

**CITY OF KALAMA
CITY COUNCIL MEETING
APRIL 2, 2008**

1. OPENING

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m.

A. Flag Salute

Mayor Poulsen led those present in the Pledge of Allegiance.

B. Roll Call

Councilmembers present were Adam Smee, Dominic Ciancibelli, Don Purvis, and Bud Gish. Councilmember Chuck Hutchinson was absent. City staff present were Director of Public Works Carl McCrary, Clerk/Treasurer Coni McMaster, and Police Chief Bruce Hall. City Attorney Paul Brachvogel was also present. Members of the public present are listed on the sign-in sheet.

2. EXECUTIVE SESSION

Mayor Pete Poulsen announced the Council would be going into executive session for 20 minutes to discuss litigation issues. City Attorney Paul Brachvogel, Director of Public Works Carl McCrary, and Clerk Treasurer Coni McMaster were asked to attend. At 7:20 p.m., it was announced the Council would be an additional 10 minutes. The meeting resumed at 7:28 p.m.

3. CHANGES TO THE AGENDA - None

4. PRESENTATIONS & AWARDS - None

5. PUBLIC HEARINGS - None

6. PUBLIC COMMENTS/CONCERNS

Mr. Jim Bain of 308 N. Second Street in Kalama, asked the Council on behalf of the developers of the Paradise View Subdivision if the City could or would consider an extension of time on the preliminary plat approval. This development has received two extensions already and does have approved construction drawings. There could be a developer's agreement negotiated that would allow for the extension and provide some additional infrastructure such as trails or recreational facilities be included. This could be a benefit for the City. There were some questions as to whether this would be allowable under the City's code. The City does have a developer's agreement form included in the Public Works Standards and Development Guidelines, but has not been using it. There

was agreement that the City likes to see progress, but they cannot go against the code or set a bad precedent. It was also noted that this development has had preliminary plat approval for ten years and other than on paper, no work has been done on the site. Staff would check on the code requirements and let Mr. Bain know what is possible.

7. UNFINISHED BUSINESS

A. Homeland Security Mutual Aide Agreement

Police Chief Bruce Hall explained that this an agreement between all the cities within four counties, Clark, Cowlitz , Wahkiakum, Skamania and those counties for providing extra services during times of emergency. This is through Homeland Security. The City has received some equipment under the agreement already. It was asked if the City would have to pay for any "mutual aid" requested if we called for help. It was noted that probably the City would be responsible to responding jurisdiction to cover any costs incurred. NIMS is a part of the program, but only for training. Councilmember Dominic Ciancibelli made a motion the City Council authorize the Mayor to sign the Homeland Security Mutual Aide Agreement. Councilmember Adam Smee seconded. It was noted that the agreement has a 10-year timeline. The motion carried.

B. Authorize signing of Vision Software Purchase Agreement

Clerk/Treasurer Coni McMaster explained this is the agreement for the purchase of the new financial software package that was discussed and included in the budget and capital facilities plan. The payment is spread over five years and the cost is almost \$35,000 including training. The Mayor needs authorization to sign the agreement. Councilmember Bud Gish made a motion the City Council authorize the Mayor to sign the agreement with Vision Software. Councilmember Don Purvis seconded. The program is upgradable. The motion carried.

8. NEW BUSINESS - None

9. ORDINANCES & RESOLUTIONS

A. Ordinance No. 1215 - An Ordinance of the City of Kalama, Washington amending Kalama Municipal Code Chapter 12.24 Water And Sewer Billing Policies to address certain billing problems and better define the policies regarding vacant dwelling units

The ordinance was read by Title. Councilmember Dominic Ciancibelli made a motion the City Council adopt Ordinance No. 1215 making the changes to the code. Councilmember Adam Smee seconded, and the motion carried.

B. Ordinance No. 1216 - An Ordinance of the City of Kalama, Washington repealing Kalama Municipal Code Chapters 12.12.040 and 12.12.050 in their entirety.

City Clerk/Treasurer Coni McMaster noted that an undated version of the ordinance had been provided to the Council. This included the section 12.12.050 to be deleted as well since the two sections are related by references. The ordinance was read by Title. Councilmember Don Purvis made a motion the City Council adopt Ordinance No. 1216 repealing the code sections. Councilmember Dominic Ciancibelli seconded the motion. It was discussed that the code is not being replaced, as it is an outdated section from the 1960s and no longer applicable. The motion carried.

10. CORRESPONDENCE

A. AWC – Small City Roundup Meetings – Announcement

11. MAYOR’S REPORT & COUNCILMEMBERS’ REPORTS

A. Mayor Pete Poulsen reported that he had tricked Director of Public Works Carl McCrary into attending the Chamber Banquet, by telling him the City would make a presentation at the annual dinner. Carl prepared a presentation on the State of the City and was extremely concerned when the equipment and notes were not set up. Carl’s presence was forced so the Chamber could present him with the Citizen of Year award and he was pleasantly surprised. The award is well deserved.

B. Councilmember Adam Smee had no report.

C. Councilmember Dominic Ciancibelli had no report.

D. Councilmember Chuck Hutchinson was absent.

E. Councilmember Donald Purvis reported he had attended both a Tourism Board function and a Health Board meeting. He added that Liz Norgard has resigned from the Chamber of Commerce Board of Directors. There was a discussion regarding signage downtown and if the City was still working on the project. It has been incorporated into the Downtown project.

F. Councilmember Bud Gish reported a meeting will be held next week.

12. DEPARTMENT REPORTS

A. Director of Public Works Carl McCrary presented his report, elaborating on the successful reservoir cleaning that had been completed. They did find that the paint on the ceiling of the 2 million gallon reservoir is chipping. He is in contact with the

engineers and suppliers to try to figure out what has happened and what can be done to correct the problem. Mr. McCrary added that he has contacted the State Department of Transportation about getting a sign for the freeway – Kalama – Next 3 exits. He has not heard back. It was asked if there is a restriction on the use of the main street by large trucks. There are some signs in place. Mr. McCrary then informed the Council that he was pleased with the bids received on the Downtown Streetscape Project this afternoon. The majority of the bids came in well under the engineer’s estimate of \$650,000 which is what we have for the project. The engineers are checking the bids and the Council will be asked to take action at the next meeting.

B. Police Chief Bruce Hall reported that it appears to be dog bite season. They have had several cases and currently have two dogs in the kennel. The dangerous dog codes are working well to address the problems. Mayor Poulsen noted the good job the department and Public Works had done in directing the traffic that had detoured into downtown during a closure of I-5 a week or so ago.

C. Clerk/Treasurer Coni McMaster reported there were a variety of things being worked on. Planning has seen several applications, and the one will be coming to the City Council at the next meeting. Mayor Poulsen informed the Council that he had hired Mike Reynoldson, a local retired experienced contractor, to act as a fill-in/part-time building inspector. He has studied and already passed the test to become an inspector..

D. City Attorney Paul Brachvogel had no report.

13. CONSENT AGENDA -

Councilmember Bud Gish made a motion the City Council approve the Consent Agenda including the claims vouchers totaling \$153,950.96, and the payroll vouchers totaling \$117,261.59 for March, 2008 and the minutes of the March 19, 2008 City Council meeting. Councilmember Don Purvis seconded, and the motion carried.

14. EXECUTIVE SESSION

15. ADJOURNMENT

Mayor Poulsen adjourned the meeting at 8:18 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening.

Pete Poulsen - Mayor

Coni McMaster - Clerk/Treasurer