

**CITY OF KALAMA
CITY COUNCIL MEETING
FEBRUARY 4, 2015**

1. OPENING

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m. Mayor Poulsen led those present in the Pledge of Allegiance.

Councilmembers present were Mike Truesdell, Dominic Ciancibelli, Mike Dennis Langham, Don Purvis, and Mary Putka. City staff present were City Administrator Adam Smee, Superintendent of Public Works Kelly Rasmussen, Clerk/Treasurer Coni McMaster, and Police Chief Randy Gibson. City Attorney Paul Brachvogel was also present. Members of the public present are listed on the sign-in sheet.

2. EXECUTIVE SESSION - None

3. CHANGES TO THE AGENDA - None

4. PRESENTATIONS & AWARDS - None

5. PUBLIC HEARINGS - None

6. PUBLIC COMMENTS/CONCERNS

Cowlitz Wahkiakum Council of Government Executive Director Bill Fashing introduced himself to the Council explaining that after four months he is still getting familiar with all the member organizations. The COG provides planning resources to local governments in several counties dealing with land, transportation, and economic development planning.

7. UNFINISHED BUSINESS

A. Approve Proposal for General Engineering Services

City Administrator Adam Smee informed the Council that he, Superintendent of Public Works Kelly Rasmussen, and Councilmember Mike Truesdell have reviewed and ranked the requests for qualifications from engineering, surveying and architectural firms to provide general services to the City. Five engineering firms were considered for general services and the top ranked firm was Gray and Osborne. Three surveying and three architectural firms were reviewed and ranked as well. Since the City is not in need of any architectural services at this time the committee is not recommending the City contract with an architect at this time. Administrator Smee and the committee are recommending the Council enter into contracts with Gray and Osborne for general engineering services and Bluhm and Associates for surveying services. Councilmember Don Purvis made a motion the City Council accept the selection committee's recommended ranking for General Engineering and Surveying services and authorize the City Administrator to negotiate with and place under 2 year contracts the top ranked firms, contingent on market rate pricing. The top ranked firms are Gray and Osborne for engineering and Bluhm and Associates for surveying. Councilmember Mike

Langham seconded, and the motion carried.

8. NEW BUSINESS - None

9. ORDINANCES & RESOLUTIONS

A. Ordinance 1354 – Speed Limit Revisions

Ordinance No. 1354 was read by title: An Ordinance of the City of Kalama, Washington amending Kalama Municipal Code Chapter 10.04 Vehicle Code to address speed limits and associated safety issues. Police Chief Gibson explained that this will address the safety issues that have been brought to his attention at the area between Kingwood and Maruhn Park. There have been several accidents in this area that have been speed related, as well as the area businesses have raised concerns for their customers. Councilmember Dominic Ciancibelli made a motion the City Council adopt Ordinance No. 1354 as read. Councilmember Mike Langham seconded, and the motion carried.

10. CORRESPONDENCE - None

11. MAYOR’S REPORT & COUNCILMEMBERS’ REPORTS

A. Mayor Pete Poulsen reported that planning for 125th Anniversary continues. The students in the Leadership class at the High School are now involved, bringing a lot of energy to the group. The three day event will include a street dance and beer garden, the large strawberry shortcake and the big picnic on Sunday. The tall ships will be at the Port. There will be a historical play at the school, a train display at the Community Building, treasure hunts, games from the 1890’s and all kinds of fun. BNSF will be donating \$5000 to the event and Fibre Credit Union has donated \$3000. It is hoped that most of the events will be free to the public. Public Works should have the banners up soon.

B. Councilmember Mike Truesdell had no report.

C. Councilmember Dominic Ciancibelli had no report.

D. Councilmember Mike Langham had no report.

E. Councilmember Donald Purvis had no report.

F. Councilmember Mary Putka had no report.

12. DEPARTMENT REPORTS

A. City Administrator Adam Smee reported he has been reviewing the draft update of the Shoreline Master Plan with Department of Ecology and Port of Kalama staff. He has found it interesting and hopefully will be able to present the final draft to the Council by June. It has been a busy start to a fast moving year. It was also noted that the City has opened negotiations with the bargaining units for Public Works/Finance staff and the Police.

B. Superintendent of Public Works Kelly Rasmussen presented a written report noting the great job that WWTP Operator Butch Owen has been doing at the WWTP since Lead Operator Rich Smith has been on medical leave. New crewman Alonzo Waddle has

been training with Butch and is learning quickly. Superintendent Rasmussen also noted the budget document that Clerk/Treasurer Coni McMaster had presented and that it is very informative for the public.

C. Police Chief Randy Gibson presented his statistical report noting that a body found on the river this morning was of a person missing since last June in a boating accident. He also commented on the dog issue, and the parole violation arrest. He informed the Council of an IRS scam targeting small businesses that has occurred throughout the County. Someone calls saying they are with the IRS trying to collect a tax debt of the business and are very convincing. The IRS would never call to collect a debt so beware. Chief Gibson let the Council know that the break in at Godfrey's was probably not committed by someone local as a very similar incident occurred just an hour and a half later in the Salmon Creek area of Vancouver that same night. There is video there of three suspects.

D. Clerk/Treasurer Coni McMaster reported that the final budget document is complete, posted to the webpage and has been emailed to the Council. The preliminary January treasurer's report was presented. She stated that new tablets provided to the Council will be more functional once the internet is available in the Chambers. She will do a short training session on the tablets at 6:30 prior to the next meeting. Ms. McMaster informed the Council of the passing of Mike Reynoldson, former City building inspector and former City Councilmember. She requested the City sponsor the Community Building to be used for his memorial service to be held on February 28th. The Council was in agreement that the City can host that event.

E. City Attorney Paul Brachvogel had no report.

13. CONSENT AGENDA

Councilmember Mary Putka made a motion the City Council approve the Consent Agenda including:

1. Claims Vouchers Totaling \$83,468.51 for January, 2015
2. Payroll Vouchers Totaling \$85,318.68 for January 16-31, 2015
3. Minutes of the January 21, 2015 City Council Meeting.

Councilmember Don Purvis seconded, and the motion carried.

14. EXECUTIVE SESSION - None

15. ADJOURNMENT

Mayor Poulsen adjourned the meeting at 7:40 p.m. These minutes are not verbatim. A copy of the recording for this meeting is available for review upon request.

Pete Poulsen - Mayor

Coni McMaster - Clerk/Treasurer