

**CITY OF KALAMA  
CITY COUNCIL MEETING  
MAY 7, 2008**

**1. OPENING**

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m.

**A. Flag Salute**

Mayor Poulsen led those present in the Pledge of Allegiance.

**B. Roll Call**

Councilmembers present were Adam Smee, Dominic Ciancibelli, Chuck Hutchinson, Don Purvis, and Bud Gish. City staff present were Director of Public Works Carl McCrary, Clerk/Treasurer Coni McMaster, and Police Chief Bruce Hall. City Attorney Paul Brachvogel was also present. Members of the public present are listed on the sign-in sheet.

**2. EXECUTIVE SESSION - None**

**3. CHANGES TO THE AGENDA - None**

**4. PRESENTATIONS & AWARDS**

**A. Police Week Proclamation**

Cowlitz County Sheriff's Department Chaplain Steve White thanked the Mayor and Council for their support of law enforcement by issuing this proclamation. He briefly explained how many officers have lost their lives due to the dangers in this profession. He noted that Cowlitz County has not lost an officer in the line-of-duty since 1948. The proclamation declares the week of May 11 through May 17 as Police Week and May 15<sup>th</sup> as Police Officer's Memorial Day. On the 15<sup>th</sup>, flags will be flown at half mast. Mayor Poulsen read the proclamation.

**5. PUBLIC HEARINGS - None**

**6. PUBLIC COMMENTS/CONCERNS**

**A. Chamber Report – Days of Discovery**

Chamber of Commerce marketing committee members Kristine Fitzpatrick and Mark Wilson presented information to the City Council on the focus of the Chamber and their involvement with the Days of Discovery event. Ms. Fitzpatrick informed the Council that

the Chamber has somewhat changed its focus in the last year from being an event-focused organization to more of a business support and community marketing organization. They want to work at encouraging businesses and bringing business to Kalama. Mr. Wilson, stated that he is here only as a representative of the Days of Discovery Committee and not representing the Port of Kalama. The Chamber has become involved with the event and will be working to bring a portion of the event into the downtown area. The Committee is hoping to make the event more of a broader historical event. They are planning to include some railroad and logging events this year. They would like to make it a 3 day event with a Street Fair on Friday, possibly with a beer garden, and ending with a band for a street dance. Exhibits would be at the Community Building all weekend, and events at the Park including in the Luau would be on Saturday and Sunday. There is also a volleyball tournament scheduled. The Chamber has received a tourism grant from the County for \$2500. The Committee is working on the possibility of joining with the State Historical Museum to provide a trip to Olympia on Amtrak to see the Railroad exhibit there and then come back for the events on Friday. The event is being broadened to be a Heritage Days. The past events have been successful and have help to build relationships with the tribes.

Mr. Wilson stated that issues related to the budget of the event are being dealt with and there will be a better accounting. The Chamber is now involved having partnered with the Hawaiians to put on the event. The Chamber will only have control over their funding and are not in charge of the event. Councilmember Don Purvis, also a Chamber Board member, noted that he was not aware that the full membership of the Chamber had approved the Chamber supporting this event. Mayor Poulsen noted that he appreciated the information and is glad to hear there will be more accountability. The City's concerns have been with the representation in how the event has been funded. The City may reconsider providing funding for the event. He thanked Mr. Wilson and Ms. Fitzpatrick for their participation.

## **7. UNFINISHED BUSINESS**

### **A. Final DOE Loan Amendment - Authorize Mayor to sign**

Councilmember Dominic Ciancibelli made a motion the City Council authorize the Mayor to sign the final Amendment No 6 to the Loan Agreement No. L0400013 with Washington State Department of Ecology. Councilmember Don Purvis seconded. It was noted that this only finalizes the loan with the State and does not accept the project as complete. The final loan amount reduces the loan payments by about \$3000. The motion carried.

### **B. Report from Engineering Review Committee - Engineering Proposals Set Interviews before the Committee**

Director of Public Works Carl McCrary explained the Committee of Chuck Hutchinson, Adam Smee, Willis Nixon and himself had met, reviewed the applications for engineering and surveying services, and

ranked the firms per criteria the committee developed. The rankings were provided to the Council. Interviews of the top three will now need to be held. The interviews can be done before the City Council or the Committee could conduct the interviews and make their recommendations back to the Council. The Council will have the final decision of which firms will be hired. It was asked if the City could interview just the top two, but federal funding regulations require three so the wiser choice is to do three. The Council agreed to let the Committee conduct the interviews and then report back to the Council.

## **8. NEW BUSINESS**

### **A. Fire Mountain Farms Proposal**

Mayor Poulsen informed the Council that the agreement which Director of Public Works Carl McCrary negotiated with Fire Mountain is probably the best deal the City could get. There are limited facilities to dispose of the biosolids from the sewer plant. The agreement covers four years and includes only a maximum 4% annual rate increase. It was explained that the disposal has two components - the disposal and the trucking. The agreement includes a much larger container than the City has been using at no charge which will decrease the number of transports and the cost of the trucking. The City will have to continue to monitor and look at ways to reduce the trucking costs. Councilmember Bud Gish made a motion the Council authorize the Mayor to sign the Biosolids Agreement with Fire Mountain Farms for disposal of the biosolids for a four-year period. Councilmember Chuck Hutchinson seconded, and the motion carried.

### **B. Public Safety Committee - Animal Appeals**

Police Chief Bruce Hall explained that the Police act as animal control for the City. There have been four incidents in which a dog has had to be declared a "dangerous dog" which means the owners have to provide the means of keeping the dog in such a manner as the public is not threatened. If the owner appeals the declaration, it goes before the Chief, and if his decision is appealed it will go before the City's "Public Safety Committee." At this time the City does not have a committee established. Staff is recommending that one Councilmember be designated as the Chairman of the Committee and a list of citizens willing to serve on the Committee be compiled by staff to be called when needed. The list will have to be monitored so that the citizens are rotated as needed. Councilmember Dominic Ciancibelli made a motion the City Council appoint Councilmember Don Purvis as the Chairman of the City's Public Safety Committee which will consist of a total of three members, with the remaining positions being filled by citizens who have agreed to serve when called upon to do so. Councilmember Chuck Hutchinson seconded. The motion

carried with a vote of four to one with Councilmember Purvis voting against.

**C. Zoning Amendment - Professional Services Overlay Zoning**

Mayor Poulson noted that this issue can be resolved in a couple of ways. The Council can take action to make this a priority for Planning Commission review or they can let the Planning Commission include the issue during the current zoning code update they are working on. Since the parties that brought this to the Council are not present, it does not appear to need priority status, and therefore, he recommends the City Council let the Planning Commission continue their review of the zoning code and address it when they get to that part. Councilmember Chuck Hutchinson made a motion the City Council table this issue indefinitely to allow the Planning Commission to move forward and include it during their review process. Councilmember Don Purvis seconded. It was noted that the property owners could apply for a rezone to get action taken sooner. The issue has been discussed at the Planning Commission already after the last Council meeting. The Commission could decide to include this issue with the residential zoning as it is the underlying zone. Councilmember Dominic Ciancibelli stated the City needs to add a definition for a bed and breakfast into the code so there is a clear place to start. Tabling the item, means it can be brought back before the City Council, but at this time they believe the Planning Commission will address it adequately. The motion carried.

**D. Reappointment to the Housing Authority Board - Mary Cox**

Councilmember Adam Smee made a motion the City Council approve the Mayor's re-appointment of Mary Cox to the Kalama Housing Authority Board for a full five-year term. Councilmember Chuck Hutchinson seconded, and the motion carried.

**E. Authorize Mayor to sign agreement with Real Estate Attorney**

Councilmember Don Purvis made a motion the City Council authorize the Mayor to sign the agreement for legal services with Denise Lukins. Councilmember Bud Gish seconded, and the motion carried.

**9. ORDINANCES & RESOLUTIONS - None**

**10. CORRESPONDENCE -**

A. KLTV - Council Meeting On Air Schedule

**11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS**

A. Mayor Pete Poulsen reported the downtown project will be beginning soon and he will be going to the Chamber meeting next week to bring them up to speed on the project and the timeline. He hopes also do a public meeting for all business owners to attend. It was noted that the pre-construction meeting will not be until next Thursday, so Mayor Poulsen may want to delay his trip to the Chamber until their following meeting.

B. Councilmember Adam Smee had no report but commented he is glad to see the project starting.

C. Councilmember Dominic Ciancibelli had no report.

D. Councilmember Chuck Hutchinson had no report.

E. Councilmember Donald Purvis reported he had attended the Health Department's Environmental Health Assessment Lunch which addressed what Cowlitz County can do for the region.

F. Councilmember Bud Gish reported the Public Works Committee had met and discussed many of the agenda items and public works projects including the upcoming Todd Road waterline replacement and the reservoir ceiling painting. They also discussed the clean up work at the underpass and ways to landscape it or even the possibility of murals.

## **12. DEPARTMENT REPORTS**

A. Director of Public Works Carl McCrary provided a written report. He explained that the Pavement Preservation Project was completed with the recent striping. The actual cost of the project had come in more than anticipated, and the Transportation Improvement Board had agreed to include the cost overrun in the grant. Councilmember Chuck Hutchinson voiced his appreciation for the efforts of the Public Works crew members that helped out on Saturday at the Clean Up Day. It was also noted that Absolute Concrete has volunteered to work on the wall at the Community Building. They have started to fill the cracks already.

B. Police Chief Bruce Hall reported there are a couple of check scams happening around town to be aware of. The department conducted taser training last week. The department's dog was deployed last week and made a meth find. He is still in training and will be certified soon. Chief Hall noted that he continues to look for a candidate to fill the vacant position.

C. Clerk/Treasurer Coni McMaster reported the annual report has been completed and sent to the state. She added that as the Parks and Recreation Committee has had some difficulties staying on track, a staff person, Krystall Collins, has been assigned to attend the meetings as secretary.

D. City Attorney Paul Brachvogel had no report.

**13. CONSENT AGENDA -**

*Councilmember Bud Gish made a motion the City Council approve the Consent Agenda including the claims vouchers totaling \$ 159,222.84 and the payroll vouchers totaling \$118,310.71 for April, 2008, and the minutes from the April 16, 2008 Council meeting, the April 23, 2008 special meeting and workshop and the April 29, 2008 special meeting. Councilmember Don Purvis seconded, and the motion carried.*

**14. EXECUTIVE SESSION**

**15. ADJOURNMENT**

Mayor Poulsen adjourned the meeting at 8:08 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening.

/s/  
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**Pete Poulsen - Mayor**

/s/  
\_\_\_\_\_  
**Coni McMaster - Clerk/Treasurer**