

**CITY OF KALAMA
CITY COUNCIL MEETING
MAY 6, 2015**

1. OPENING

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m. Mayor Poulsen led those present in the Pledge of Allegiance.

Councilmembers present were Mike Truesdell, Mike Dennis Langham, and Mary Putka. Councilmembers Dominic Ciancibelli and Don Purvis were absent. City staff present were City Administrator Adam Smee, Superintendent of Public Works Kelly Rasmussen, Clerk/Treasurer Coni McMaster, and Police Chief Randy Gibson. City Attorney Paul Brachvogel was also present. Members of the public present are listed on the sign-in sheet.

2. EXECUTIVE SESSION - None

3. CHANGES TO THE AGENDA - None

4. PRESENTATIONS & AWARDS

A. Proclamation for Police Week – May 10-16

Mayor Poulsen read the Proclamation acknowledging Police Week 2015 and provided the document to Cowlitz County Sheriff's Chaplin Doug Fields. Chaplin Fields spoke briefly stating he would like to see all officers given the recognition they deserve for the dangerous job they do. Chief Randy Gibson thanked the Mayor and Council for the appreciation shown by the governing body and community for the department. This is why the staff wants to be here as they feel appreciated.

5. PUBLIC HEARINGS - None

6. PUBLIC COMMENTS/CONCERNS - None

7. UNFINISHED BUSINESS

A. Award China Garden Road Project – Design Phase

City Administrator Adam Smee informed the Council the three engineering proposals was reviewed by the committee using base on different criteria including experience, familiarity with Kalama, outsourcing, approach to the project and the design in order to meet our needs. This project is near the school and it will be imperative that it be done on time and in budget, so it doesn't disrupt the school activities. Construction will be in the summer of 2016. The committee ranked the proposals and then totaled the scores which are: 1 – Gray and Osborne, 2 - Gibbs & Olson and 3 HHPR. Proposed costs are not a part of this initial process so based on the ranking the City can negotiate for costs with the top ranked engineers – Gray and Osborne. If an reasonable budget cannot be reached, the City will continue down the list. Councilmember Mike Truesdell made a motion the City accept the Committee's ranking of the engineering proposals for the Military Road project.

Councilmember Mike Langham seconded, and the motion carried.

B. Award Community Building Re-Roof Project

City Administrator Adam Smee noted that the re-roof had been budgeted in 2014 but was not able to be completed so has been included in the 2015 budget. The City requested bids from 30 plus contractors through the Small Works Roster and received only 2 bids. The bid proposal requested bids for two options. The results were:

Weatherguard Inc, Longview WA	\$30,694.50	\$32,417.00
Included Recommendations for	Counter-flash Chimneys - \$375 ea	Ridgevent - \$1600.00
RG Construction Services, Yacolt WA	\$46,957.20	\$48,895.80

The clear low bidder is Weatherguard from Longview. Adam noted that additional costs for time and materials could be incurred if they find damage to the decking on the roof. The two options are for types of roofing materials which is basically weight and specifications for wind loading. He could get samples if Council wants to see or staff can make that choice. Councilmember Mike Truesdell made a motion the City Council accept the bid from Weatherguard. Councilmember Mike Langham seconded, and the motion carried.

8. NEW BUSINESS – None

Mayor Poulsen addressed the possibility of selling the property on Horizon Drive that is Horizon Park. It is 1.24 acres of valuable view property and the park is underutilized in this location. It is valuable property for development which could provide some funding to develop parks and recreation opportunities including the possibility of small skate park, support for a senior center, and other accents to local parks. He believes this will better serve the community as there are very limited funds for park and recreation activities. The play equipment can be relocated to other parks in the community. So at the next meeting he will ask for the Council's approval to surplus and then sell the property.

9. ORDINANCES & RESOLUTIONS - None

10. CORRESPONDENCE - None

11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS

A. Mayor Pete Poulsen reported his time has been devoted to the 125th & Blues events. The Blues Festival will be held on August 1st and tickets will be available on line. He has 5 total bands with more music selections in acoustic and Motown. The event will become the Kalama Music Festival so that we can provide more selections and encourage attendance. Mayor Poulson also noted that while it is slow moving with the work on the bank building, staff will get it completed and hopefully be able to have some displays in the building for the 125th event. Then the work to convert City Hall for the Library use will begin.

B. Councilmember Mike Truesdell reported he met with Coni and reviewed the annual report gain a better understanding of the state accounting requirements. He added that he has been hearing comments of how great Kalama is looking in town and this is due to the hard work of the crew.

C. Councilmember Dominic Ciancibelli was absent.

D. Councilmember Mike Langham had no report.

E. Councilmember Donald Purvis was absent.

F. Councilmember Mary Putka reported that the Wordcatcher event went well.

12. DEPARTMENT REPORTS

A. City Administrator Adam Smee thanked the Council for awarding the engineering tonight. They still have Meeker and the overlay projects with federal funding to address for design and will need to meet all the federal requirements. He hopes to bring back recommendations in the near future. The Library Consultant funded by Envision will be here to meet with staff and interested stakeholders to look at space planning for the expansion of the library spaces so it can best meet the needs of the community. Yesterday the County Commissioners awarded Kalama rural economic development funding for \$110,000 for engineering and related tasks for the looping the water system at the south end of the port area at Todd Road. The area meets current needs for water, but does not meet fireflow regulations. This is outside the City limits so we aren't required to provide fire flow, but it is expensive for businesses to build the necessary facilities. This has prevented some growth of certain businesses in that due to the cost to meet fire safety requirements. These improvements will make the area more marketable for commercial growth, as well as provide some pressure stabilization for the existing system.

B. Superintendent of Public Works Kelly Rasmussen presented a written report noting that the work on the Water system plan going well and should be completed in the next few months. Currently the portion related to the rate study is first so we can move forward with that project as well. He noted the great job by crew around town keeping the town looking good and having installed over 200 replacement meters in the last month. They should have the meter replacement completed by July if keep at this pace. There are larger water users that have compound meters that will not be replaced until the meters wear out, which is about 15 that will remain manual reads in the industrial area. Part of the crew worked on a gate valve that was in need of repair, which was very deep, and needed DOT to help with their vac truck. To do this they had to shut down mains and plants to get it completed, and bleed off the pressure, so didn't have any blowouts. It went well. AES, contractor for the Port's sewer line project, has been assisted by crew with the installation. It has been challenging with rock and finding our lines that were located in these areas but difficult to find. The WWTP operators have taken half the plant down for summer due to low flows and biosolids hauling is down this year. The plant is running great.

C. Police Chief Randy Gibson presented his statistical report for the last 21 days which included three suicidal persons, a vehicle accident that was suicide related, an indecent

exposure incident at the coffee shop at the Exit 30 and a felony drug arrest for both heroin and meth as well as three DUIs . The department will participated at Kress Lake Safety days with the Fire Department May 23rd.

D. Clerk/Treasurer Coni McMaster provided the April Treasurer's report adding that several annual reports have been completed and filed. She also informed the Council that employee Kiley Mirenta is having her baby today.

E. City Attorney Paul Brachvogel had no report.

Mayor Poulsen reported that he attended an AWC meeting in LaCenter which included mayors from the southwest Washington area, many of whom are not seeking reelection this year. One large concern for all the cities is the legislature's plan to redirect the TIB funds to other general fund purposes as they did with the PWTF fund sources which leave few options for funding of street and infrastructure projects in the future. They also discussed the area concerns with the proposed new Indian casino near Lacenter and Ridgefield's decision to require Home Owner Associations in all developments that will take care of maintenance of parks and stormwater as they are growing so fast and can't meet the demand this would create with current staff and funding.

13. CONSENT AGENDA

Councilmember Mary Putka made a motion the City Council approve the Consent Agenda including:

Claims and Payroll Warrants 34600-34682 plus all electronic/ACH transactions for a total \$215,670.27 (*itemized below*)

Claim Warrants 34645 through 34682	\$ 65,517.80
Electronic Claim Payments dated: April 17, 2015	\$ 5,919.78
Payroll Warrants April 1 thru 15, 34600 through 34616	\$ 41,947.48
ACH April 1 thru 15, 2015	\$ 18,517.21
Payroll Warrants April 16 thru 30, 34617 to 34644	\$ 65,251.46
ACH April 16 thru 30, 2015	<u>\$ 18,516.54</u>
Grand Total	\$215,670.27

and the Minutes of April 15, the 2015 City Council Meeting

Councilmember Mike Langham seconded, and the motion carried.

14. EXECUTIVE SESSION - None

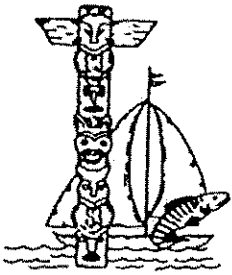
15. **ADJOURNMENT** - Mayor Poulsen adjourned the meeting at 7:50 p.m. These minutes are not verbatim. A copy of the recording for this meeting is available for review upon request.



Pete Poulsen - Mayor

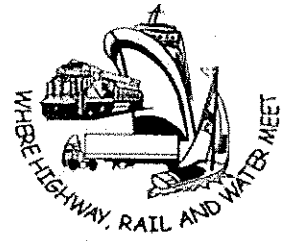


Coni McMaster - Clerk/Treasurer



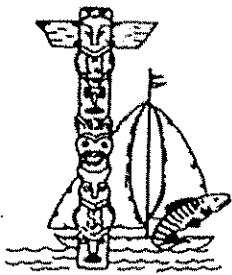
City of Kalama

320 N. First St.
Kalama, WA 98625



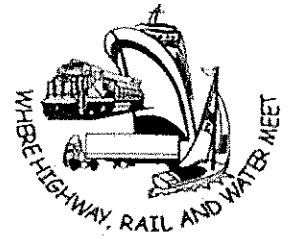
City Council Agenda May 6, 2015 @ 7 pm

1. OPENING - Mayor Pete Poulsen
 - B. Roll Call
 - A. Flag Salute
 - C. Changes to the Agenda
2. EXECUTIVE SESSION
3. PRESENTATIONS & AWARDS
 - A. Proclamation for Police Week – May 10-16
4. PUBLIC HEARINGS
 - A.
5. PUBLIC COMMENTS & CONCERNS
6. UNFINISHED BUSINESS
 - A. Award China Garden Road Project – Design Phase
 - B. Award Community Building Re-Roof Project
7. NEW BUSINESS
 - A.
8. ORDINANCES & RESOLUTIONS
9. CORRESPONDENCE
10. MAYOR & COUNCILMEMBER REPORTS
 - A. Mayor Pete Poulsen – Mayor’s Report – Cow Co Tourism
 - B. Councilmember Mike Truesdell – Finance Committee
 - C. Councilmember Dominic Ciancibelli – Public Works & Planning Committee
 - D. Councilmember Mike Langham – Police, COG Board & 911 Board Rep



City of Kalama

320 N. First St.
Kalama, WA 98625



City Council Agenda May 6, 2015 @ 7 pm

- E. Councilmember Donald Purvis - Parks, KSCC Rep & Health Board Rep
- F. Councilmember Mary Putka – Library Committee & Chamber Representative

11. DEPARTMENT REPORTS

- A. City Administrator Adam Smee
- B. Superintendent of Public Works Kelly Rasmussen
- C. Police Chief Randy Gibson
- D. Clerk/Treasurer Coni McMaster
- E. City Attorney Paul Brachvogel

12. CONSENT AGENDA - *I move the City Council approve the consent agenda as presented.*

A. Approved for payment are:

Claim Warrants 34645 through 34682	\$ 65,517.80
Electronic Claim Payments dated: April 17, 2015	\$ 5,919.78
Total Claims	\$ 71,437.58
Payroll Warrants April 1 thru 15, 34600 through 34616	\$ 41,947.48
ACH April 1 thru 15, 2015	\$ 18,517.21
Payroll Warrants April 16 thru 30, 34617 through 34644	\$ 65,251.46
ACH April 16 thru 30, 2015	\$ 18,516.54
Total Payroll	\$144,232.69
Grand Total	\$215,670.27

B. Approval of Minutes:

1. Minutes of the April 15, 2014 City Council Meeting

C. Other Consent Agenda Items

13. EXECUTIVE SESSION

14. ADJOURNMENT

