

**CITY OF KALAMA
CITY COUNCIL MEETING
JANUARY 21, 2015**

1. OPENING

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m. Mayor Poulsen led those present in the Pledge of Allegiance.

Councilmembers present were Mike Truesdell, Dominic Ciancibelli, Mike Dennis Langham, and Don Purvis. Councilmember Mary Putka was absent. City staff present were City Administrator Adam Smee, Superintendent of Public Works Kelly Rasmussen, Clerk/Treasurer Coni McMaster, and Police Chief Randy Gibson. City Attorney Paul Brachvogel and City Planner Matt Buchanan were also present. Members of the public present are listed on the sign-in sheet.

2. EXECUTIVE SESSION - None

3. CHANGES TO THE AGENDA - None

4. PRESENTATIONS & AWARDS

A. Kalama Kids Recognition

Police Chief Randy Gibson presented local business (Kalama Kids) owner Diana Durgeloh a certificate of appreciate for her support and sponsorship of the local community and the Shop with a Cop program. Chief Gibson noted that she is 99% responsible for the program being in Kalama focusing on local needy children.

B. Comcast – Tess Fields

Ms. Tess Fields, Comcast Government Affairs representative introduced herself to the City Council stating that she is the point of contact should the City have any concerns with services provided to the community. Ms. Fields stated that Comcast is working to improve local programs they provide with her focus on the Internet Essentials program which provides low cost internet service to families that qualify. If a family qualifies for the free or reduced lunch programs through the schools, they can qualify for the program. Ms. Fields' request of the City is to help get the work out about the program. Ms. Fields stated that she is looking forward to working with the City on the renewal of the franchise agreement under which Comcast pays 5% back to the City for using its rights-of-way.

5. PUBLIC HEARINGS

A. Port Force Main Project – Shoreline Permit

Mayor Pete Poulsen opened the public hearing at 7:10 pm. City Planner Matt Buchanan presented the final staff report which had some minor revisions from the version the Council received with the Council packet. He explained the Port of Kalama is applying for the permits for the construction of a 9890 foot sewer force main to provide
2015-1-21minutes

sanitary sewer service to the Haydu Park and East Port annexation areas along Meeker Drive and Kalama River Road. The sewer line will have to cross the Kalama River along Meeker Drive at the bridge. There are several different federal, state and local permits that are required, but the Council will only have to decide on the Shoreline permit.

Mr. Buchanan continued his review of the staff report which indicates that the project meets the goals and objectives of the City's Comprehensive Plan, the applicant will comply with all the requirements for addressing the environmental concerns applicable to working in the shoreline areas, and the project will meet the requirements for public access to publicly owned shoreline areas. SEPA was completed with the City issuing a mitigated determination of non-significance and the only comment received was from the Department of Ecology, which has been incorporated into the conditions of approval. Staff is recommending approval of the permit subject to 18 conditions. Councilmember Mike Truesdell asked if using the bridge to support the sewer line was the best plan. City Administrator Adam Smee explained that the bridge already supports the City's water line and is the option least disruptive to the river. Engineering will be approved by the City as the sewer line will become the City's. The line, once in place, will be available to serve all properties in the area.

Ms. Heather Brown, of 599 N. 2nd Street asked how high the water has gotten during floods and if that is a concern. The sewer line will be at girder level and water has never reached the bridge decking in the past major flood events. As development occurs out in the area, additional pump stations will be constructed to connect to the line and will become the City's to maintain with the exception of the one located in and serving only Haydu Park which will remain the Port of Kalama's. Councilmember Dominic Ciancibelli asked if there would be an effect on the sewer plant. Administrator Smee noted that it would be beneficial as the plant averages just over half of its designed capacity and more connections will help with meeting the debt service. With no further questions or comments, Mayor Poulsen closed the hearing at 7:30 pm. This was placed under unfinished business for Council action.

6. PUBLIC COMMENTS/CONCERNS

A. Stormwater Event on Second Street

Mr. Tony Curtis of 601 N. Second Street, explained that he is one of the two property owners that were affected by the recent stormwater overflow that damaged two properties on Second Street. He asked if the Council is aware of the problems and what is the City doing to address the issue. The Mayor and Council acknowledged that they are very aware of the incident. Superintendent of Public Works Kelly Rasmussen explained that the City is looking options as presented by the City engineers. He outlined subsequent remedial measures that the City will be considering including upsizing the culvert or enclosing the open ditch upstream of the cross culvert. The biggest hurdle will be funding the expense as this is funded from the street fund. There are no dedicated revenues for stormwater issues and since this didn't wash out the street there isn't emergency funding nor was this a FEMA covered event. It was noted that this is not the first time this area has experienced this issue and had properties damaged. In the 1990's the City has made improvements in attempts to avoid future events. Culverts have

issues with debris that create these events on rare occasions. Mayor Poulsen understands that these events are devastating to the home owners. He assured the homeowners that the City will do what it can to make additional improvements to address possible future events and avoid damages. Ms. Heather Brown, the other property owner affected, asked what it will take to help get something done. Administrator Adam Smee explained that coming to the Council is the first step as the Council will be the ones deciding on the funding for any project. The City can form a stormwater utility under state law and assess a fee on the residents. The Council has always been sensitive to adding more rates and fees to the citizens, but street funding is very limited and stormwater is very costly. While there is not a current timeline for making improvements to the site in question, the City is working and will continue to work to keep any overflows from occurring in the future.

7. UNFINISHED BUSINESS

A. Port of Kalama – Forced Main Project – Shoreline Permit

Councilmember Don Purvis made a motion the City Council approve the Shoreline Management Shoreline Substantial Development Permit with the 18 conditions provided in the recommendation section of the staff report. Councilmember Mike Langham seconded, and the motion carried.

8. NEW BUSINESS

A. Senior Center – City support – Parks Programs

Clerk/Treasurer Coni McMaster informed the Council that a group of senior citizens along with Tom Eastwood of Complete Fitness, and United Way President Kalei Lafave have approached the City with a proposal to start a Senior Center and are requesting the City sponsor them under the Parks and Recreation programs. They will be applying for grant funding and looking to get a 501-3c non-profit status in the future, but for now would like the City's support. There is currently an informal group that wants to expand and outreach to more members of the community. Tom Eastwood explained that this started after the Day of Caring event in 2014 when he was able to see what Castle Rock has accomplished in establishing a center there. It is expected to be a social group to provided activities and opportunities for seniors to get together. At this time it has been decided that due to accessibility issues, the Community Building is not the best location and they are currently meeting at the gym site. There would also be opportunities for community service and for collaboration with the schools and their programs. The current group would like to reach out to shut ins and get them involved. It was asked what would be the activities. The response was anything really but things like cards or pool, crafts, quilting, classes and even group outings. The idea would to benefit the overall health of seniors in a variety of ways. Kalei Lafave noted that she has worked with the programs in Longview and Castle Rock and has seen the benefits they provide. She will help with finding funding opportunities as the group grows and there are many opportunities out there including United Way. She noted that the group will continue to utilize the gym for meetings and it might be nice if the City could offer some minimal funding to offset costs. It was noted that the Parks fund does have \$12,000 in it, but none

has been budgeted for 2015. Ms. McMaster explained that while the funding could be decided on at a later time, the City Council will need to take some action to allow the Senior Center to become a part of the Parks and Recreation programs. The group would like to apply for some funding by the Friday, but needs the support of the City to qualify. Councilmember Dominic Ciancibelli made a motion the City Council bring the Kalama Senior Center under Parks and Recreation programs of the City. Councilmember Mike Truesdell seconded, and the motion carried.

9. ORDINANCES & RESOLUTIONS

A. Ordinance No 1353 - Code Amendment – Safety Committee

Ordinance No 1353 was read by title: An Ordinance of the City of Kalama, Washington amending Kalama Municipal Code Chapter 6.04.030 – Animals – Definitions to include a definition for the “public safety committee” used in the dangerous dog declaration appeal process per KMC Chapter 6. 4.140. Chief Randy Gibson informed the Council that a few months ago this came to his attention, when a citizen appealed a dangerous dog designation. The appeal is presented to the “public safety committee” per the code, but there is no definition in the code. This ordinance will provide that definition and includes the duties of the committee which are limited to the dangerous dog appeals. Councilmember Don Purvis made a motion the City Council adopt Ordinance No. 1353 as read. Councilmember Dominic Ciancibelli seconded, and the motion carried.

10. CORRESPONDENCE - None

11. MAYOR’S REPORT & COUNCILMEMBERS’ REPORTS

A. Mayor Pete Poulsen reported the 125th Anniversary Committee met today. He asked Superintendent of Public Works about getting the banners up as soon as possible.

B. Councilmember Mike Truesdell had no report.

C. Councilmember Dominic Ciancibelli had no report.

D. Councilmember Mike Langham had no report.

E. Councilmember Donald Purvis had no report

F. Councilmember Mary Putka was absent.

12. DEPARTMENT REPORTS

A. City Administrator Adam Smee reported on he has been reviewing the Department of Ecology comments on the draft revisions to the shoreline master program. A final review meeting is scheduled for next week. The process can have a high economic impact on Kalama as it has the deep water port and the two rivers. It has been over 30 years since the plan was updated. This is the second year of the process and it should be completed by June. Adam added that it has been very busy in office.

The issue of the Bank building was addressed and while it was to be on the agenda tonight, the City is waiting on information from USDA RD to complete the bond wording. The City does own the building, but the funding for repaying the interfund loan is taking a while to process.

B. Superintendent of Public Works Kelly Rasmussen presented a written report noting that he has hired a new crew technician, Alonzo Waddle, who is currently training at the WWTP to provide some backup. Once the current operator returns from sick leave, he will transfer to regular crew duties. Kelly stated he spent the day in Olympia at the Transportation Improvement Board looking at how funds are distributed to small cities with several other small city representatives. He noted that after some of the discussions, our infrastructure is in better shape than he would have thought compared to other small cities. He added that TIB will be funding LED replacement of street lights later in the year and we will apply. Councilmember Don Purvis asked about the issue of the home with the high water standing in the driveway. It was explained that the City has contacted the bank that has the ownership or the trustee, but they have failed to take any action to correct the situation. The City has now fenced it off and put up signage to make it as inaccessible to kids and pets as possible to address safety concerns. The house is empty, with the electricity turned off which is why the sump pump has not been operating so the basement is flooded causing the driveway to fill up like a large swimming pool.

C. Police Chief Randy Gibson presented his statistical report noting that the one domestic violence case will affect the jail bill for the city and the school break in was through an unlocked door. The legislation regarding marijuana tax distribution was discussed briefly, but there are many versions so it is a wait and see what passes situation. Chief Gibson noted he is recommending some traffic code revisions to address speed limits in certain areas of town. The biggest safety concern is at the north end of town on East Frontage where the speed increases to 45mph. With angled parking area adjacent to the street and that business expanding he is recommending the 25 mph be extended closer to Maruhn Park going north. This should be on the next agenda.

D. Clerk/Treasurer Coni McMaster provided the 2014 year end reports which indicate that the City did fairly well in 2014. She also reported that she has been working on the rate study. Coni informed the Council that after the news article on the Community Building ran, the City received a \$100 donation from an Erle Cooper. She read his letter to the Council which explained that when he was younger he attended dances at the Hall, coming from Longview, because he believed "all the pretty girls were in Kalama" and he met his wife of 67 years there.

E. City Attorney Paul Brachvogel had no report (left @ 8:20pm)

13. CONSENT AGENDA

Councilmember Mike Truesdell made a motion the City Council approve the Consent Agenda including:

1. Claims Vouchers for 2014 Open Period Totaling \$12,472.66


2. Claims Vouchers for January 2015 Totaling \$182,350.15
3. Payroll Vouchers for January 1st -16th, 2015 Totaling \$54,830.21
4. Minutes of the 2015 City Council Meeting
5. Authorized Mayor to Sign Annual Agreements with CWCOG

Councilmember Don Purvis seconded, and the motion carried.

14. EXECUTIVE SESSION - None

15. ADJOURNMENT

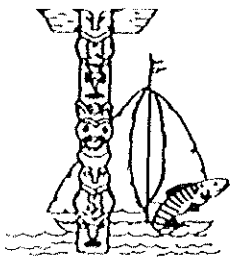
Mayor Poulsen adjourned the meeting at 9:00 p.m. These minutes are not verbatim. A copy of the recording for this meeting is available for review upon request.



Pete Poulsen - Mayor



Coni McMaster - Clerk/Treasurer



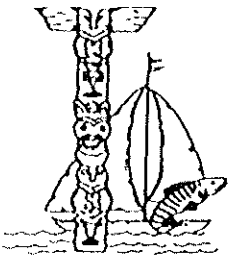
City of Kalama

320 N. First St.
Kalama, WA 98625



City Council Agenda January 21, 2015 @ 7 pm

1. OPENING - Mayor Pete Poulsen
 - A. Flag Salute
 - B. Roll Call
 - C. Changes to the Agenda
2. EXECUTIVE SESSION
3. PRESENTATIONS & AWARDS
 - A. Kalama Kids Recognition
 - B. Comcast – Tess Fields
4. PUBLIC HEARINGS
 - A. Port Force Main Project – Shoreline Permit – Public Hearing
5. PUBLIC COMMENTS & CONCERNS
6. UNFINISHED BUSINESS
7. NEW BUSINESS
 - A. Senior Center – City support – Parks Programs
8. ORDINANCES & RESOLUTIONS
 - A. Ordinance No 1353 - Code Amendment – Safety Committee
9. CORRESPONDENCE
10. MAYOR & COUNCILMEMBER REPORTS
 - A. Mayor Pete Poulsen – Mayor’s Report – Cow Co Tourism
 - B. Councilmember Mike Truesdell – Finance Committee
 - C. Councilmember Dominic Ciancibelli – Public Works & Planning Committee
 - D. Councilmember Mike Langham – Police, COG Board & 911 Board Rep
 - E. Councilmember Donald Purvis - Parks, KSCC Rep & Health Board Rep
 - F. Councilmember Mary Putka – Library Committee & Chamber Representative



City of Kalama

320 N. First St.
Kalama, WA 98625



City Council Agenda January 21, 2015 @ 7 pm

11. DEPARTMENT REPORTS

- A. City Administrator Adam Smec
- B. Superintendent of Public Works Kelly Rasmussen
- C. Police Chief Randy Gibson
- D. Clerk/Treasurer Coni McMaster
- E. City Attorney Paul Brachvogel

12. CONSENT AGENDA - *I move the City Council approve the consent agenda as presented.*

A. Approval of Payment of Vouchers

- 1. Final Claims Vouchers Totaling \$12472.66 for Open Period 2014
- 2. Claims Vouchers Totaling \$182,350.15 for January 2015
- 2. Payroll Vouchers Totaling \$54,830.21 for January 1 - 15, 2015

B. Approval of Minutes:

- 1. Minutes of the January 7, 2014 City Council Meeting

C. Other Consent Agenda Items

- 1. Authorized Mayor to Sign Annual Agreements with CWCOG

13. EXECUTIVE SESSION

14. ADJOURNMENT

CITY OF KALAMA

SIGN - IN SHEET

MEETING Kalama City Council

DATE January 21, 2015

Name	Address	Phone/Email	Do you wish to Speak?	Subject
BEN PUEVIS	KFTV			
Talitha Reeder	Port of Kalama	treeder@portofkalama.com	yes	
Diana Durgeloh	Kalama Kids	allstarkeunel@kalamkids.com		
Clyde Kerkets	5480 Meeker Dr.	673-4869		
Katei Clark				Water Day Program Center
Shirley Thompson	597 Stone Rd			
Jen Bell	3331 N. E. 54th			CONCERT / structure of SS.
Sharon Kennedy	5400 Meeker Dr. #72	673-2792		Senior Center
Shirley Reider	321 Hillside Rd	360-437-1089		Senior Center
Dick Wallis	Wallis Engineering	360-852-9163		
Jana Johnson	256 Simons	360 957-5785		Senior Center
Heather & Scott Brown	599 N 2nd St.	360 673 1544	NO	
Todd Curtis	631 N 2nd St	718-0500	?	

Please sign in for the record. Signing in does not mean you must speak but to address the Council you must sign in for the record. When recognized please state your name and address. Your comment could be subject to a time limit at the discretion of the Mayor. Please speak clearly enough for the tape to pick up your voice or step closer to the Council Desk. Thank you.