

**CITY OF KALAMA
CITY COUNCIL MEETING
JANUARY 7, 2015**

1. OPENING

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m. Mayor Poulsen led those present in the Pledge of Allegiance.

Councilmembers present were Mike Truesdell, Dominic Ciancibelli, Mike Dennis Langham, Don Purvis, and Mary Putka. City staff present were City Administrator Adam Smee, Superintendent of Public Works Kelly Rasmussen, Clerk/Treasurer Coni McMaster, and Police Chief Randy Gibson. City Attorney Paul Brachvogel was also present. Members of the public present are listed on the sign-in sheet.

2. EXECUTIVE SESSION - None

3. CHANGES TO THE AGENDA

Add the appointment of the Municipal Court Judges under Unfinished Business.

4. PRESENTATIONS & AWARDS - None

5. PUBLIC HEARINGS - None

6. PUBLIC COMMENTS/CONCERNS - None

7. UNFINISHED BUSINESS

A. Award Chemical Bids – Univar & Cascade Columbia Distribution

Superintendent of Public Works Kelly Rasmussen informed the Council of the results of the annual request for bids for chemicals needed to operate the City's Water Treatment and Wastewater Treatment plants. Councilmember Don Purvis made a motion the City Council award the bids for Diatomaceous Earth @ .588 per pound & Sodium Fluoride @ .79 per pound to Cascade Columbia Distribution; and for Sodium Hypochlorite @ 2.48 per gallon & Sodium Hydroxide 4.62 per gallon to Univar USA Inc. Councilmember Dominic Ciancibelli seconded, and the motion carried.

B. Appointment of Municipal Court Judges and Judges Pro Tem

Clerk/Treasurer noted that this is an annual appointment for the Municipal Court Judges and she read the list of pro-tem judges noting that the City would remove Paul Brachvogel from the list due to the conflict of interest. Councilmember Don Purvis made a motion the City Council confirm the appointment of District Court Judges David R. Koss, Ronald S. Marshall, and Ed Putka as part-time judges of Kalama Municipal Court and the list of the pro-tem judges with the one deletion. Councilmember Dominic Ciancibelli seconded. The motion carried with a vote of four in favor. Councilmember Mary Putka abstained.

8. NEW BUSINESS

A. Appoint New Mayor Pro Tem

Mayor Poulsen thanked Councilmember Mary Putka for serving as Mayor Pro Tem in 2014. He announced he would appoint Councilmember Mike Truesdell to serve as Mayor Pro Tem in 2015 with the Council's approval. Councilmember Dominic Ciancibelli made a motion to accept the Mayor's appointment of Mike Truesdell as Mayor Pro Tem. Councilmember Mike Langham seconded, and the motion carried.

B. Review Committee Appointments

Mayor Poulsen asked the Councilmembers if there were any of the committee appointments that they wished to change for 2015 and the Council all elected to remain where they are. The appointments are:

Councilmember Mike Truesdell – Finance Committee
Councilmember Dominic Ciancibelli – Public Works & Planning Committee
Councilmember Mike Langham – Police, COG Board & 911 Board Rep
Councilmember Donald Purvis - Parks, KSCC Rep & Health Board Rep
Councilmember Mary Putka – Library Committee & Chamber Representative

9. ORDINANCES & RESOLUTIONS

A. Ordinance No. 1352 - 2014 Budget Amendment

Ordinance No. 1352 was read by title: An Ordinance of the City of Kalama, Washington amending the 2014 Budget to include unanticipated revenues and expenditures related to water/sewer operations, water/sewer connection fees, planning services for development reviews, street maintenance and transfers of one time revenue surplus due to construction or development increasing the Budget in the amount of \$ \$243,000. Councilmember Dominic Ciancibelli made a motion the City Council adopt Ordinance No. 1352 as read. Councilmember Mike Langham seconded, and the motion carried.

10. CORRESPONDENCE - None

11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS

A. Mayor Pete Poulsen reported that the 125th Anniversary committee would begin meeting again next Wednesday at noon. Volunteers are welcome.

B. Councilmember Mike Truesdell had no report.

C. Councilmember Dominic Ciancibelli reported he met with Superintendent Rasmussen discussing the recent stormwater overflow incident on Second Street during the heavy rain. It is being addressed with the City engineers and how to avoid an incident in the future. There were two homes affected by the incident with one having major damages. The

owners of that home were present, and Mayor Poulson assured them that the City would help where it can.

- D. Councilmember Mike Langham had not report.
- E. Councilmember Donald Purvis had no report.
- F. Councilmember Mary Putka had no report.

12. DEPARTMENT REPORTS

A. City Administrator Adam Smee informed the Council that the USDA funding is still in processing. As security USDA will require a general obligation bond which is being prepared. 2014 is being closed out and it appears it was a good year.

B. Superintendent of Public Works Kelly Rasmussen presented a written report, noting the incident on Second Street and how the crew responded, work on Sauer Road, and the replacing of a vandalized stop sign out on Kalama River Road. Kelly also reported that another 37 meters outside the city limits have been replaced. Total number replaced including all the inside residential and most of the commercial and industrial is between 8 and 9 hundred. Councilmember Don Purvis asked about the applications for the new Public Works position. There were 40 applications received and there are some good candidates. It was noted that about 18 or so were received directly from the City's website through email.

C. Police Chief Randy Gibson presented his statistical report, noting a couple of drug arrests. He also discussed the burglary at Godfrey's Pharmacy where a large amount of narcotics was taken. At this time they have not had any leads, nor have they seen any overdose incidents related to it. Chief Gibson provided some photos of the Shop with a Cop event in both Woodland and here in Kalama noting that it was successful. He also informed the Council that one of most expensive pieces of the officers' equipment is the body armor they wear. Due to some issues with a couple of the units, the supplier was contacted, and due to a recall, replaced three of their current vests with brand new ones. The vests have to be replaced every 5 years, so this starts the clock on these three in 2015 which is good news for the department. Chief Gibson provided an annual report of calls and responses made by the Department noting that this is the first year of the new County wide CAD system which tracks calls a little differently resulting in what looks like a large increase in the number of overall calls. The other numbers indicate a much small increase and provide a more accurate picture of the department. The report included number of tickets issued as well.

D. Clerk/Treasurer Coni McMaster reported that she will closeout 2014 and have reports at the next meeting. City staff has begun working with the consultant on the Water/Sewer Rate Study and they have requested a workshop with the Council for February 4th at 5:30 pm. Coni added that Finance Clerk Sue Seay had provided her numbers on the amount of monies the City has received through the on-line and electronic receipt of payments. This is over \$400,000 with nearly \$300,000 coming from the City's online service.

- E. City Attorney Paul Brachvogel had no report.

13. CONSENT AGENDA

Councilmember Mary Putka made a motion the City Council approve the Consent Agenda including:

1. Claims Vouchers Totaling \$92,043.60 for December 2014
2. Payroll Vouchers Totaling \$106,685.25 for December 16-31, 2014
3. Minutes of the December 17, 2014 City Council Meeting
4. Rate Study Workshop – February 4, 2015 @ 5:30pm.

Councilmember Don Purvis seconded, and the motion carried.

14. EXECUTIVE SESSION - None

15. ADJOURNMENT

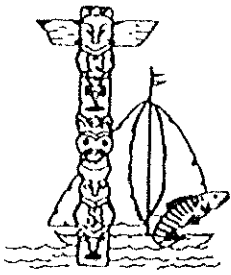
Mayor Poulsen adjourned the meeting at 7:42 p.m. These minutes are not verbatim. A copy of the recording for this meeting is available for review.



Pete Poulsen - Mayor



Coni McMaster - Clerk/Treasurer



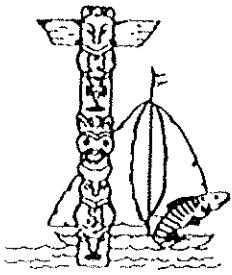
City of Kalama

320 N. First St.
Kalama, WA 98625



City Council Agenda January 7, 2015 @ 7 pm

1. OPENING - Mayor Pete Poulsen
 - A. Flag Salute
 - B. Roll Call
 - C. Changes to the Agenda
2. EXECUTIVE SESSION
3. PRESENTATIONS & AWARDS
4. PUBLIC HEARINGS
 - A.
5. PUBLIC COMMENTS & CONCERNS
6. UNFINISHED BUSINESS
 - A. Award Chemical Bids – Univar & Cascade Columbia Distribution
7. NEW BUSINESS
 - A. Appoint New Mayor Pro Tem
 - B. Review Committee Appointments
8. ORDINANCES & RESOLUTIONS
 - A. Ordinance No. 1352 - 2014 Budget Amendment
9. CORRESPONDENCE
10. MAYOR & COUNCILMEMBER REPORTS
 - A. Mayor Pete Poulsen – Mayor’s Report – Cow Co Tourism
 - B. Councilmember Mike Truesdell – Finance Committee
 - C. Councilmember Dominic Ciancibelli – Public Works & Planning Committee
 - D. Councilmember Mike Langham – Police, COG Board & 911 Board Rep
 - E. Councilmember Donald Purvis - Parks, KSCC Rep & Health Board Rep
 - F. Councilmember Mary Putka – Library Committee & Chamber Representative



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320 N. First St.
Kalama, WA 98625



City Council Agenda January 7, 2015 @ 7 pm

11. DEPARTMENT REPORTS

- A. City Administrator Adam Smee
- B. Superintendent of Public Works Kelly Rasmussen
- C. Police Chief Randy Gibson
- D. Clerk/Treasurer Coni McMaster
- E. City Attorney Paul Brachvogel

12. CONSENT AGENDA - *I move the City Council approve the consent agenda as presented.*

A. Approval of Payment of Vouchers

- 1. Claims Vouchers Totaling \$92,043.60 for December 2014
- 2. Payroll Vouchers Totaling \$106,685.25 for December 16-31, 2014

B. Approval of Minutes:

- 1. Minutes of the December 17, 2014 City Council Meeting

C. Other Consent Agenda Items

- 1. Rate Study Workshop – February 4, 2015 @ 5:30pm.

13. EXECUTIVE SESSION

14. ADJOURNMENT