

**CITY OF KALAMA
CITY COUNCIL MEETING
APRIL 1, 2015**

1. OPENING

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m. Mayor Poulsen led those present in the Pledge of Allegiance.

Councilmembers present were Mike Truesdell, Dominic Ciancibelli, Mike Dennis Langham, Don Purvis, and Mary Putka. City staff present were City Administrator Adam Smee, Superintendent of Public Works Kelly Rasmussen, and Clerk/Treasurer Coni McMaster. Police Chief Randy Gibson was absent. City Attorney Paul Brachvogel was also present. Members of the public present are listed on the sign-in sheet.

2. EXECUTIVE SESSION - None

3. CHANGES TO THE AGENDA - None

4. PRESENTATIONS & AWARDS - None

5. PUBLIC HEARINGS - None

6. PUBLIC COMMENTS/CONCERNS - None

7. UNFINISHED BUSINESS - None

8. NEW BUSINESS

A. Public Works – Purchase of New Service Truck

Superintendent of Public Works Kelly Rasmussen requested the Council authorize the purchase of new service truck completely outfitted for his Department. The cost is estimated at \$30,000 and is available from the Public Works Equipment Reserve Fund. Currently there are only four service trucks in the department and with four crew they are forced to run the heavy duty 1-ton Dodge which is meant to be available for major projects and emergencies. It is loaded with all the tools and equipment needed for these situations, so is over 10,000 pounds. Running it daily is expensive on fuel plus the added wear and tear on the vehicle. Superintendent Rasmussen is proposing to purchase a ½ ton standard cab 4-wheel drive automatic Chevrolet truck which will provide them with the hauling capacity that the smaller sized Colorado will not. The price difference is only \$1500 between the smaller Colorado and the full-size stock truck. City Administrator Adam Smee explained that annually the City sets aside \$12,000 in an equipment reserve to cover these purchases as vehicles and equipment wear out. The monies from the sale of the loader were receipted here. Public Works will be able to repair the 10-yard dump truck for around \$4500, so won't be replacing that vehicle. If the City was to have to replace the Dodge, it would cost \$50,000 or more, so daily use is costly. The City is using the State bid which gets a good price for us. Councilmember Dominic Ciancibelli made a

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motion the City Council authorizes Public Works to purchase a new service vehicle for \$30,000. Councilmember Mike Truesdell seconded, and the motion carried. Clerk/Treasurer Coni McMaster noted that a budget amendment will need to be completed as well.

B. Stormwater Utility

Councilmember Dominic Ciancibelli asked Adam what progress was being made on the issue of establishing a stormwater utility for Kalama. City Administrator Adam Smee replied that he has had some preliminary discussions regarding the process, which may require a full study which could be costly. He is hoping that the costs can be a part of what has already been funded for 2015. He explained that Kalama is under the 5000 population limit so is not required to have a discharge permit. Once they reach that limit compliance to the regulations kick in. Mayor Poulsen noted he has been advocating this for ten years and is glad to see the Council take it up. It is hard to add additional taxes or fees to the citizens, but being on a hill, Kalama needs to address stormwater issues. It will take time to build up funding once a fee is established.

9. ORDINANCES & RESOLUTIONS - None

10. CORRESPONDENCE - None

11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS

A. Mayor Pete Poulsen reported he continues working on the 125th celebration, noting that high school kids have really infused the committee with energy. They have great ideas and are working hard .

B. Councilmember Mike Truesdell had no report.

C. Councilmember Dominic Ciancibelli reported he had talked with Kelly regarding the service truck purchase.

D. Councilmember Mike Langham reported he attended the COG annual meeting where long range planning was discussed. The City needs to be looking out 10 years and more. This ties in with the Comprehensive Plan update the Planning Commission is currently undertaking. City Administrator Smee noted that City Planner Matt Buchanan will be making a presentation to the Council for feedback on the Comp Plan process.

E. Councilmember Donald Purvis had no report.

F. Councilmember Mary Putka reported FOLK will be having a book sale on April 24th; the Washington State Library has praised the Library Staff for their maintenance of the Library website; and the new Library employee Jeanine Copperstone and the intern Louise Choate who is earning degree credits volunteering at the Library. Mary noted that the Chamber is having a roundtable meeting on Friday involving all the local organizations to discuss the needs of Kalama. Also Envision Kalama has hired a person to trim all the roses in the downtown with some of their streetscape funds.

12. DEPARTMENT REPORTS

A. City Administrator Adam Smee brought the Council up-to-date on the issues he has been working on including:

1. Contract negotiations with the Police Guild and Teamster units;
2. Procuring design engineering for Meeker Drive, China Garden Road and various street projects which requires meeting state and federal funding requirements which can be frustrating. He has requested proposals from 4 engineering firms for the China Garden Road project.
3. The application for funding from Cowlitz County for Rural County Public Facility Funds for Economic Development for the South Port water main extension in the amount of \$536,000;
4. Working with Coni to help the Kalama Housing Authority get on track after a very poor state audit;
5. Analyzing infrastructure needs of the City;
6. The Shoreline Master Plan update which is currently under a second review by Department of Ecology.

Adam also noted that his to-do list includes getting the specifications for putting the roof replacement on the Community Building to bid, getting the plans together for permitting the renovations at the bank building, and following up on the worse of the nuisance abatement issues. The Community Building roof was discussed as to whether to consider a different type of roofing such as metal. The overall consensus was that as a historical building it retain that look when this is completed. Adam will be attending a SWWA RTPO meeting tomorrow regarding regional transportation needs.

B. Superintendent of Public Works Kelly Rasmussen presented a written report highlighting the issue with cleaning after an event at the Community Building, the two traffic accidents also referenced in the Police report, one of which will require the replacement of 100 feet of guardrail. This will be covered by the driver's insurance. Kelly was asked about the poor condition of the pavement on Tenth Street. He is hoping to connect some improvements next year along with the construction phase of the China Garden Road project.

C. Police Chief Randy Gibson presented his statistical report but was not present.

D. Clerk/Treasurer Coni McMaster reported it is business as usual in her Department. She asked Council who was planning on attending the upcoming Chamber Dinner. Mayor Poulsen indicated he will attend and Councilmember Mary Putka would like to but needs to double check her schedule.

E. City Attorney Paul Brachvogel had no report.

13. CONSENT AGENDA

Councilmember Mary Putka made a motion the City Council approve the Consent Agenda including:

<i>1. Claims & Payroll Warrants including Electronic Payments as listed</i>	
<i>Claim Warrants 34523 through 34550</i>	<i>\$54,796.30</i>
<i>Electronic Claim Payments dated April 3, 2015</i>	<i>\$ 8,326.81</i>
<i>Payroll Warrants #34490 through 34522</i>	<i>\$68,729.68</i>
<i>Electronic Payroll Payments dated: April 2, 2015</i>	<i>\$17,090.81</i>
<i>Electronic Claim Modification dated March 18, 2015</i>	<i><u>\$ 34.68</u></i>
<i>For a Total of</i>	<i>\$148,978.28</i>

- 2. Minutes of the 2015 City Council Meeting*

Councilmember Mike Langham seconded, and the motion carried.

14. EXECUTIVE SESSION

Mayor Poulsen called an executive session for 20 minutes to discuss a potential real estate transaction at 8:00 p.m. There would be no action upon return. The meeting resumed at 8:20 p.m.

15. ADJOURNMENT

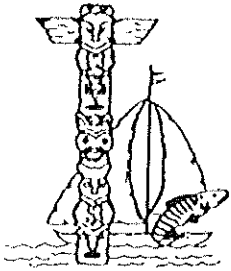
Mayor Poulsen adjourned the meeting at 8:20 p.m. These minutes are not verbatim. A copy of the recording for this meeting is available for review upon request.



Pete Poulsen - Mayor



Coni McMaster - Clerk/Treasurer



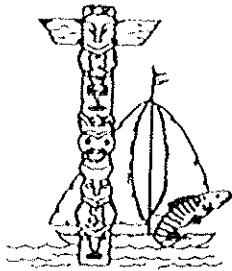
City of Kalama

320 N. First St.
Kalama, WA 98625



City Council Agenda April 1, 2015 @ 7 pm

1. OPENING - Mayor Pete Poulsen
 - A. Flag Salute
 - B. Roll Call
 - C. Changes to the Agenda
2. EXECUTIVE SESSION
3. PRESENTATIONS & AWARDS
4. PUBLIC HEARINGS
 - A.
5. PUBLIC COMMENTS & CONCERNS
6. UNFINISHED BUSINESS
 - A.
7. NEW BUSINESS
 - A. Public Works – Purchase of New Service Truck
8. ORDINANCES & RESOLUTIONS
 - A.
9. CORRESPONDENCE
10. MAYOR & COUNCILMEMBER REPORTS
 - A. Mayor Pete Poulsen – Mayor’s Report – Cow Co Tourism
 - B. Councilmember Mike Truesdell – Finance Committee
 - C. Councilmember Dominic Ciancibelli – Public Works & Planning Committee
 - D. Councilmember Mike Langham – Police, COG Board & 911 Board Rep
 - E. Councilmember Donald Purvis - Parks, KSCC Rep & Health Board Rep
 - F. Councilmember Mary Putka – Library Committee & Chamber Representative



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City Council Agenda April 1, 2015 @ 7 pm

11. DEPARTMENT REPORTS

- A. City Administrator Adam Smee
- B. Superintendent of Public Works Kelly Rasmussen
- C. Police Chief Randy Gibson
- D. Clerk/Treasurer Coni McMaster
- E. City Attorney Paul Brachvogel

12. CONSENT AGENDA - *I move the City Council approve the consent agenda as presented.*

A. Approved for payment are:

Claim Warrants 34523 through 34550	\$54,796.30
Electronic Claim Payments dated: April 3, 2015	\$ 8,326.81
Payroll Warrants #34490 through 34522	\$68,729.68
Electronic Payroll Payments dated: April 2, 2015	\$17,090.81
Electronic Claim Payment Modification dated March 18, 2015	<u>\$ 34.68</u>

Claims & Payroll Warrants and Electronic Payments for Total of \$148,978.28

B. Approval of Minutes:

- 1. Minutes of the March 18, 2014 City Council Meeting

C. Other Consent Agenda Items

13. EXECUTIVE SESSION - Potential Real Estate Transaction

14. ADJOURNMENT