working on the budget for next year soon.

E. City Attorney Paul Brachvogel was not present.

### 13. CONSENT AGENDA

*Councilmember Don Purvis made a motion the City Council approve the Consent Agenda including:*

1. **Claim Warrants 35107 – 35155 for August 2015 & Electronic Claim Payments dated August 20, 2015 Totaling \$ 85,789.83 and Payroll Warrants \$35094-35106 & Benefits & ACH August 1 thru August 15, 2015 Totaling \$61,394.14 for a Grand Total of \$147,183.97**
2. Minutes of the August 5, 2015 City Council Meeting

*Councilmember Mike Langham seconded, and the motion carried.*

### 14. EXECUTIVE SESSION - None

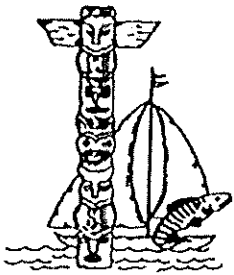
### 15. ADJOURNMENT

Mayor Poulsen adjourned the meeting at 7:36 p.m. These minutes are not verbatim. A copy of the recording for this meeting is available for review upon request.

  
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Pete Poulsen - Mayor

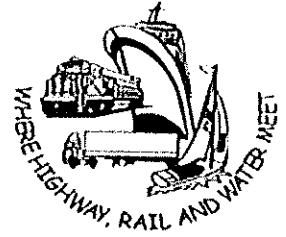
  
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Coni McMaster - Clerk/Treasurer





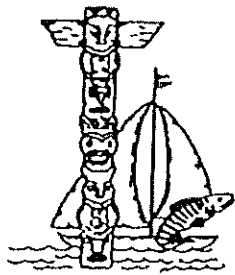
# City of Kalama

320 N. First St.  
Kalama, WA 98625



## City Council Agenda August 19, 2015 @ 7 pm

1. OPENING - Mayor Pete Poulsen
  - A. Flag Salute
  - B. Roll Call
  - C. Changes to the Agenda
2. EXECUTIVE SESSION
3. PRESENTATIONS & AWARDS
4. PUBLIC HEARINGS
  - A.
5. PUBLIC COMMENTS & CONCERNS
6. UNFINISHED BUSINESS
  - A.
7. NEW BUSINESS
  - A. Non-Discrimination Policy of the City
8. ORDINANCES & RESOLUTIONS
  - A. Ordinance No. 1362- Helmet Ordinance
  - B. Resolution No. 625 - Surplus Property to be sold "as is"
9. CORRESPONDENCE
10. MAYOR & COUNCILMEMBER REPORTS
  - A. Mayor Pete Poulsen – Mayor’s Report – Cow Co Tourism
  - B. Councilmember Mike Truesdell – Finance Committee
  - C. Councilmember Dominic Ciancibelli – Public Works & Planning Committee
  - D. Councilmember Mike Langham – Police, COG Board & 911 Board Rep
  - E. Councilmember Donald Purvis - Parks, KSCC Rep & Health Board Rep
  - F. Councilmember Mary Putka – Library Committee & Chamber Representative



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## City Council Agenda August 19, 2015 @ 7 pm

### 11. DEPARTMENT REPORTS

- A. City Administrator Adam Smee
- B. Superintendent of Public Works Kelly Rasmussen
- C. Police Chief Randy Gibson
- D. Clerk/Treasurer Coni McMaster
- E. City Attorney Paul Brachvogel

### 12. CONSENT AGENDA - *I move the City Council approve the consent agenda as presented.*

#### A. Approved for payment are:

Claim Warrants 335107 – 35155 for August 2015 & Electronic Claim Payments dated August 20, 2015 Totaling	\$ 85,789.83
Payroll Warrants \$35094-35106 & Benefits & ACH August 1 thru August 15, 2015 Totaling	<u>\$ 61,394.14</u>
Grand Total	\$147,183.97

#### B. Approval of Minutes:

- 1. Minutes of the August 5, 2015 City Council Meeting

#### C. Other Consent Agenda Items

- 1.

### 13. EXECUTIVE SESSION

### 14. ADJOURNMENT