

**CITY OF KALAMA  
CITY COUNCIL MEETING  
JULY 2, 2008**

**1. OPENING**

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m.

**A. Flag Salute**

Mayor Poulsen led those present in the Pledge of Allegiance.

**B. Roll Call**

Councilmembers present were Adam Smee, Dominic Ciancibelli, Chuck Hutchinson, Don Purvis, and Bud Gish. City staff present were Director of Public Works Carl McCrary, Clerk/Treasurer Coni McMaster, and Police Chief Bruce Hall. City Attorney Paul Brachvogel was also present. Members of the public present are listed on the sign-in sheet.

**2. EXECUTIVE SESSION - None**

**3. CHANGES TO THE AGENDA - None**

**4. PRESENTATIONS & AWARDS - None**

**5. PUBLIC HEARINGS**

**A. Water's Walk Phase IV - Preliminary Plat Extension Request**

Mayor Poulsen opened the hearing. City Planner Justin Erickson presented his staff report in which he recommends granting the extension based upon the due diligence the developers have shown and City's updated code. The request is to extend the plat to February of 2011. Director of Public Works Carl McCrary added his recommendation that the Council grant the extension as the street improvements are a part of the City's long range travel pattern for the City. There were no questions or comments from the audience. The item was added to unfinished business for action. Mayor Poulsen closed the hearing.

**6. PUBLIC COMMENTS/CONCERNS - None**

**8. NEW BUSINESS**

**A. Eagle Cliff Estates Preliminary Plat - Recommendations from Planning Commission**

City Planner Justin Erickson presented the recommendations from the Planning Commission in which they recommend the City Council approve the preliminary plat with 19 conditions based upon the findings included in the report. Mr. Erickson briefly reviewed the site conditions and location which is in the recently annexed area to the north. The proposal includes 62 lots. Councilmember Chuck Hutchinson asked if the sidewalks would include parking strips. They would not, but they are required to meet the City's Public Works Standards. Councilmember Chuck Hutchinson made a motion the City Council approve the preliminary plat application for Eagle Cliff Estates with conditions based upon the findings and conclusions included in the staff reports. Councilmember Adam Smeed seconded, and the motion carried.

Mayor Poulsen thanked property owner Lance Wheatley for all his efforts during the annexation and plat process. Mr. Jim Dickey noted that during the Planning Commission hearing there was lengthy discussion that there would need to be dual exits, rather than only one as proposed and asked how this had been dealt with. Mr. Lance Wheatley explained that one of the conditions of approval requires that he provide an additional access. He is planning on using adjacent property that may be developed in the future. Until the time that this property is developed, the access would be gated and for emergency use only. This will be reviewed by the Fire District during the construction phase.

## **7. UNFINISHED BUSINESS – Out of Order**

### **A. Water's Walk Phase IV**

Mayor Poulsen asked for a motion on this item. Councilmember Chuck Hutchinson made a motion the City Council grant a 2-year extension of the preliminary plat approval for the plat of Waters Walk Phase 4 until February 3, 2011 as per the Kalama Municipal Code. Councilmember Bud Gish seconded, and the motion carried.

## **8. NEW BUSINESS**

### **B. Cascade Networks Franchise Agreement – See Ordinance No. 1221**

Mr. Brian Magnuson, president of Cascade Networks, Inc. explained to the Council what his company is doing and the need for the franchise. Cascade has entered into the same franchise agreements with Longview, Kelso and Cowlitz County. They are working to put fiber optics in place in connection with Cowlitz PUD. This is an effort to tie all the PUD substations in the area together. The goal is to go all the way to Woodland. They will be going up Kalama River Road and over to the Port areas as well into Kalama. City Attorney Paul Brachvogel noted that the franchise agreement has protections for the City. Councilmember

Bud Gish asked if this was a connection to the fiber optics that went through about ten years ago. Mr. Magnuson explained that they were not. That fiber optic line is "tier one" which connects major cities, like Seattle and Portland, but doesn't get into the smaller communities, which is what Cascade is attempting to do. It was noted that they will be placing mostly overhead lines and not underground.

#### **C. Update to the Public Works Standards**

Director of Public Works Carl McCrary reviewed some of the updates which are to the sidewalk and flood management sections. The revisions bring the standards and code into agreement in areas where there were conflicts before. The new sidewalk section does away with the angled aprons at the driveways, so it is handicapped compliant. The changes are mostly housekeeping. There was some discussion regarding the type of meter boxes that can be used. Mr. McCrary noted they would be adding a section to address mailboxes later on. Councilmember Adam Smee asked if the issues with the expansion joints had been addressed. Mr. McCrary responded it had not, but should be. It was suggested that perhaps the Council should wait to adopt the changes for these added items to be addressed. Mr. McCrary will make some revisions and bring it back to Council.

#### **D. Housing Authority Board Opening**

The City will publish and post the opening until filled.

### **9. ORDINANCES & RESOLUTIONS**

**A. Ordinance No. 1220-** An Ordinance of the City Council of the City Of Kalama adopting the City of Kalama Development Guidelines and Public Works Standards Book as revised and dated July 2008 developed by City Engineers Gray And Osborne, Inc

This ordinance was tabled to the next meeting.

**B Ordinance No. 1221 -** An Ordinance of the City of Kalama, Washington granting a non-exclusive 13- year communication franchise to Cascade Networks, Inc. for the construction, operation, and maintenance of cable and telecommunications services within the City limits

Ordinance No. 1221 was read by title. No action was taken at this meeting. The Ordinance requires two readings by state law and will be on the July 16, 2008 agenda for action.

## **10. CORRESPONDENCE -**

- A. **Email - Patricia Hamilton - Support for the Palm Trees**
- B. **Letter of appreciation from Walter Neiman for City Crewman Travis VanSike.**

Several Councilmembers commented on this letter and Travis's good deed.

- C. **Joint Entity Meeting Notice - July 29, 2008 at Port of Kalama Marina Park**

- D. **Letter regarding Kalama Parade - July 12, 2008**

## **11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS**

A. Mayor Pete Poulsen addressed a flyer that is being circulated around town regarding the City's plans for possibly purchasing a new building. The information in the flyer is hearsay and gossip and not based on fact. If the citizens want to hear the facts, they will be presented at the Town Hall meeting on July 8, 2008 at the Community Building. Mayor Poulsen was upset by the flyer as it undermines what the Council and he are trying to do. They all represent the community and would do nothing without hearing from the citizens. This is not the City against the citizens. It is their community. The Council agreed that the information was not factual and that all can be addressed at the Town Hall.

- B. Councilmember Adam Smee had no report.

- C. Councilmember Dominic Ciancibelli had no report.

D. Councilmember Chuck Hutchinson reported that the drug dog is closer to being fully certified. He had also discussed purchasing of new vehicles with Chief Hall.

- E. Councilmember Donald Purvis had no report

- F. Councilmember Bud Gish had no report.

## **12. DEPARTMENT REPORTS**

A. Director of Public Works Carl McCrary presented a written report. He noted that the Downtown project is going well. The Contractor is great to work with. Mr. McCrary commended his crew for all the work they have done out on Todd Road working in conjunction with Kalama Telephone. He informed the Council that they are having problems with low water at the Lower Green Mountain Reservoir. The pumps are not able to keep up. Replacing this reservoir is a high priority.

Councilmember Chuck Hutchinson noted that he had contact with the contractors and they are good to work with. They are moving the project along timely and dealing well

with the business owners. He has been hearing positive comments. Councilmember Bud Gish addressed a concern that a citizen had raised about the sidewalk indentations and high heels. Could this be a safety issue? After some discussion it was noted that while there may be an issue, there is no way that every concern can be fully addressed.

Councilmember Dominic Ciancibelli asked about the irrigation for the trees. Is it completely not possible? He has been approached by the members of Envision Kalama and told that they may have included some of the costs for the irrigation in their cost of the trees. Director of Public Works Carl McCrary stated that he has requested a change order estimate to see what may be possible. Mayor Poulsen did not remember ever hearing that the fundraiser for the trees included costs for irrigation, and neither did Carl. It was suggested that someone talk with Mark Wilson and see if there is some funding available. Mayor Poulsen stated he would do this. He also suggested that if Envision Kalama has questions, they should bring them to the Council. The City would also like to hear what Envision Kalama is doing or thinking.

Councilmember Ciancibelli asked if the City might agree to leave the palm trees at the Columbia Inn corner until the City gets ready to do that portion of the downtown project. He understands that they are not in the plan, and a permit was not applied for, but the trees do not look bad. Mayor Poulsen agreed that the trees don't look bad, but the proper channels should have been followed. As there are issues regarding that sidewalk, the City may take action down there sooner than anticipated. He added that if the Council wants to allow the trees to remain until the project is done in that area, that is fine. Mr. Carrigg will still need to come and get a permit. Mayor Poulsen stated that he wished citizens would show more interest in serious matters. The Council was in favor of letting the trees stay for now, provided the proper permit is obtained.

B. Police Chief Bruce Hall reported that an annual FBI statistical report will be coming out soon. It will be comparing the periods of 2006 and 2007 and covers both violent and property crimes. Kalama's violent crimes are very low, but the real decrease shows in the property crimes, which have dropped significantly. The Department also has an 87% clearance rate. This reflects very well on the efforts made by the officers and the department. Mayor Poulsen noted that over the last four years crimes in Kalama have dropped. They have an improved department with 24 hour coverage. This is a very positive thing for the community.

C. Clerk/Treasurer Coni McMaster noted that the Joint Entity meeting will be on July 29<sup>th</sup> at the Port. Also the City Picnic is next Friday, July 11<sup>th</sup> at 3:30 at the Marina Park and the Council is welcome to come. Side dishes are welcome also. Ms. McMaster noted that she has been working on several ordinances that will be coming before the Council, as well as the facilities plan for the Town Hall meeting. The residential zoning code update should be ready for a public hearing in August before the Planning Commission.

Ms. McMaster then explained that included in the \$900,000 plus amount of bills the

Council will be asked to approve for payment tonight are the annual Public Works Trust Fund loan payments, including an additional \$300,000 principle payment that was budgeted, and a payment to the contractor for the downtown project. Without these items the total bills amount to \$145,000 plus, which is closer to normal.

D. City Attorney Paul Brachvogel had no report.

### **13. CONSENT AGENDA -**

*Councilmember Adam Smee made a motion the City Council approve the Consent Agenda including the claims vouchers totaling the amount of \$973,789.25 and the payroll vouchers totaling the amount of \$112,864.31 for June 2008; and the minutes of the June 18, 2008 City Council meeting; and the June 25, 2008 Special City Council meeting. Councilmember Bud Gish seconded, and the motion carried.*

### **14. EXECUTIVE SESSION**

Mayor Pete Poulsen called an executive session at 8:05 on a litigation issue. The Council would be gone for 10 minutes, and they could possibly take action upon return. At 8:15 the Council announced they would need an additional 2 minutes. The meeting resumed at 8:17 pm. No action was taken.

### **15. ADJOURNMENT**

Mayor Poulsen adjourned the meeting at 8:18 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening.

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**Pete Poulsen - Mayor**

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**Coni McMaster - Clerk/Treasurer**