

**CITY OF KALAMA
CITY COUNCIL MEETING
MAY 20, 2015**

1. OPENING

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m. Mayor Poulsen led those present in the Pledge of Allegiance.

Councilmembers present were Mike Truesdell, Dominic Ciancibelli, Mike Dennis Langham, Don Purvis, and Mary Putka. City staff present were City Administrator Adam Smee, Superintendent of Public Works Kelly Rasmussen, Clerk/Treasurer Coni McMaster, and Police Chief Randy Gibson. City Attorney Paul Brachvogel was also present. Members of the public present are listed on the sign-in sheet.

2. EXECUTIVE SESSION

Mayor Poulsen announced the Council would go into executive session for 15 minutes for the purposes of a potential real estate transaction. The meeting resumed at 7:12 p.m.

3. CHANGES TO THE AGENDA - None

4. PRESENTATIONS & AWARDS - None

5. PUBLIC HEARINGS - None

6. PUBLIC COMMENTS/CONCERNS - None

7. UNFINISHED BUSINESS - None

8. NEW BUSINESS

A. Port of Kalama – Intent to Annex Port - Ahles Point/Marine Park Area

Clerk/Treasurer Coni McMaster provided a brief overview of the proposal which is a request from the Port of Kalama to annex into the City the Marine Park area south of the current City limits down to Ahles Point. This is the area that the City's Police Department current answers calls to as the closest to respond, so it makes sense to have it a part of the City. The Port has requested that the current zoning designation be extended throughout this area which would be industrial with a commercial overlay. Port of Kalama Economic Development Manager Eric Yakovich explained that this also straightens up some boundary line issues, puts all of the park in the City jurisdiction rather than having it split between the City and County and it also cleans up boundary descriptions of marina. Ms. McMaster explained the annexation process which allows the Council to accept, reject or modify the annexation request, have the property assume all or a portion of the City's indebtedness, and require any zoning modifications. Staff recommends accepting the annexation as presented and setting the zoning to I-1 Industrial with the commercial overlay which is what adjacent area is currently zoned.

Councilmember Don Purvis made a motion the City Council accept the intent to annex property from the Port of Kalama known as the Ahles Point/Marine Park Annexation as presented, requiring the property to assume all the indebtedness of the City and would have the property zoned I-1 Industrial Use District with a commercial overlay under KMC 17.28.020.1 upon annexation. Councilmember Mike Langham seconded, and the motion carried.

B. Gray & Osborne Contract Addendum – South Port Water Main Loop Design

City Administrator Adam Smee explained the City has received funding from the County sales tax economic development funds to use for this project which will be for the engineering and design of the water line loop system at the south end of town connecting the port area to the system on the east side of the freeway. This is the addendum to the current engineering services contract to do the design for just under 40,000. Included will be the surveying and permitting need to begin the project. BNSF is also doing work in the area and the City is working to install “sleeves” or conduit for the future water line during their rail construction. Mr. Smee asked the Council to accept addendum. Councilmember Mary Putka made a motion the City Council authorizes the Mayor or City Administrator to sign the addendum to the General Engineering Services agreement with Gray and Osborne for the South Robb Road Water Main Loop design not to exceed \$39,639. Councilmember Don Purvis seconded, and the motion carried. Mr. Smee explained that the benefits of tying lines together is allowing for fire code compliance to the area by providing better fire flow. This helps businesses to avoid having to build their own storage to meet fire code requirements. Some businesses have not been able to expand due to these limits and the associated costs. If businesses can expand, then it will create more jobs for the area.

9. ORDINANCES & RESOLUTIONS

A. Resolution No. 621 Surplus Real Estate Property

Resolution No. 621 was read by Title: A Resolution of the City of Kalama, Washington declaring certain underutilized real estate properties belonging to the City known as 385 N. First Street and Horizon Park, surplus and authorizing disposal in the City of Kalama’s best interest. Clerk/Treasurer Coni McMaster clarified the locations as the old Police Station next to the Fire Department and the park area at the top of Taylor Road at the corner of Horizon Drive. Councilmember Don Purvis made a motion the Council adopt Resolution No. 621 as read. Councilmember Mike Langham seconded and the motion carried.

10. CORRESPONDENCE - None

11. MAYOR’S REPORT & COUNCILMEMBERS’ REPORTS

A. Mayor Pete Poulsen reported the 125th preparations continue to take up his time. Volunteers are needed and the next meeting will be at 4pm on Thursday. He stopped by the bank building the other day and can see that the work is progressing.

B. Councilmember Mike Truesdell no report

- C. Councilmember Dominic Ciancibelli no report.
- D. Councilmember Mike Langham no report.
- E. Councilmember Donald Purvis had no report.
- F. Councilmember Mary Putka deferred her report to Adam.

12. DEPARTMENT REPORTS

A. City Administrator Adam Smee reported Envision funded a design consultant to help with the library design, who met with staff on May 9th. Discussed was the scope, scale, challenges, current layout and different options that could benefit the project. The consultant provided some immediate good ideas for making the design better and more user friendly. Sightline issues and use of the Chamber area by Library users are to be addressed in the design. Adam noted that he made it clear that the options may have to be presented to be done incrementally to meet our level of funding. As we obtain additional funds, we can do more, but the current scope will have to be kept within the limited budget. The Library staff discussed the functionality issues for their needs. New libraries are more technological and so the design is different than just bookshelves. He is interested to see what comes back. Adam added that he has been spending time at the Bank building preparing for the improvements to be made. Disassembling of the bank has been interesting. The masonry vault area is built on a solid slab, and is now opened up except for some issues with moving the old boxes out as they are welded plate steel and very heavy. This will become a secure file room for the City. He has had both a structural engineer and the building official review the site and what the plans are for renovation. Kalama telephone has installed the fiber cable into the building to provide us service and that will all be updated. Adam reported the City is still in negotiations with bargaining units but are getting closer, so should make the deadline of the end of June.

B. Superintendent of Public Works Kelly Rasmussen presented a written report noting that he has been getting calls and requests on the two projects put out for engineering – Meeker Drive slide and the street overlay projects. These have federal funding and require the City go through the bid processes. There appears to be lots of interest in the projects from all over the west coast. The Public Works crew has been busy. Water Plant timers were worked on to correct the issues related to numerous call outs. Kelly noted that he will need a software upgrade in 2016, as the original 2006 software is all outdated. He informed the Council that he has hired back summer help Eli Bannister who has been a hard working for the last three summers. .

C. Police Chief Randy Gibson presented his statistical report noting the stolen and burned RV which is a possible landlord tenant dispute, and the incident at the motel for which included a minor injury which will generate a hospital bill. Kress Lake Safety days will be this weekend. The department is gearing up for the July 4th celebration that takes place on the waterfront. The goal is to maintain a family environment which has been going away with more alcohol consumption and issues that it creates. He has been working with the Port to help address the issues and will be posting signs in the Parks for no alcohol and will have more enforcement this year. He presented an annual statistics report for 2014 based on

national reporting system reports just released. It shows good trends for Kalama with serious crimes going down for the last 3 years and we are now the lowest in the County. Longview is one of the higher figures in the State. Councilmember Don Purvis asked what he attributes the decline too. Chief Gibson stated basically it is the efforts of the good staff, being proactive to deal with issues and known offenders. Some of the offenders moved out of community or are in prison, but could cycle out in a couple of years and be back. He noted that the numbers show that Drug crime rates correlate to the violent crime rate. He also presented some Corrections Department statistics showing how many offenders are being monitored either in or out of prison. Cowlitz County is very high, at 7.7 with the State average only 2.4, so this is very concerning. Costs reflected in the budget can be traced back to what these statistics show for the area.

D. Clerk/Treasurer Coni McMaster reported loan payments included in the bills to be paid and there will be more in June. Otherwise it has been business as usual.

E. City Attorney Paul Brachvogel had no report.

13. CONSENT AGENDA

Councilmember Mary Putka made a motion the City Council approve the Consent Agenda including:

Claims and Payroll warrants 34683 through 34735 and electronic transactions totally \$356,683.72 and the May 6, 2015 City Council minutes.

Councilmember Mike Langham seconded, and the motion carried.

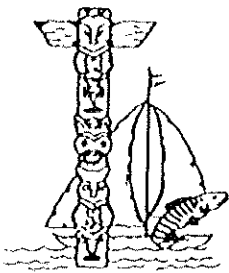
14. EXECUTIVE SESSION - None

15. ADJOURNMENT

Mayor Poulsen adjourned the meeting at 8:00 p.m. These minutes are not verbatim. A copy of the recording for this meeting is available for review upon request.


Pete Poulsen - Mayor


Coni McMaster - Clerk/Treasurer



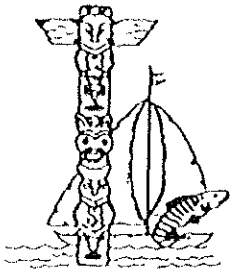
City of Kalama

320 N. First St.
Kalama, WA 98625



City Council Agenda May 20, 2015 @ 7 pm

1. OPENING - Mayor Pete Poulsen
 - A. Flag Salute
 - B. Roll Call
 - C. Changes to the Agenda
2. EXECUTIVE SESSION – Potential Real Estate Transaction
3. PRESENTATIONS & AWARDS
4. PUBLIC HEARINGS
 - A.
5. PUBLIC COMMENTS & CONCERNS
6. UNFINISHED BUSINESS
 - A.
7. NEW BUSINESS
 - A. Port of Kalama – Intent to Annex Port Ahles Point/Marine Park Area
 - B. Gray & Osborne Contract Addendum – South Port Water Main Loop Design
8. ORDINANCES & RESOLUTIONS
 - A. Resolution No. 621 Surplus Real Estate Property
9. CORRESPONDENCE
10. MAYOR & COUNCILMEMBER REPORTS
 - A. Mayor Pete Poulsen – Mayor’s Report – Cow Co Tourism
 - B. Councilmember Mike Truesdell – Finance Committee
 - C. Councilmember Dominic Ciancibelli – Public Works & Planning Committee
 - D. Councilmember Mike Langham – Police, COG Board & 911 Board Rep
 - E. Councilmember Donald Purvis - Parks, KSCC Rep & Health Board Rep
 - F. Councilmember Mary Putka – Library Committee & Chamber Representative



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Kalama, WA 98625



City Council Agenda May 20, 2015 @ 7 pm

11. DEPARTMENT REPORTS

- A. City Administrator Adam Smee
- B. Superintendent of Public Works Kelly Rasmussen
- C. Police Chief Randy Gibson
- D. Clerk/Treasurer Coni McMaster
- E. City Attorney Paul Brachvogel

12. CONSENT AGENDA - *I move the City Council approve the consent agenda as presented.*

A. Approved for payment are:

Claim Warrants 34695 through 34735	\$ 37,575.04
Electronic Claim Payments dated: May 22, 2015	\$ 3,630.18
Electronic Claim Payments dated: May 26, 2015	<u>\$258,992.40</u>
Total Claims	\$300,197.62
Payroll Warrants May 1 thru 15, 34683 through 34694	\$ 38,408.44
ACH May 1 thru 15, 2015	<u>\$ 18,077.66</u>
Total Payroll	\$ 56,486.10
Grand Total	\$356,683.72

B. Approval of Minutes:

- 1. Minutes of the May 6, 2014 City Council Meeting

C. Other Consent Agenda Items

13. EXECUTIVE SESSION

14. ADJOURNMENT

CITY OF KALAMA

SIGN - IN SHEET

MEETING Kalama City Council

DATE May 20, 2015

Name	Address	Phone/Email	Do you wish to Speak?	Subject
Tamm, Lebere	5400 Neeker th Rd	3606071442	NO	
BEN PURVIS	1677V			
Eric Yakovich	Part of Kalama	3606732325	Yes	Annexation
Mike Reiter	355 S Third Pl	503-572-1858	No	

Please sign in for the record. Signing in does not mean you must speak but to address the Council you must sign in for the record. When recognized please state your name and address. Your comment could be subject to a time limit at the discretion of the Mayor. Please speak clearly enough for the tape to pick up your voice or step closer to the Council Desk. Thank you.