

ORDINANCE NO. 1361

AN ORDINANCE OF THE CITY OF KALAMA, WASHINGTON AMENDING THE 2015 BUDGET TO ACCOUNT FOR UNANTICIPATED REVENUES AND EXPENDITURES FOR PARKS AND RECREATION COMMUNITY EDUCATION PROGRAMS, COWLITZ COUNTY RURAL ECONOMIC FUNDING AND THE WATERLINE EXTENSION AT TODD ROAD PROJECT, SEWER CONNECTION FEES BEYOND ANNITICIPATED REVENUES, INCREASE IN THE SCOPE OF WORK FOR THE WATER/SEWER RATE STUDY, KLTV PEG MONEY FOR 2014, GUARDRAIL DAMAGES, TEMPORARY STAFFING EXPENSES DUE TO MEDICAL LEAVE; FINAL BARGAINING UNIT CONTRACT WAGE INCREASES, AND COMMUNITY BUILDING FUNDING SHORTAGES, INCREASING THE BUDGET IN THE AMOUNT OF \$219,100.00

Whereas, the City of Kalama approved Ordinance No. 1351 adopting the 2015 Budget and 2015 – 2020 Capital Facilities Plan on December 6, 2014;

Whereas, the City has new Parks and Recreation Community Education Classes operating having gotten new instructors and participants allowing for unanticipated revenue and expenditures in Fund 108 Parks Improvement Reserve;

Whereas, the City of Kalama has been granted loan funding from the Cowlitz County Rural Economic Development Funds for the Waterline Extension at Todd Road and wants to track the project over several years, so is reopening Fund 420 Water System Improvements to be used for this purpose;

Whereas, the City will be expending some Water Reserve monies on the Waterline Extension at Todd Road project so needs to transfer \$10,000 of reserve funds from Fund 408 Water System Reserves to Fund 420 Water System Improvements;

Whereas, Sewer connection fees have been received in excess of anticipated budget resulting in the need to transfer additional funds from Water/Sewer Operations to the Sewer Reserve Fund 415;

Whereas, Kalama City Council and Staff have determined that they require additional information to be included in the Water/Sewer Rate Study needing a contract amendment and increase to the budget;

Whereas, the City is required under the current Cable franchise agreement to pay PEG monies of 1% to KLTV each year, and discovered in early 2015 that not all of 2014's payments had been made, so the payments were made in 2015;

Whereas, the City incurred expenses to replace a damaged guardrail after a traffic accident while waiting for the reimbursement from the at fault driver's insurance;

Whereas, the City's Finance Department required temporary staffing due to an employee's unanticipated extended medical leave;

Whereas, the City has finalized labor contracts with both bargaining units of the City

which included increases to personnel costs not originally anticipated setting salaries as shown in Exhibit B;

Whereas, the City finds the Kalama Community Building is experiencing a shortfall of funding and will have to supplement those operations in order to maintain operations of the building from the General Fund for a transfer up to \$6000

Now Therefore the City Council of the City of Kalama do ordain as follows:

Section 1 The 2015 Budget is increased to \$6,920,800.00 as shown on the attached Exhibit A including all transfers and adjustments to ending fund balance estimates.

Section 2 Acts taken by authorized officers and staff of the City, pursuant to this ordinance, but prior to its effective date are hereby ratified and confirmed. The appropriations made in this ordinance are necessary to accommodate the unanticipated revenues and expenditures.

Section 3 Severability - If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining parts of this ordinance.

Section 4 This ordinance shall become effective five days after passage, approval, and publication as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF KALAMA and approved by the Mayor at this regular meeting of the City Council held on the 15th day of July , 2015.

CITY OF KALAMA

Pete Poulsen Mayor

ATTEST:

Coni McMaster, Clerk/Treasurer

EXHIBIT "A"

<u>FUND NO.</u>	<u>FUND NAME</u>	<u>EXPENDITURES</u>
001	General Fund (not including police)	(\$16,100) \$902,280.00
001	General Fund-Police Budget.....	(\$12,000) \$719,020.00
101	Street Fund	(\$5000) \$150,700.00
102	Street Improvement Reserve	\$493,600.00
103	Sidewalk Fund	\$0.00
104	Criminal Justice	\$9,900.00
105	Tourism – Hotel/Motel Tax Revenue	\$33,300.00
106	Community Building Reserve	\$15,000.00
107	Wage & Benefit Reserve Fund	\$7,000.00
108	Park Development Fund	(\$1500) \$1,500.00
109	Affordable Housing Development	\$10,000.00
110	Library Fund	\$49,550.00
113	Community Building	\$23,800.00
115	General Fund Designated Reserves.....	\$140,000.00
116	General Fund Capital Improvement (Real Estate Excise Tax).....	\$139,000.00
117	Police Vehicle Reserve	\$0.00
135	General Fund Reserves	\$0.00
210	USDA-RD 2015 Community Facilities Loan	\$12,000.00
305	City Hall/Library Facility Improvements - USDA Funded	\$500,000.00
401	Water/Sewer Fund.....	(\$53,000) \$2,408,000.00
402	Garbage/Solid Waste	\$305,600.00
408	Water System Improvements.....	(\$11,500) \$426,750.00
410	Water Equipment Reserve.....	\$30,000.00
412	Loan/Bond Reserve Fund.....	\$0.00
413	I & I Rehabilitation.....	\$15,000.00
415	Sewer/Water Capital Improvement Reserve.....	\$406,300.00
420	Water System Improvement Project.....	(\$120,000) \$120,000.00
631	Transportation Benefit District	\$2,500.00
	TOTAL	\$6,920.800.00

Attached to and becoming a part of the City of Kalama's 2015 Budget Ordinance #1361 Adopted on July 15, 2015

**CITY OF KALAMA
SALARY SCHEDULE – 2015
AMENDED JULY 1, 2015
FINAL CONTRACT WAGES - SETTLED**

These salary and hourly amounts include a cost-of-living (COLA) raise for non-bargaining employees of 2.4% and merit raises for Department Heads. Contracts for both bargaining units will expire June 30, 2015 and contain no raises for 2015. New agreements will be negotiated prior to the expiration date and will likely include increases to these salary figures.

<u>CLASSIFICATION</u>	<u>POSITION</u>	<u>ANNUAL BASE</u> <u>SALARY/HOURLY</u> <u>RATE – JULY 1, 2015</u>
<u>Elected Officials</u>		
	Mayor	\$ 6,000.00
	Councilmember(5)	1,200.00 each
<u>Department Heads</u>		
	Director of Public Works/City Administrator	\$ 77,275.26
	Clerk/Treasurer	76,806.37
	Police Chief	75,459.32
	Superintendent of Public Works	\$ 71,079.32
	City Attorney	Contracted
<u>Public Works Dept. – 3.5% Raise</u>		
	Wastewater Treatment Plant Operator	55,193.60
	Field Supervisor	56,067.20
	Assistant Wastewater Treatment Plant Operator	52,094.40
	Public Works Technician (4 – 1 new position)	45,975.20
		45,975.20
		43,513.60
		43,513.60
	Summer Help	12.00 hr
<u>City Hall/Finance Dept – 3.5% Raise</u>		
	Finance Accounting Clerk	\$ 44,811.42
	Building Planning Clerk	46,311.42
	Building Official/Inspector	Contracted
	Assistant Clerk – Full Time	39,924.60
	Community Building Caretaker/Custodian - PT	12.53
	Building Janitorial – PT	12.53
<u>Library</u>		
	PT Librarian	\$ 15.36 hr
	PT Library Aides	10.24 hr
<u>Police Department – 5%</u>		
	Police Sergeant	\$ 67,448.04
	Police Officer - Class 1	59,809.27
	Police Officer - Class 1	59,209.26
	Police Officer – Class 1	59,311.82
	Police Clerk - Full Time – 3.5%	43,611.42

PT - Part-time position - works variable hours
Annual Salaries may be increased by overtime